


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 08/11/2022
Location: teleconference	Meeting Sequence 134
Committee Voting Members in Attendance: Jim Tarantino, Stu Carron, Calli Berg, Peter Nilles, Tim Christian, Matthew Haseman, David Muhammad, Erica Goblet, Shawn Sullivan	

1. Approval of meeting minutes

Action: A motion to approve the meeting minutes from the July 28, 2022 meeting was seconded, motion passed unanimously.

2. County Facilities Plan System Update (informational only)

a. Necessary procedures for asset disposition

Pam Bryant from the Office of the Comptroller discussed the need to track the disposition of assets. As discussed at the July 28, 2022 CFP Steering Committee meeting, as DHHS-BHD is preparing to vacate the Mental Health complex, DHHS-BHD facility staff has offered surplus equipment to other County departments. The Office of the Comptroller needs to know what happens to certain assets. Pam suggests that a formal process be developed and followed to ensure that this and future asset disposition is addressed sufficiently.

3. County Facilities Plan Project Requests

a. 2022-008 - Couture water main easement

Emily Herrick from DAS-Economic Development presented the draft easement for review. Emily acknowledged that there are still some comments to be addressed. AE&ES staff has reviewed the legal description.

Action: A motion to recommend approval of the easement as presented was seconded, motion passed unanimously.

b. Courthouse Complex security assessment (closed session)

Tim Christian provided a summary of the security assessment prepared previously. No action was taken on this item.

4. County Facilities Plan Strategy Updates (informational only)

No items.

5. New Business

No items.

6. Tabled Topics & Projects

No items.

7. Announcements

No items.

8. Adjournment

DRAFT