



Milwaukee County

County Courthouse
901 N. 9th Street, Rm. 201
Milwaukee, WI 53233

Meeting Minutes Committee on Personnel

Chairperson: Supervisor Willie Johnson, Jr.
Vice Chairperson: Supervisor Patti Logsdon
Supervisor Anthony Staskunas
Supervisor Steven Shea
Supervisor Dyango Zerpa

Committee Coordinator: Shanin R. Brown, (414) 278-4073
Director of Research and Policy: Steve Cady, (414) 278-4347

Tuesday, January 17, 2023

9:30 AM

Room 203-R & Microsoft Teams
County Legislative Information Center

HYBRID MEETING

This meeting was held in Room 203-R, and was live-streamed on the County Legislative Information Center: <https://milwaukeecounty.legistar.com/Calendar.aspx>

Call To Order

Roll Call at 9:30 a.m.

Present 3 - Logsdon, Shea and Johnson Jr.
Excused 1 - Zerpa
Absent 1 - Staskunas

Supervisor Anthony Staskunas was not present at the time the roll was called, but appeared virtually shortly thereafter.

Supervisors Anthony Staskunas and Steven Shea appeared virtually for today's meeting.

OFFICE OF THE SHERIFF - 1

- 1 [22-1158](#) From the Milwaukee County Sheriff's Office, Sheriff Denita R. Ball, requesting authorization to grant a leave of absence for Deputy Sheriff Captain Douglas A. Holton from the Classified position of Deputy Sheriff Captain to the Unclassified Position of Deputy Sheriff Director (working title Inspector), in accordance with Milwaukee County General Ordinances and Wisconsin State Statutes, Section 59.26(1).

Attachments: [22-1158 REPORT](#)
 [22-1158 RESOLUTION](#)
 [22-1158 FISCAL NOTE](#)
 [22-1158 REVISED TEMPORARY ASSIGNMENT TO A HIGHER CLASSIFICATION \(received 11/18/22\)](#)
 [22-1158 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Chief Deputy Daniel Hughes, Office of the Sheriff (virtually)
Pat Carravetta, Public Safety Fiscal Administrator, Office of the Sheriff (virtually)
Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

A motion was made by Supervisor Shea that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

OFFICE OF THE MEDICAL EXAMINER - 1

- 2 [23-241](#) From the Medical Examiner, Office of Medical Examiner, Request to Create 1.0 FTE Forensic Chemist

Attachments: [23-241 DEPARTMENTAL REQUEST](#)
 [23-241 DEPARTMENTAL RESOLUTION](#)
 [23-241 DEPARTMENTAL FISCAL NOTE](#)
 [23-241 DHR REPORT](#)
 [23-241 OSBP REPORT](#)
 [23-241 COMPENSATION CHANGE FORM](#)
 [23-241 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Sara Schreiber, Forensic Technical Director, Forensic Toxicology Laboratory, Office of the Medical Examiner (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

DEPARTMENT OF ADMINISTRATIVE SERVICES - 1

- 3 [23-237](#) From the Director, Department of Administrative Services (DAS), requesting authorization to abolish 1.0 FTE Property Assessment Program Manager, Pay Grade 34M, and create 1.0 FTE FCAP Program Manager, Pay Grade 35M.

Attachments: [23-237 DEPARTMENTAL REPORT](#)
[23-237 DEPARTMENTAL RESOLUTION](#)
[23-237 DEPARTMENTAL FISCAL NOTE](#)
[22-237 DHR REPORT](#)
[23-237 OSBP REPORT](#)
[23-237 COUNTY BOARD RESOLUTION](#)

APPEARANCES:

Peter Nilles, Director of Planning and Development, Facilities Management Division, Department of Administrative Services
Dean Legler, Director of Compensation/Human Resources Information Systems, Department of Human Resources

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

DEPARTMENT OF PARKS, RECREATION, AND CULTURE - 2

- 4 [22-1104](#) From the Executive Director of Park, requesting to abolish 1.0 FTE Budget Manager Parks Pay Grade 915E and create 1.0 FTE Financial Manager Parks Pay Grade 916E

Attachments: [22-1104 DEPARTMENTAL REQUEST](#)
 [22-1104 DEPARTMENTAL RESOLUTION](#)
 [22-1104 DEPARTMENTAL FISCAL NOTE](#)
 [22-1104 DHR REPORT \(received 11/23/22\)](#)
 [22-1104 OSBP REPORT](#)
 [22-1104 JOB EVALUATION QUESTIONNAIRE](#)
 [22-1104 REVISED JOB EVALUATION QUESTIONNAIRE \(received 11/23/22\)](#)
 [22-1104 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Jeremy Lucas, Director of Administration and Planning, Department of Parks, Recreation, and Culture (virtually)

This Action Report was temporarily laid over until later in the meeting by unanimous consent of Committee Members.

