

Chairperson: Dr. Maria Perez
Vice-Chairperson: Walter Lanier
Secretary: Mary Neubauer
Research Analyst: Kate Flynn Post, (414) 257-7606
Board Liaison: Jodi Mapp, (414) 257-5202

MILWAUKEE COUNTY MENTAL HEALTH BOARD

Thursday, December 9, 2021 - 8:00 A.M.
Microsoft Teams Meeting

MINUTES

PRESENT: Shirley Drake, Kathie Eilers, Rachel Forman, Sheri Johnson, *Dennise Lavrenz, Thomas Lutzow, Mary Neubauer, Maria Perez, *James Stevens, and Brenda Wesley
EXCUSED: Walter Lanier and Jon Lehrmann

*Board Members Lavrenz and Stevens were not present at the time the roll was called but joined the meeting shortly thereafter.

SCHEDULED ITEMS:

1. **Welcome.**

Chairwoman Perez welcomed everyone to the Milwaukee County Mental Health Board's December 9, 2021, remote/virtual meeting.

2. **Approval of the Minutes from the October 28, 2021, Milwaukee County Mental Health Board Meeting.**

MOTION BY: (Eilers) *Approve the October 28, 2021, Meeting Minutes. 7-0*

MOTION 2ND BY: (Forman)

AYES: Drake, Eilers, Forman, Lutzow, Neubauer, Perez, and Wesley – 7

NOES: 0

EXCUSED: Lavrenz and Stevens – 2

3. **Sebastian Family Psychology Practice Presentation on Behavioral Health Division Contracted Services.**

Dr. Ssempijja Sebastian, Director, Sebastian Family Psychology Practice

Sebastian Family Psychology has been in practice for twenty-eight years serving the community with great dedication. The partnership with the Behavioral Health Division (BHD) dates back to the inception of the Wraparound Milwaukee program. Services provided by the clinic caters to both the adult and youth Comprehensive Community Services (CCS) programs. Sebastian Family Psychology has been a committed partner and collaborator providing efficient mental health services within the continuum of healthcare and wellbeing of this community.

SCHEDULED ITEMS (CONTINUED):

	<p>Dr. Sebastian stated they have created a large and diverse professional group of psychiatrists and psychologists, who also serve as trainers for future clinicians. The practice continues to collaborate with the local universities across the state in promoting the behavioral health workforce for this community, which includes partnerships in care, both local and global.</p> <p>Sebastian Family Psychology Practice remains dedicated to continuing serving and working with Wraparound, CCS, and BHD leadership and will continue to strive to be one of the leading providers for Wraparound in-home services. With the addition of providing services through telehealth, they are now able to reach individuals who otherwise have been homebound, reluctant to come, or not able to get to the clinic. This allows for incredible depth and reach when it comes to the community.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p>
4.	<p>Transition of the Behavioral Health Division's Wraparound Wellness Clinic to a Youth and Young Adult Community-Based Outpatient Clinic.</p> <p>Heidi Ciske-Schmidt, Wraparound Director of Operations, Behavioral Health Division</p> <p>The Board was informed the Finance Committee, at their meeting on December 2, 2021, unanimously agreed to recommend approval of the funds needed for the Young Adult Community-Based Outpatient Clinic.</p> <p>MOTION BY: (Eilers) <i>Approve the Funds for the Young Adult Community-Based Outpatient Clinic. 7-0</i></p> <p>MOTION 2ND BY: (Lutzow)</p> <p>AYES: Drake, Eilers, Forman, Lutzow, Neubauer, Perez, and Wesley – 7</p> <p>NOES: 0</p> <p>EXCUSED: Lavrenz and Stevens – 2</p>
<p>Item #s 5, 7, 8, and 9 were considered together.</p>	
5.	<p>Finance Committee Professional Services Contracts Recommendations.</p> <ul style="list-style-type: none">• 2021 Contracts and Contract Amendments<ul style="list-style-type: none">➤ Evaluation Research Services, LLC➤ Kane Communications Group*➤ Ubuntu Research and Evaluation*➤ Wellpath, LLC*• 2022 Contracts<ul style="list-style-type: none">➤ 2-Story Creative, LTD*➤ Mental Health Emergency Center, Inc. <p>SEE ITEM 9 FOR BOARD ACTION</p>

SCHEDULED ITEMS (CONTINUED):

