

Chairperson: Dr. Maria Perez
Vice-Chairperson: Mary Neubauer
Secretary: Kathie Eilers
Research Analyst: Kate Flynn Post, (414) 257-7473
Board Liaison: Jodi Mapp, (414) 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, August 25, 2022 - 9:00 A.M.
Microsoft Teams Meeting

MINUTES

PRESENT: Shirley Drake, Kathie Eilers, Ken Ginlack, Sheri Johnson, Dennise Lavrenz, Jon Lehrmann, Thomas Lutzow, *Mary Neubauer, and Maria Perez

EXCUSED: Rachel Forman and Walter Lanier

*Board Member Neubauer was not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

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| 1. | <p>Welcome.</p> <p>Chairwoman Perez welcomed everyone to the Milwaukee County Mental Health Board's August 25, 2022, remote/virtual meeting.</p> |
| 2. | <p>Approval of the Minutes from the June 16, 2022, and the July 7, 2022, Milwaukee County Mental Health Board Regular and Budget Meetings.</p> <p>MOTION BY: (Eilers) Approve the June 16, 2022, and the July 7, 2022, Regular and Budget Meeting Minutes. 6-0</p> <p>MOTION 2ND BY: (Drake)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, and Perez – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: Neubauer - 1</p> |
| 3. | <p>Mental Health Emergency Center Update and Presentation.</p> <p>Kevin Kleusner, Site Administrator, Mental Health Emergency Center (MHEC)</p> <p>MHEC is expected to do a soft opening September 6, 2022, for voluntary admissions. September 9, 2022, will be the day the facility opens for all patient admissions, which coincides with the closure of Behavioral Health Services Psychiatric Crisis Services to ensure a smooth transition with no disruption in service. MHEC will not be a walk-in clinic. It will be for individuals suffering from a serious mental health crisis.</p> |

SCHEDULED ITEMS (CONTINUED):

	<p>The facility is very close to being fully staffed. Registered Nurse and tech positions are almost all filled. The greatest need is on the night shifts. MHEC partners have been very helpful with recruitment. Two-thirds of the staff is made up of people of color in an effort to reflect the community being served.</p> <p>Mr. Kleusner discussed the work being done with an assortment of community stakeholders all across the community, including the Mental Health Board, the Mental Health Taskforce, the Board's Community Stakeholder Advisory Council, law enforcement, Emergency Medical Services (EMS), and local fire departments. Two open houses were held, and over 250 community members toured the facility. The feedback from stakeholders and community groups has been overwhelmingly positive. There was input or opportunities for improvement relayed from different community groups, which is being actively worked on to address. Some items recommended for improvement are simple while others are more complex.</p> <p>Mr. Kleusner also addressed ways to better incorporate family members into patient care.</p> <p>Questions and comments ensued.</p> <p>This Item was informational.</p>
4.	<p>Finance Committee Professional Services Contracts Recommendation.</p> <ul style="list-style-type: none">• Contract Amendment(s)<ul style="list-style-type: none">➢ Kane Communications Group, LLC➢ United Tax Services, LLC <p>Professional Services Contracts focus on facility-based programming, supports functions critical to patient care, and are necessary to maintain hospital and crisis services licensure. An overview was presented of all hospital/operations services provided.</p> <p>The Board was informed the Finance Committee unanimously recommended approval of the Professional Services Agreements as delineated in the corresponding report.</p> <p>MOTION BY: <i>(Eilers) Approve the Professional Services Contracts Delineated in the Corresponding Report. 7-0</i></p> <p>MOTION 2ND BY: <i>(Lutzow)</i></p> <p>AYES: Drake, Eilers, Ginlack Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>

SCHEDULED ITEMS (CONTINUED):

