



Milwaukee County

Legislation Text

File #: 11-240, **Version:** 1

From the Interim Chief Informational Officer, IMSD, requesting authorization to amend a professional service contract with Kraly Solutions, LLC for project management services.

Milwaukee County
Information Management Services Division

INTEROFFICE COMMUNICATION

: May 2, 2011

: Lee Holloway, Chairman, Milwaukee County Board of Supervisors

: Laurie Panella, Interim Chief Information Officer, Information Management Services Division

ect : Proposed Resolution to Amend the Professional Services Contract between IMSD and Kraly Solutions, LLC for Project Management Services

REQUEST

Per Section 56.30 (4) of the Milwaukee County General Ordinances (MCGO), County Board approval is required for professional services contract amendments exceeding \$50,000.

The Department of Administrative Services - Information Management Services Division (IMSD) respectfully requests an amendment to the professional services contract between Milwaukee County (represented by IMSD) and Kraly Solutions, LLC (Kraly), a certified DBE vendor, for project management services.

BACKGROUND

IMSD has established and operates a Project Management Office (PMO). The overall goal of the PMO is to standardize all aspects of information technology (IT) project management ensuring that IT projects are consistently delivered on time, on budget and with minimal risk. The PMO continues to be a critical function within IMSD due to the significant number of IT projects and initiatives that continue to be requested by all departments county-wide.

Currently, the position that directs the efforts of the PMO is vacant and temporarily filled using a professional services contract with Kraly Solutions, LLC (Kraly), a certified DBE vendor. Recruitment efforts to permanently place an employee into the position of IT Manager - Project Management Office are currently in process.

In March, 2011, IMSD made a request to the County Board of Supervisors to amend the contract with Kraly to allow what appeared to be sufficient time to interview candidates, hire a permanent employee and provide a one month transition period between Kraly and the new hire. IMSD conducted interviews in April but the skill set of the candidates did not meet the needs of the department. The current requested action will provide ample time for IMSD to work with the Department of Human Resources to re-recruit for the position, interview, hire a permanent employee and provide a one month transition period while ensuring the continuity of IT project management. IMSD is requesting the authority to extend the professional service contract with Kraly for an estimated cost of \$61,200.

RECOMMENDATION

To ensure continuity and successful completion of IT related projects and initiative within IMSD and Milwaukee County as a whole, the Interim Chief Information Officer is respectfully requesting approval to amend the professional services contract with Kraly Solutions, LLC while IMSD and DHR recruit and hire a permanent Project Management Office Manager. The additional cost of this contract will ultimately be absorbed within IMSD's 2011 budgeted appropriation.

The required resolution and fiscal note are attached for your consideration and referral to the appropriate

standing committee of the County Board of Supervisors.

Approved By :

Laurie Panella, Interim Chief Information Officer, IMSD

cc: Chris Abele, County Executive

George Aldrich, Chief of Staff, County Executive's Office

Supervisor Johnny Thomas, Chair, Committee on Finance and Audit

Steve Cady, Fiscal and Budget Analyst, County Board

Carol Mueller, Committee Clerk, Committee on Finance and Audit

CJ Pahl, Interim Fiscal and Budget Administrator, Dept. of Admin Svcs.

Davida Amenta, Fiscal and Management Analyst, Dept. of Admin Svcs.

Wendy Kraly, Kraly Solutions, LLC