



INTERGOVERNMENTAL
COOPERATION COUNCIL

Glendale Mayor Bryan Kennedy, Chair & Secretary, 5909 N. Milwaukee River Parkway, Glendale, WI 53209; (414) 228-1700
West Allis Mayor Dan Devine, Vice-Chair, 7525 West Greenfield Avenue, West Allis, WI 53214; (414) 302-8290
Greenfield Mayor Michael Neitzke, Treasurer, 7325 W. Forest Home Avenue, WI 53220; (414) 329-5200

Intergovernmental Cooperation Council Meeting Minutes

Special Meeting

Thursday, September 22, 2022

12:30 pm

City of Oak Creek

8040 S. 6th Street

Oak Creek, Wisconsin 53154

Members Present:

Steve Olson, City of Franklin
Karl Warwick, City of Glendale
Dan Besson, Village of Hales Corners
John Stalewski, Village of West Milwaukee
Eido Walny, Village of Bayside
Dennis McBride, City of Wauwatosa
Kelly Meyer, Village of Fox Point
Daniel Bukiewicz, City of Oak Creek
Casey Griffiths, City of Cudahy
Michael Neitzke, City of Greenfield
Kristen Victory, Village of Greendale
Ken Tutai, City of St. Francis
Christopher B. Noyes, Village of River Hills
Wanda Montgomery, Village of Brown Deer
Patrick Brever, City of South Milwaukee

Guests Present:

Andy Pederson, Village of Bayside
Derrick Danner, Village of Brown Deer
Kristen Victory, Village of Greendale
Peggy Steeno, City of Franklin
Tammy LaBorde, Village of River Hills
Kevin Koenig, City of Oak Creek
Thomas Kramer, City of Oak Creek
Sandra Kulik, Village of Hales Corners
Tim Sowinski, City of Greenfield
Matt Johnson, Milwaukee County

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Paula Schafer, City of Greenfield
Jamie Krueger, Whitefish Bay
Renee Valk, LandNav
Amanda Coughlin, LandNav
John Ruggin, City of Wauwatosa
Diane Tsounis, Milwaukee County
Corinne Zurad, City of West Allis
Karen Skowronski, City of South Milwaukee
Denise Gilbert, City of Franklin
Susan Schupp, Village of West Milwaukee

I. Mayor Neitzke called the meeting to order at 12:37 pm.

II. LandNav Tax software implementation issues for Municipalities, action if required

Renee Valk advised that LandNav requested that all Municipalities schedule time to work with them directly. LandNav has advised that they can wait for one year to implement due to some remaining issues with the software. Mayor Neitzke inquired whether or not the old and new software could run parallel. LandNav advised that 12 municipalities have gone live and 6 have not.

Mayor Neitzke advised that there have been calls to LandNav every two weeks to resolve issues with the software. LandNav confirmed that municipalities can use the existing old software for this year. For the 6 municipalities that have gone live, they will work with to resolve issues. Sandra Kulik reviewed all of the issues that the municipalities have been experienced. She spoke to reporting, agent disconnecting, she inquired about reports not matching, she advised that the report issues are still not resolved.

Mayor Neitzke confirmed that until this meeting the municipalities were not advised they could stay on the legacy system. LandNav advised that the recent audit with the Milwaukee County required the migration for the municipalities.

County Treasurer Cullen advised that they were aware of the municipalities were having difficulty, and that their goal is to get it working by next year and roll out to everyone.

Mayor Olson stated that all of his residents would be impacted should LandNav not be working.

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Training session next week will be offered and will be recorded for the municipalities that have converted and training for the legacy group. Priority list is set by LandNav development team. Cullen advised that they are working with them, and is confident

it will work. Treasurer Cullen advised that he believes that some of the municipalities are resistant and do not want to change.

Mayor Olson asked who is pushing going to the Cloud. Cullen advised that GCS sold to LandNav and LandNav advised that everyone is going to the Cloud.

Mayor Neitzke read the list of concerns from the Municipal Treasurers.

Finance Director from Wauwatosa, John Ruggin, advised that communication needs to be improved and that the largest issue by far is that the property assessment data be able to be merged to produce tax bills. He stated that all municipalities have limited resources. Mayor McBride asked LandNav and County treasurer to make sure that the 6 municipalities will be able to get tax bills out.

LandNav advised that have one point of contact, Kelly, who works with all the municipalities. Scott shared frustration that these issues have been here for a year and there are still issues.

Kevin Koenig from Oak Creek advised that a project manager in the County office would be needed to ensure success.

LandNav advised it would be good best practice to have a weekly standup meeting, even if it's 15 minutes, to review what work was being done.

Mayor Olson discussed what type of penalties would be charged if LandNav does not provide support. Mayor Neitzke asked for a copy of the contract and for the contract value for the County. LandNav advised support and maintenance for the contact was \$120,000. Treasurer Cullen advised that the contract would be disseminated.

III. LandNav Cloud hosted support for municipalities that have already switched for 2023

LandNav committed to support the 6 municipalities for this year through tax bill issuance and collection.

IV. LandNav on premise support for software updates for 2022 tax collection

List to follow up with, and project manager follow up. President Besson advised they have not switched because they don't have the time to switch. He asked once they work with other communities, what type of time commitment to each one of those LandNav will provide. They will have to reset the test database, and then they will have to work with the individuals, also provide training and testing.

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Sandra advised that the manual was backwards, and she advised that she is not going to be their tester.

Cullen's commitment is to get all of this done. Cullen encouraged everyone to call him directly with concerns. He advised that he is confident that we will get this done.

Peggy Steeno from Franklin, advised that for the 12 communicates that haven't migrated please communicate when the issues have been worked out. She asked if the calls can be separated for the ones that have changed and ones who haven't.

Stalewski asked Cullen to communicate back who will be the project manager.

McBride asked for a status report on ICC agenda. Ongoing item for the next year.

Project schedule and a release schedule. McBride asked for the project schedule by September 30. Have meetings with each municipality to obtain the priority lists, then LandNav can compare those and have their development groups come up with timelines.

Mayor Neitzke asked about legacy software working for this year and if the patch on our systems to make sure that the legacy works. ICC is requesting a confirmation that by mid-October patch or update would be available so all Legacy will work.

V. Adjournment

It was moved by President Montgomery, seconded by Mayor Stalewski to adjourn the ICC meeting of September 22, 2023 at 2:12p.m.

The motion carried unanimously.

Respectfully submitted by Mayor Daniel Bukiewicz, secretary

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