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

5 [23-109](#) From the Executive Director of Parks requesting to create 1.0 FTE Area Of Concern (AOC) Project Manager

- Attachments:** [23-109 DEPARTMENTAL REQUEST](#)
 [23-109 DEPARTMENTAL RESOLUTION](#)
 [23-109 DEPARTMENTAL FISCAL NOTE](#)
 [23-109 DHR REPORT](#)
 [23-109 OSBP REPORT \(received 01/04/23\)](#)
 [23-109 JOB EVALUATION QUESTIONNAIRE](#)
 [23-109 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Jeremy Lucas, Director of Administration and Planning, Department of Parks, Recreation, and Culture (virtually)

This Action Report was temporarily laid over until later in the meeting by unanimous consent of Committee Members.

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

DEPARTMENT OF TRANSPORTATION - 2

6 [23-116](#)

Report from the Milwaukee County Department of Transportation - Airport Division, requesting the approval to abolish 1 FTE Airport Business Manager (vacant) at paygrade 31M and create 1 FTE Airport Business Manager at paygrade 34M

- Attachments:** [23-116 DEPARTMENTAL REPORT](#)
[23-116 DEPARTMENTAL RESOLUTION](#)
[23-116 DEPARTMENTAL FISCAL NOTE](#)
[23-116 DHR REPORT](#)
[23-116 OSBP REPORT](#)
[23-116 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Brian Dranzik, Airport Director, Milwaukee Mitchell International Airport (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

- 7 [23-120](#) From the Director, Department of Transportation and Airport Director, requesting authorization to extend the Temporary Assignment to a Higher Classification (TAHC) for Michael Vullings, Milwaukee County Fire Shift Captain, from June 6, 2022, through March 31, 2023, or until the position is filled, whichever is first.

Attachments: [23-120 REPORT](#)
 [23-120 RESOLUTION](#)
 [23-120 FISCAL NOTE](#)
 [23-120 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Brian Dranzik, Airport Director, Milwaukee Mitchell International Airport (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

DEPARTMENT OF HEALTH AND HUMAN SERVICES - 3

- 8 [23-146](#) A report from the Director, Department of Health and Human Services, requesting the creation of 1.0 FTE Community Intervention Specialist in the Housing Services Division

Attachments: [23-146 DEPARTMENTAL REQUEST](#)
 [22-146 DEPARTMENTAL RESOLUTION](#)
 [22-146 DEPARTMENTAL FISCAL NOTE](#)
 [22-146 DHR REPORT](#)
 [22-146 OSBP REPORT](#)
 [23-146 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

James Mathy, Administrator, Housing Division, Department of Health and Human Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

- 9 [23-149](#) A report from the Director, Department of Health and Human Services, requesting the creation of 0.75 FTE Consultant Dietitian in Aging and Disabilities Services. **(Referred to the Committees on Personnel; and Finance)**

Attachments: [23-149 DEPARTMENTAL REQUEST](#)
 [22-149 DEPARTMENTAL RESOLUTION](#)
 [22-149 DEPARTMENTAL FISCAL NOTE](#)
 [23-149 DHR REPORT](#)
 [22-149 OSBP REPORT](#)
 [23-149 COUNTY BOARD RESOLUTION - PER](#)

APPEARANCES:

Marietta Luster, Administrator, Aging and Disabilities Services Division (ADSD), Department of Health and Human Services (DHHS) (virtually)
Dan Idzikowski, Aging Unit Director, ADSD-DHHS (virtually)
Gaylyn Reske, Senior Dining Program Director, ADSD-DHHS (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

- 10 [23-152](#) A report from the Director, Department of Health and Human Services, requesting the creation of 5.0 FTE Community Intervention Specialists and 1.0 FTE Administrative Assistant in Housing Services. **(Referred to the Committees on Personnel; and Finance)**

