

Chairwoman: Dr. Maria Perez
Vice-Chairperson: Mary Neubauer
Secretary: Kathie Eilers
Research Analyst: Kate Flynn Post, (414) 257-7473
Board Liaison: Jodi Mapp, (414) 257-5202

**MILWAUKEE COUNTY MENTAL HEALTH BOARD
EXECUTIVE COMMITTEE**

Thursday, August 11, 2022 - 1:30 P.M.
Microsoft Teams Meeting

MINUTES

PRESENT: Maria Perez, Mary Neubauer, Kathie Eilers, and Thomas Lutzow

SCHEDULED ITEMS:

1. Welcome.

Chairwoman Perez welcomed everyone to the August 11, 2022, Mental Health Board Executive Committee remote/virtual meeting.

2. Discussion on the Functionality and Roles of the Executive and Governance Committees.

Chairwoman Perez began by explaining the areas of overlap within both Committees; where they intersect and where they are discreetly different. The overlap is what tends to cause confusion.

Because the Governance Committee has greatly evolved over the past six months making its role more vital, it only seems appropriate to remove its Ad Hoc status and designate it as a standing committee of the Board, which would then meet on a regular schedule. Secretary Eilers agreed and stated it would require a change to the Board's bylaws. Committee Members acknowledged the tremendous amount of base structural work Governance needs to tackle.

The Executive Committee meets quarterly, which has shown not to be necessary. It should meet at the Call of the Chair to approve emergent items falling in between meeting cycles and be solely designated to deal with the timely issues of the Board, which is understood and organic to the Committee. This would also require a change to the Board's bylaws. The Executive Committee's Emeritus position was also discussed. Initially, the position was created to be filled by the Board's immediate past Chairperson, who would be a non-voting member. It was originally identified as non-voting because the immediate past Chairperson could potentially no longer be a sitting member of the Board for several reasons, including resignation or term expiration. This was changed in Governance. As it stands, the position is now voting. This poses the problem of possibly having a long-term vacant voting seat.

SCHEDULED ITEMS (CONTINUED):

	<p>Committee Member Lutzow recommended defining the scope of work for both the Executive and Governance Committees to provide clarity.</p> <p>Discussion ensued.</p> <p>MOTION BY: (Lutzow) <i>*Remove the Ad Hoc Status/Classification from the Governance Committee Making the Body a Standing Committee to be Assigned a Regular Meeting Schedule Ensuring the Roles and Responsibilities of Both the Executive and Governance Committees are Clearly Defined in the Bylaws. 4-0</i></p> <p>MOTION 2ND BY: (Eilers)</p> <p>AYES: Neubauer, Eilers, Lutzow and Perez – 4</p> <p>NOES: 0</p> <p>*NOTE: This approval is provisional only and binding until the next regularly scheduled Board meeting at which time the Board must consider the Executive Committee's action.</p> <p>Chairwoman Perez directed the Board Emeritus position be referred to the Governance Committee for consideration.</p> <p>As a side note, Committee Member Lutzow recommended a cleansing and inventory of all hospital policies. There will be some oversight or monitoring policies remaining, but administrative and operational policies related to patient safety and security will no longer be needed.</p>
3.	<p>Mental Health Board Member Selection Process.</p> <p>Vice-Chairwoman Neubauer stated the County Executive appointed a new member to the Board replacing Brenda Wesley. The process for Board Member selection was never solidified in the past. Timeliness has been the major issue. In this instance, the County Executive's Office was supposed to reach out to the Healthcare Partnership, Milwaukee Comprehensive Care Collaborative (MC3), and the Mental Health Task Force for recommendations related to this particular Board seat. This was not done. The appointee is supposed to be someone with mental health or substance use family experience and is affiliated with a provider agency. The affiliation is not a reference to service usage but a reference to advocacy. The selected individual's resume does not reflect an advocate affiliation with a service provider.</p> <p>Chairwoman Perez agreed the process for selecting Board Members has not been ideal. It has been done haphazardly and has not been timely. She stated the process needs to be streamlined and more adherent to what Act 203 intended.</p> <p>Discussion surrounding criteria for the specific seat referenced ensued at length.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>Chairwoman Perez went on to state this discussion opens the door for greater collaboration with the County Executive's Office. There is an opportunity here to identify a clearer pathway to fix this moving forward. The Board is equipped to make recommendations to the County Executive's Office, who has always been very receptive. The organizations could be tapped by the Board for recommendations, which then, in turn, could be forwarded to the County Executive's Office. One thing to keep in mind is the Board does not self-populate.</p> <p>Committee Member Eilers recommended Chairwoman Perez reach out to the County Executive's Office letting them know the Board would like to be helpful and is willing to reach out to organizations and make recommendations.</p> <p>This Item was informational.</p>
4.	<p>Adjournment.</p> <p>Chairwoman Perez ordered the meeting adjourned.</p>
<p>This meeting was recorded. The official copy of these minutes, along with the audio recording of this meeting, is available on Milwaukee County's Legislative Information Center website, which can be accessed by clicking the link below.</p> <p>Length of meeting: 1:34 p.m. p.m. to 2:43 p.m.</p> <p>Adjourned,</p> <p><i>Jodi Mapp</i></p> <p>Jodi Mapp Senior Executive Assistant Milwaukee County Mental Health Board</p>	

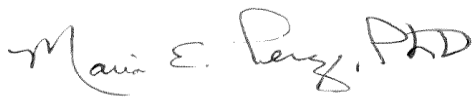
SCHEDULED ITEMS (CONTINUED):

**The next meeting for the
Milwaukee County Mental Health Board Executive Committee
Will be Held at the Call of the Chair**

**To View All Associated Meeting Materials,
Visit the Milwaukee County Legislative Information Center at:
[Milwaukee County - Calendar \(legistar.com\)](https://legistar.com/locations/milwaukee-county-legislative-information-center/)**

**Visit the Milwaukee County Mental Health Board Web Page at:
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**

The August 11, 2022, meeting minutes of the Milwaukee County Mental Health Board Executive Committee have been reviewed and are hereby approved.



Maria Perez, Chairwoman
Milwaukee County Mental Health Board