6.	<p>Finance Committee Purchase-of-Service Agreements Recommendation.</p> <ul style="list-style-type: none">• 2021 Agreements Report• 2022 Agreements Report <p>The Board was informed the Finance Committee unanimously agreed to recommend approval of the 2021 and 2022 Purchase-of-Service Agreements as delineated in the corresponding reports.</p> <p>Board Member Wesley requested separate action be taken on the Wisconsin Community Services, Inc., agreements.</p> <p>MOTION BY: (Lutzow) Approve the Two (2) Wisconsin Community Services, Inc., 2021 and 2022 Agreement Amendments Delineated in the Corresponding Reports. 6-0-2</p> <p>MOTION 2ND BY: (Neubauer)</p> <p>AYES: Eilers, Forman, Lavrenz, Lutzow, Neubauer, and Perez – 6</p> <p>NOES: 0</p> <p>ABSTENTIONS: Drake and Wesley - 2</p> <p>EXCUSED: Stevens – 1</p> <p>MOTION BY: (Lutzow) Approve the Balance of 2021 and 2022 Purchase-of-Service Agreements Delineated in the Corresponding Reports. 8-0</p> <p>MOTION 2ND BY: (Wesley)</p> <p>AYES: Drake, Eilers, Forman, Lavrenz, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: Stevens – 1</p>
7.	<p>Finance Committee Fee-for-Service Agreements Recommendation.</p> <ul style="list-style-type: none">• 2022 Agreements Report <p>SEE ITEM 9 FOR BOARD ACTION</p>
8.	<p>Employment Agreements.</p> <p>SEE ITEM 9 FOR BOARD ACTION</p>

SCHEDULED ITEMS (CONTINUED):

9.	<p>A Request for Authorization to use Behavioral Health Division Reserve Funding for the Buildout and Improvement of Existing Space at the Marcia P. Coggs Human Services Center in Support of Youth Services Administration Relocation and Tenant Improvements.</p> <p>The Board was informed the Finance Committee, at their meeting on December 2, 2021, unanimously agreed to recommend approval of Item #s 5, 7, 8, and 9.</p> <p>MOTION BY: <i>(Eilers) Approve the Professional Services Contracts, Fee-for-Service and Employment Agreements, and Funds Needed for the Buildout and Improvement at the Coggs Center for Youth Services Administration Relocation as Delineated in the Corresponding Reports for Item #s 5, 7, 8, and 9. 8-0</i></p> <p>MOTION 2ND BY: <i>(Lutzow)</i></p> <p>AYES: Drake, Eilers, Forman, Lavrenz, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Stevens – 1</p>
10.	<p>Policy and Procedure for Mental Health Board Sanctioned Participation in Mental Health or Substance Use Treatment External Efforts.</p> <p>Board Member Eilers, Chairwoman of the Governance Committee, explained this item has been thoroughly vetted in Committee.</p> <p>The Board was informed the Governance Committee, at their meeting on November 19, 2021, unanimously agreed to recommend approval of the Policy.</p> <p>MOTION BY: <i>(Eilers) Approve the Policy and Procedure for Mental Health Board Sanctioned Participation in Mental Health or Substance Use Treatment External Efforts. 8-0</i></p> <p>MOTION 2ND BY: <i>(Perez)</i></p> <p>AYES: Drake, Eilers, Forman, Lavrenz, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>ABSTENTIONS: 0</p> <p>EXCUSED: Stevens – 1</p>

SCHEDULED ITEMS (CONTINUED):