Attachments: [23-152 DEPARTMENTAL REQUEST](#)
 [23-152 DEPARTMENTAL RESOLUTION](#)
 [22-152 DEPARTMENTAL FISCAL NOTE](#)
 [22-152 DHR REPORT](#)
 [22-152 OSBP REPORT](#)
 [23-152 COUNTY BOARD RESOLUTION - PER](#)

APPEARANCE:

James Mathy, Administrator, Housing Division, Department of Health and Human Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

DEPARTMENT OF HUMAN RESOURCES - 4

11 [23-236](#) From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, Requesting Reallocation of (8) Housing Prog Assistant Rent Asst Nm- (Location 800 - Dept Health And Human Svcs; Department 8525 - Housing Choice Voucher Pr)

- Attachments:** [23-236 REPORT](#)
 [23-236 RESOLUTION](#)
 [23-236 FISCAL NOTE](#)
 [23-236 JOB EVALUATION QUESTIONNAIRE](#)
 [23-236 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
James Mathy, Administrator, Housing Division, Department of Health and Human Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

12 [23-238](#) From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, Requesting Reallocation of (1) Program Manager Children's Services (Location 800 - Dept Health And Human Svcs; Department 8987 - Child Long Term Spprt Prog)

- Attachments:** [23-238 REPORT](#)
 [23-238 RESOLUTION](#)
 [23-238 FISCAL NOTE](#)
 [23-238 JOB EVALUATION QUESTIONNAIRE](#)
 [23-238 COUNTY BOARD RESOLUTION](#)

APPEARANCE:
Kelly Pethke, Administrator, Children, Youth, and Family Services Division, Department of Health and Human Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

- 13 [23-240](#) From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, Requesting Reallocation of (1) Superintendent Juv Detention (Location 800 - Dept Health And Human Svcs; Department - 8921 Detention Center)

Attachments: [23-240 REPORT](#)
 [23-240 RESOLUTION](#)
 [23-240 FISCAL NOTE](#)
 [23-240 JOB EVALUATION QUESTIONNAIRE](#)
 [23-240 COUNTY BOARD RESOLUTION](#)

APPEARANCE:

Kelly Pethke, Administrator, Children, Youth, and Family Services Division, Department of Health and Human Services (virtually)

A motion was made by Supervisor Logsdon that this Action Report be **RECOMMENDED FOR ADOPTION**. The motion **PREVAILED** by the following vote:

Aye: 4 - Logsdon, Staskunas, Shea and Johnson Jr.

Excused: 1 - Zerpa

- 14 [23-16](#) From the Chief Human Resources Officer, Department of Human Resources, providing an informational report regarding: Reclassification of Existing positions (classified and unclassified); Advancements within the Pay Range; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments: [23-16 JANUARY REPORT \(received 12/30/22\)](#)

APPEARANCES:

Dean Legler, Director of Compensation/Human Resources Information Systems, Department of Human Resources

James Mathy, Administrator, Housing Division, Department of Health and Human Services (virtually)

Israel Ramon, Milwaukee County Register of Deeds, Office of the Register of Deeds (virtually)

The January 2023 Report for this Reference File was **DISCUSSED WITH NO ACTION TAKEN**.

E-COMMENTS - 1

15 [23-15](#) eComments submitted to the Committee on Personnel via the County Legislative Information Center (CLIC).

*The Office of the County Clerk collects eComments via CLIC, and appends these official public records to Reference File No. 23-15 at the conclusion of each meeting.

APPEARANCES:

Shanin R. Brown, Committee Coordinator, Legislative Services Division, Office of the County Clerk (virtually)

Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

There were no eComments submitted for the January 17, 2023, meeting.

The January 17, 2023, record of eComments was **DISCUSSED WITH NO ACTION TAKEN.**

The foregoing items were not considered in agenda order.

Length of meeting: 9:30 a.m. to 10:41 a.m.

Adjourned,

**Shanin R. Brown
Committee Coordinator
Legislative Services Division, Office of the County Clerk
Committee on Personnel**

Deadline for the next meeting:

The next regular meeting for the Committee on Personnel is Tuesday, March 7, 2023, at 9:30 a.m.

Approval Tracking System review must be completed in Legistar on or before Friday, February 17, 2023, at 5:00 p.m., for the March meeting cycle.