5.	<p>Finance Committee Purchase-of-Service Contracts Recommendation. (Brian McBride, Behavioral Health Services/Action Item)</p> <ul style="list-style-type: none">• Agreement Amendment(s)• 2022 Agreement(s) <p>Purchase-of-Service Agreements for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services were reviewed. An overview was provided detailing the adult and youth services agreements.</p> <p>The Board was informed the Finance Committee unanimously recommended approval of the Purchase-of-Service Agreements as delineated in the corresponding report.</p> <p>Board Member Drake requested separate action be taken on the Wisconsin Community Services, Inc., agreement.</p> <p>MOTION BY: (Eilers) Approve the Wisconsin Community Services, Inc., Agreement Delineated in the Corresponding Report. 6-0-1</p> <p>MOTION 2ND BY: (Lutzow)</p> <p>AYES: Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: Drake - 1</p> <p>EXCUSED: 0</p> <p>MOTION BY: (Lutzow) Approve the Balance of Purchase-of-Service Agreements Delineated in the Corresponding Report. 7-0</p> <p>MOTION 2ND BY: (Lavrenz)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
6.	<p>Finance Committee Fee-for-Service Agreements Recommendation.</p> <p>Fee-for-Service Agreements are for the Provision of Adult and Child Mental Health Services and Substance Use Disorder Services. An overview was provided detailing the program agreements, which provide a broad range of support services for adults and children with serious emotional disturbances and their families.</p> <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the Fee-for-Service Agreement Amendments to the Board as delineated in the corresponding report except for Vice-Chairwoman Neubauer who abstained from recommending the Column Rehab Services, Inc., agreement for approval.</p> <p>Chairwoman Perez requested separate action be taken on the Sixteenth Street Community Health Center agreement.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Vice-Chairwoman Neubauer requested separate action be taken on the Column Rehab Services, Inc., agreement.</p> <p>Board Member Drake requested separate action be taken on the Wisconsin Community Services, Inc., agreement.</p> <p>MOTION BY: (Lutzow) <i>Approve the Sixteenth Street Community Health Center Agreement Delineated in the Corresponding Report. 6-0-1</i></p> <p>MOTION 2ND BY: (Lavrenz)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, and Neubauer – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: Perez - 1</p> <p>EXCUSED: 0</p> <p>MOTION BY: (Lutzow) <i>Approve the Column Rehab Services, Inc., Agreement Delineated in the Corresponding Report. 6-0-1</i></p> <p>MOTION 2ND BY: (Lavrenz)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, and Perez – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: Neubauer - 1</p> <p>EXCUSED: 0</p> <p>MOTION BY: (Neubauer) <i>Approve the Wisconsin Community Services, Inc., Agreement Delineated in the Corresponding Report. 6-0-1</i></p> <p>MOTION 2ND BY: (Lutzow)</p> <p>AYES: Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: Drake - 1</p> <p>EXCUSED: 0</p> <p>MOTION BY: (Neubauer) <i>Approve the Balance of Fee-for-Service Agreements Delineated in the Corresponding Report. 7-0</i></p> <p>MOTION 2ND BY: (Lutzow)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
7.	<p>Behavioral Health Services Amended Employee Severance Agreements.</p> <p>The Board was informed the Finance Committee unanimously recommended approval of the Amended Employee Severance Agreements as delineated in the corresponding report.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Lutzow) <i>Approve the Behavioral Health Services Amended Employee Severance Agreements as Delineated in the Corresponding Report. 7-0</i></p> <p>MOTION 2ND BY: (Lavrenz)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
8.	<p>Medical Staff Organization Governing Body's Adopted Changes to its Bylaws.</p> <p>Dr. Shane Moisia, Medical Director, Behavioral Health Services (BHS) Lora Dooley, Medical Staff Office, BHS</p> <p>Dr. Moisia stated this is a summary of adopted notable changes proposed to the Medical Staff Organization's bylaws in conjunction with the hospital closure. The main changes include updated language within the bylaws reflecting the organization's rebranding from Behavioral Health Division (BHD) to BHS. Other changes were listed and addressed.</p> <p>Questions and comments ensued.</p> <p>MOTION BY: (Eilers) <i>Approve the Behavioral Health Services Medical Staff Organization Governing Body's Bylaws as Amended. 7-0</i></p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
9.	<p>Behavioral Health Services Medical Staff and Provider Network Credentialing Program and Governing Document.</p> <p>Dr. John Schneider, Chief Medical Officer, Behavioral Health Services (BHS)</p> <p>The current network credentialing plan was revised to add Section 5, which is new. It creates the Medical Executive Committee of the future state, adds in the critical components needed from the old bylaws, and aligns it with the current network credentialing plan. Some updates include language changes related to BHS, adding an addendum reflecting a high-level credentialing workflow, and updating the Executive Summary. This will then replace the prior hospital-based medical staff organization with a newly created holding body.</p> <p>The Medical Executive Committee will provide clinical oversight for both contracted and internal programs and activities. It will also provide a vehicle for not only credentialing network providers but also the treatment director and physician designees at the Mental Health Emergency Center. This ensures they're clearly delegated as extensions of the County department to do their activities under the detention procedure of Milwaukee County.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>MOTION BY: (Drake) <i>Approve the Behavioral Health Services Medical Staff and Provider Network Credentialing Program and Governing Document. 7-0</i></p> <p>MOTION 2ND BY: (Ginlack)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p>
10.	<p>Medical Executive Credentialing and Privileging Recommendations Report.</p> <p>Dr. Shane Moisio, Medical Director, Behavioral Health Services</p> <p>MOTION BY: (Neubauer) <i>Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over, which the Board has jurisdiction and exercises responsibility. Some or all the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 10. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 7-0</i></p> <p>MOTION 2ND BY: (Drake)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: 0</p> <p>The Board convened into Closed Session at 9:51 a.m. to discuss Item 10 and reconvened back into Open Session at approximately 9:58 a.m. The roll was taken, and all Board Members were present.</p> <p>MOTION BY: (Lutzow) <i>Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 7-0</i></p> <p>MOTION 2ND BY: (Lavrenz)</p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>EXCUSED: 0</p> <p>ABSTENTIONS: 0</p>

