



# Milwaukee County

## Meeting Minutes Capital Improvements Committee

*Chairperson: Scott Manske, County Comptroller*  
*Legislative Services Division Manager:*  
*Janelle M. Jensen, 414-278-4228*

*Support Staff:*  
*Pamela Bryant, 414-278-4396*  
*Vincent Masterson, 414-278-4162*  
*Justin Rodriguez, 414-278-4170*

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Tuesday, August 20, 2019

1:00 PM

Room 203R

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### Call To Order

### Roll Call at 1:00 p.m.

**Present:** 8 - Schmitt, Johnson Jr., Weishan Jr., Ehley, Lamers, Brown-Martin, Siegel, and Manske

- 1      [19-689](#)      Approval of minutes from the July 24, 2019, Capital Improvements Committee meeting.

**Attachments:**      [19-689 DRAFT CIC MINUTES \(07/24/19\)](#)

A motion was made by Supervisor Schmitt that the draft minutes from the July 24, 2019, Capital Improvements Committee meeting be **APPROVED**. The motion was seconded by Ms. Siegel. The motion **PREVAILED** by the following vote:

**Ayes:** 8 - Schmitt, Johnson Jr., Weishan Jr., Ehley, Lamers, Brown-Martin, Siegel and Manske

- 2      [19-669](#)      From the Capital Improvements Subcommittee, providing an informational report regarding cash revenue sources for capital projects. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

**Attachments:**      [19-669 REPORT](#)

**APPEARANCES:**

Vincent Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services  
Pamela Bryant, Capital Finance Manager, Office of the Comptroller  
Justin Rodriguez, Budget and Management Coordinator, Office of the Comptroller

This Informational Report was **DISCUSSED WITH NO ACTION TAKEN**.

- 3      [19-670](#)      From the Capital Improvements Subcommittee, providing a flowchart of the Annual Capital Budget Request Process. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

Attachments:      [19-670 CHART](#)

**APPEARANCE:**

Vincent Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services

This Informational Report was **DISCUSSED WITH NO ACTION TAKEN.**

- 4      [19-625](#)      2019 Adopted Budget Amendment 1B005: From the Milwaukee County Comptroller, Office of the Comptroller, the Director of the Facilities Management Division, Department of Administrative Services, and the Director of the Economic Development Division, Department of Administrative Services, providing an informational report of a cost benefit analysis comparing the impact of owning versus leasing a portion of the proposed new Forensic Science Building ("CSFPM") **(Considered by the Committee on Finance and Audit, and Capital Improvements Committee)** **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)** (07/18/19 Finance & Audit Meeting: Laid Over for One Meeting)

Attachments:      [19-625 REPORT](#)

[19-625 CASH FLOWS](#)

[19-625 CFSPM BENEFITS MEMO \(10/4/2018\)](#)

[19-625 MEDICAL EXAMINER'S REPORT \(08/01/19\)](#)

**APPEARANCE:**

Stuart Carron, Director, Facilities Management Division, Department of Administrative Services

This Informational Report was **DISCUSSED WITH NO ACTION TAKEN.**

- 5      [19-671](#)      From the Capital Improvements Subcommittee, providing a review of Departmental Requests for the 2020-2024 Capital Improvements Plan. **(THE CAPITAL IMPROVEMENTS COMMITTEE MAY TAKE ACTION PURSUANT TO CHAPTER 36 OF THE MILWAUKEE COUNTY CODE OF GENERAL ORDINANCES)**

Attachments:      [19-671 MEMO \(08/16/19\)](#)  
                             [19-671 REVISED MEMO \(08/20/19\)](#)  
                             [19-671 REPORT](#)

**APPEARANCES:**

Vincent Masterson, Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services  
Captain Bill Duckert, Assistant Jail Commander, Office of the Sheriff  
Chief Deputy Denita Ball, Ph.D., Office of the Sheriff  
Pamela Bryant, Capital Finance Manager, Office of the Comptroller  
Christine Westrich, Director, Office of Emergency Management

Ben Barbera, Curator and Operations Manager, Milwaukee County Historical Society, appeared and spoke in favor of Capital Project WO13601 Trimborn Farm Stone Barn Roof.

Ryan O'Desky, Senior Vice President of Operations and Finance, Milwaukee Public Museum (MPM), appeared and spoke in favor of Capital Projects WM04901-MPM 4th Floor Roof Replacement, and WM05301-MPM 300 Ton Chiller Replacement.

Daniel Lockren, Director of Facilities, MPM, appeared but did not speak regarding Capital Projects WM04901-MPM 4th Floor Roof Replacement, and WM05301-MPM 300 Ton Chiller Replacement.

Fire Chief John Cohn, Greenfield Fire Department, and Fire Chief Robert C. Whitaker III, Northshore Fire Department, appeared and spoke in favor of Capital Project WO27301-Cardiac Monitors.

A revised memo was distributed to Committee members, which is attached to this file as "Revised Memo (08/20/19)."

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

- 6      [19-286](#)      Future Capital Improvements Committee meetings. **(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)**

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

**Adjourned at 3:19 p.m.**

**Length of Meeting: 1:00 p.m. to 3:19 p.m.**

**Respectfully submitted,**

**Janelle M. Jensen**

**Legislative Services Division Manager, Office of the County Clerk  
Capital Improvements Committee**

Next Meeting:

The next meeting of the Capital Improvements Committee is Thursday, August 29, 2019, at 1:00 p.m.