11.	<p>Medical Executive Report Appointment and Privileging Recommendations.</p> <p>Dr. Shane Moisia, Medical Director, Behavioral Health Division</p> <p>MOTION BY: <i>(Neubauer) Adjourn into Closed Session under the provisions of Wisconsin Statutes Section 19.85(1)(c) for the purpose of considering employment or performance evaluation data for public employees over which the Board has jurisdiction and exercises responsibility. Some or all the information discussed may also be subject to confidentiality under Section 146.38, Stats. as it relates to Item 11. At the conclusion of the Closed Session, the Board may reconvene in Open Session to take whatever action(s) it may deem necessary on the aforesaid item. 8-0</i></p> <p>MOTION 2ND BY: <i>(Eilers)</i></p> <p>AYES: Drake, Eilers, Forman, Lavrenz, Lutzow, Neubauer, Perez, and Wesley – 8</p> <p>NOES: 0</p> <p>EXCUSED: Stevens - 1</p> <p>The Board convened into Closed Session at 8:58 a.m. to discuss Item 11 and reconvened back into Open Session at approximately 9:05 a.m. The roll was taken, and all Board Members were present.</p> <p>MOTION BY: <i>(Neubauer) Approve the Medical Staff Credentialing Report and Medical Executive Committee Recommendations. 9-0</i></p> <p>MOTION 2ND BY: <i>(Wesley)</i></p> <p>AYES: Drake, Eilers, Forman, Lavrenz, Lutzow, Neubauer, Perez, Stevens, and Wesley – 9</p> <p>NOES: 0</p>
12.	<p>Finance Committee Quarterly Update.</p> <p>Matt Fortman, Fiscal Administrator, Department of Health and Human Services (DHHS)</p> <p>Board Member Lutzow, Chairman of the Finance Committee, stated there have been some remarkable things accomplished this year. The transfer of funds was approved for the Mental Health Emergency Center (MHEC), and funds were approved for a Wraparound community clinic located on the near north side. Conversations with the State surrounding reimbursement for the MHEC are progressing and appear to be very promising.</p> <p>Mr. Fortman stated a multimillion-dollar deficit is expected for fiscal year 2021. It is consistent with deficit spending amounts from reserves approved by the Board to fund the Systems Improvement Agreement (SIA) capital and consulting cost improvements. The Behavioral Health Division (BHD) continues to suffer from revenue loss on the inpatient units due to staffing levels being lower than previously anticipated.</p>

SCHEDULED ITEMS (CONTINUED):

	<p>The 2022 Budget is right sized for the current bed count. Going into 2022 looks positive, but BHD is still looking to collaborative partners at Granite Hills and the MHEC to ensure they open within the agreed upon timeline. It is at that point operations can be shut down at the Mental Health Complex facility, which is targeted for the summer of 2022.</p> <p>This item was informational.</p>
13.	<p>Quality Committee Update.</p> <p>Secretary Neubauer, Chairwoman of the Quality Committee, discussed the Community Access to Recovery Services mid-cycle report. She reviewed the updates provided at Committee on the Division of Quality Assurance (DQA) survey; community and hospital contract vendor quality, which includes sanctions, holds, and/or service suspensions imposed; the Systems Improvement Agreement; and Quality Assurance Performance Improvement (QAPI).</p> <p>This Item was informational.</p>
14.	<p>Governance Ad Hoc Committee Update.</p> <p>Board Member Eilers, Chairwoman of the Governance Committee, discussed the Board's self-assessment report and analysis follow-up items. Corporation Counsel will be coming before the Board to provide an in-service clarifying the Board's legal responsibilities and potential liabilities of governance. This is because the item ranked high and reflected Board Members feel they don't have a full understanding as to their legal responsibilities. Corporation Counsel composed the associated document, which the Governance Committee reviewed.</p> <p>Discussion ensued.</p> <p>This item was informational.</p>
15.	<p>Community Engagement Ad Hoc Committee Update.</p> <p>Board Member Wesley, Chairwoman of the Community Engagement Committee, stated members of the Committee met with Jennifer Bergersen of Granite Hills to discuss the creation of a Granite Hills Hospital and Mental Health Emergency Center Combined Stakeholder Advisory Committee. Everyone involved is in full agreement with moving forward to create this combined advisory committee. The vision of the advisory committee still needs to be developed. She discussed the Community Engagement Committee's primary initiatives identified by the Committee as priorities and provided an update on the Board's Facebook social media page.</p> <p>This item was informational.</p>

SCHEDULED ITEMS (CONTINUED):

16.	<p>Department of Administrative Services Quarterly Update on the State of Milwaukee County's Interests and Matters Related to the Behavioral Health Division (BHD).</p> <p>Joseph Lamers, Budget Director, Department of Administrative Services</p> <p>Mr. Lamers provided fiscal updates related to the County's 2022 Budget. The Budget Office is projecting a budget gap of approximately \$20 million. Sales tax collections are up from what was initially anticipated. Revenues appear to be recovering and estimates are improving. Significant investments were made in the County's shared vision to achieve racial equity.</p> <p>Provisions for employees include a 2% across-the-board pay raise effective in April and an annualized investment to address disparities in pay across the County. Employee health and dental premiums are unchanged. The BHD budget reflects significant changes related to the new Mental Health Emergency Center and Granite Hills for next year. There are a few County department reorganization changes in the Budget, as well. The County also continues to advocate at the State level for revenue options. There is starting to be bipartisan support related to the efforts.</p> <p>Mr. Lamers discussed the American Rescue Plan Act (ARPA), which provides COVID-19 State and local fiscal recovery funds. Milwaukee County has received funding, which is available through 2024. The County Board of Supervisors created a Taskforce to make recommendations regarding use of the funds.</p> <p>Secretary Neubauer inquired if the 2% pay increase effective in April will include BHD employees. Mr. Lamers confirmed the 2% pay increase is a cost-of-living adjustment (COLA) and therefore, applies to all Milwaukee County employees across the board, including BHD. Mr. Lappen stated BHD pay ranges are structured differently from the rest of the County and asked if the COLA included BHD employees at the top of their pay ranges. Mr. Lamers stated when the County gives a COLA, all pay grades are adjusted to account for it, including for those employees at the top step in their pay range. Mr. Lappen stated BHD's pay ranges have not been adjusted in previous years to reflect those COLA increases. Mr. Lamers indicated he will have a conversation with the Department of Human Resources and follow-up with Mr. Lappen.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p>
17.	<p>Mental Health Board and Committee 2022 Final Meeting Schedule and Posting of Board Materials.</p> <p>Board Members were informed the calendar before them today is the Board's finalized 2022 meeting schedule. Meeting calendar invitations have been forwarded. Board Members were encouraged to complete and return their 2022 Statements of Economic Interest and Conflict of Interest forms, which were included in their packets.</p>