SCHEDULED ITEMS (CONTINUED):

11.	<p>Executive Committee's Action to Remove the Governance Committee's "Ad Hoc" Classification/Status.</p> <p>Chairwoman Perez indicated the Governance Committee's role has become more vital as of late. It only seems appropriate to remove its Ad Hoc status and designate it as a standing committee of the Board, which would then meet on a regular schedule. There is a tremendous amount of base structural work Governance needs to tackle.</p> <p>The Board was informed the Executive Committee, at their meeting on August 11, 2022, unanimously voted to approve designating Governance as a regular standing Committee of the Mental Health Board.</p> <p>MOTION BY: <i>(Ginlack) Remove the Ad Hoc Status/Classification from the Governance Committee Making the Body a Standing Committee to be Assigned a Regular Meeting Schedule Ensuring the Role and Responsibilities of the Committee are Clearly Defined in the Bylaws. 7-0</i></p> <p>MOTION 2ND BY: <i>(Lutzow)</i></p> <p>AYES: Drake, Eilers, Ginlack, Lavrenz, Lutzow, Neubauer, and Perez – 7</p> <p>NOES: 0</p> <p>EXCUSED: 0</p> <p>ABSTENTIONS: 0</p>
12.	<p>Executive Committee Update.</p> <p>The process for Board Member selection was never solidified in the past and has not been ideal. It has been done haphazardly and has not been timely. Timeliness has been a major issue. The process needs to be streamlined, standardized, and more adherent to what Act 203 intended.</p> <p>Chairwoman Perez went on to state this discussion opens the door for greater collaboration with the County Executive's Office. This is an opportunity to identify a clearer pathway to fix it moving forward. The Board is equipped to make recommendations to the County Executive's Office, who has always been very receptive. Organizations could be tapped by the Board for recommendations, which then, in turn, could be forwarded to the County Executive's Office. One very important thing to keep in mind is the Board does not self-populate.</p> <p>Secretary Eilers recommended Chairwoman Perez reach out to the County Executive's Office to let them know the Board would like to be helpful and is willing to reach out to organizations and make recommendations.</p> <p>Discussion ensued at length.</p> <p>This Item is informational.</p>

SCHEDULED ITEMS (CONTINUED):

13.	<p>Update from the County Executive's Office and Report on Board Seat Vacancies, Current and Future.</p> <p>Schinika Fitch, Community Relations Director, Office of the County Executive (CEX)</p> <p>Ms. Fitch reported the one potential vacancy still looming is for the legal expert seat, which requires the individual have legal expertise. By statute, the County Executive shall solicit the suggestions from organizations such as the Legal Aid Society of Milwaukee, Legal Action of Wisconsin, Community Justice Council, and Disability Rights Wisconsin for at least four individuals who have legal expertise specializing in emergency detention, regulatory requirements, including policies, procedures, provider responsibility, and patient rights.</p> <p>Board Member Lanier indicated he would like to step down from the Board as soon as an appropriate replacement has been identified. The CEX's office has been working diligently to identify someone. This is a very specialized seat to fill, and thus far, the search has not been easy. The commitment of time needed to dedicate to the Board is a real issue.</p> <p>The CEX's Office is open to working with the Board and open to taking any suggestions or recommendations the Board may have to assist with fulfilling this particular role.</p> <p>Term expirations were discussed.</p> <p>Questions and comments ensued.</p> <p>This Item was informational.</p>
14.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Services (BHS)</p> <p>Mr. Lappen shared the employment efforts and job opportunities arising over the last few months. An idea was put forth related to doing the most to make sure both staff who work with us have internal options for promotion and also to make sure to take care of folks who are displaced by the hospital closure. There are currently a significant number of job openings. BHS is about to enter a new period of recruitment using campaigns similar to what was used for nurse recruitment.</p> <p>Questions and comments ensued.</p> <p>Mr. Lappen referred the Board to the Kane Communications update attached to the Administrative Update report describing their most recent efforts, including all media coverage related to the redesign and closure.</p> <p>This Item was informational.</p>

SCHEDULED ITEMS (CONTINUED):