SCHEDULED ITEMS (CONTINUED):

18.	<p>Adjournment.</p> <p>MOTION BY: (Neubauer) Adjourn. 9-0 MOTION 2ND BY: (Forman) AYES: Drake, Eilers, Forman, Lavrenz, Lutzow, Neubauer, Perez, Stevens, and Wesley – 9 NOES: 0</p>
ADDENDUM ITEMS	
19.	<p>Administrative Update.</p> <p>Michael Lappen, Administrator, Behavioral Health Division (BHD)</p> <p>Mr. Lappen stated BHD has successfully completed the Systems Improvement Agreement. Twenty-three months were dedicated to this project. Everyone was involved in the successful completion, including the Board which has been supportive throughout the process. The SIA will also have significant long-term benefits to BHD programs by focusing on patient outcomes, patient safety, and quality improvement. He commended the BHD team/staff on how well all related tasks were executed.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p>
20.	<p>Milwaukee County/Department of Health and Human Services Brand Shift Update.</p> <p>Jill Lintonen, Communications Director, Department of Health and Human Services (DHHS)</p> <p>Ms. Lintonen stated back in May of this year, Milwaukee County adopted the new vision logo. The Milwaukee County seal is not going away and will be used more in a legal sense. The new logo is meant to represent our work toward racial equity and the overall vision of Milwaukee County, which is to become the healthiest county in Wisconsin. It is important for the DHHS brand to reflect the way business is conducted, i.e., the “No Wrong Door” model. The main points considered were ensuring the DHHS brand aligned with Milwaukee County, represented racial equity, and emphasized service forward.</p> <p>Questions and comments ensued.</p> <p>This item was informational.</p>

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The aforementioned agenda items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, are available on Milwaukee County's Legislative Information Center website, which can be accessed by clicking the link below.

Length of meeting: 8:06 a.m. to 10:35 a.m.

Adjourned,

Jodi Mapp

Jodi Mapp

Board Liaison

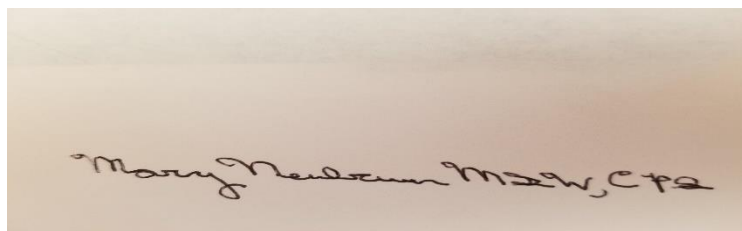
Milwaukee County Mental Health Board

The next meeting of the Milwaukee County Mental Health Board will be a Public Hearing on Thursday, January 27, 2022, @ 4:30 p.m.

**To View All Associated Meeting Materials,
Visit the Milwaukee County Legislative Information Center at:
[Milwaukee County - Calendar \(legistar.com\)](https://legistar.com)**

**Visit the Milwaukee County Mental Health Board Web Page at:
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**

The December 9, 2021, meeting minutes of the Milwaukee County Mental Health Board are hereby submitted for approval at the next scheduled regular meeting of the Milwaukee County Mental Health Board.

A photograph of a handwritten signature in dark ink on a light-colored surface. The signature reads "Mary Neubauer M2W, CPA".

Mary Neubauer, Secretary
Milwaukee County Mental Health Board