15.	<p>Department of Human Resources Report on Efforts Made to Assist the Transition of Impacted and Displaced Employees Due to the Hospital Closure.</p> <p>Lisa Ruiz Garcia, Manager, Department of Human Resources (HR)</p> <p>Ms. Ruiz Garcia stated HR is continuing to meet with staff. One-on-one in-person meetings are also being offered. HR is now available onsite a couple of days a week. Behavioral Health Services leaders have been connected with other County department leaders to discuss opportunities. Assistance with transfer dates will continue to support the employee and ensure incentives are not impacted.</p> <p>Ms. Ruiz Garcia discussed employment opportunities, both internal and external, and provided retirement information.</p> <p>This Item was informational.</p>
16.	<p>Quarterly Update on the Implementation of Recommendations Related to the Reform of the Request for Proposals and Racial Equity in the Contracting Process.</p> <p>Dennis Buesing, Contracts Administrator, Department of Health and Human Services</p> <p>Mr. Buesing's update focused on measures taken to establish base step line data reflecting how well Behavioral Health Services (BHS) is doing, where the needle has been moved, and where there is room for improvement. There will be an assessment of the contract procurement strategy to develop additional tactics, which will address structural barriers. The goal is to expand BHS' provider network and ensure its diversity is representative of those served.</p> <p>This Item was informational.</p>
17.	<p>Quality Committee Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Services (BHS)</p> <p>Board Member Neubauer stated Community Access to Recovery Services has been working to narrow the intervention and prevention efforts in higher need zip codes. The areas and zip codes have been identified. Options include increasing the presence of resources and services, as well as investing in pre-existing services. It will all depend on the needs of the affected zip codes. The goal is to target and concentrate community outreach and investment initiatives in these areas.</p> <p>Mr. Lappen explained there was an unannounced complaint survey this past Tuesday. There were two surveyors. One of which dismissed themselves after a few hours once it was realized the complaint was about Psychiatric Crisis Services (PCS). The complaint was related to an individual who on May 11, 2022, was admitted to PCS and was given medication against their will as part of the admission from police custody. The surveyors reviewed the records. The</p>

SCHEDULED ITEMS (CONTINUED):

	<p>challenges identified were regarding two cases of involuntary medications where there was no actual consent form with a notation indicating the person had refused medications.</p> <p>The surveyors knew BHS was closing. It is very likely their findings won't be seen prior to the closure of the facility. The issue was described as an extremely minor charting error. There was no improper intervention for the case supporting the complaint.</p> <p>This Item was informational.</p>
18.	<p>Community Engagement Committee Update.</p> <p>Vice-Chairwoman Neubauer stated the Committee was provided an update by the Community Stakeholder Advisory Council related to their first meetings, which she shared. The Council had two tours scheduled to walk through the Mental Health Emergency Center and Granite Hills Hospital.</p> <p>Kane Communications also provided an update on their related projects in progress, including the press release announcing the Council and the Council's website content.</p> <p>This Item was informational.</p>
19.	<p>Governance Ad Hoc Committee Update.</p> <p>Secretary Eilers stated the meeting consisted of a complex and robust discussion. A number of outstanding issues currently under consideration will transfer to the new chair of this Committee. The Code of Conduct policy was laid over because Corporation Counsel has a big interest in helping sort out the fiduciary duties, email protocols, and requests made of Corporation Counsel.</p> <p>Staff will collaborate with Corporation Counsel to produce a document for the Committee's review. There was also discussion related to what the process would be when the Board disagreed with the County Executive. The one thing remaining abundantly clear is Governance has a ton of work to do. A light should be shown on the processes used by the Board, which need to be codified, so it's clear to everyone.</p> <p>This Item was informational.</p>
20.	<p>Adjournment.</p> <p>Chairwoman Perez ordered the meeting adjourned.</p>

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, are available on Milwaukee County's Legislative Information Center website, which can be accessed by clicking the link below.

Length of meeting: 9:02 a.m. to 12:00 p.m.

Adjourned,

Jodi Mapp

Jodi Mapp

Board Liaison

Milwaukee County Mental Health Board

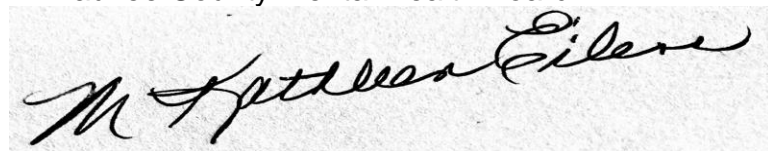
**The next meeting for the Milwaukee County Mental Health Board will be a
Public Hearing on Thursday, September 22, 2022, @ 4:30 p.m.**

**PUBLIC COMMENT WILL BE HEARD ON
BEHAVIORAL HEALTH GENERAL TOPICS**

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**Visit the Milwaukee County Mental Health Board Web Page at:
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**

The August 25, 2022, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.



Kathie Eilers, Secretary
Milwaukee County Mental Health Board