

Milwaukee County

County Courthouse 901 N. 9th Street, Rm. 203R Milwaukee, WI 53233

Meeting Minutes Finance and Audit Committee

Chairperson: Supervisor James "Luigi" Schmitt
Vice Chairperson: Supervisor Willie Johnson, Jr.
Supervisor Jason Haas
Supervisor Eddie Cullen
Supervisor Supreme Moore Omokunde
Supervisor Sequanna Taylor
Supervisor Sheldon A. Wasserman
Committee Coordinator: Shanin R. Brown, (414) 278-4073

Director of Research and Policy: Steve Cady, 414-278-4347

Thursday, May 16, 2019 9:00 AM Room 203-R

Public Notice

Call To Order

Roll Call at 9:04 a.m.

Present 5 - Johnson Jr., Haas, Cullen, Wasserman and Schmitt

Excused 2 - Moore Omokunde and Taylor

Supervisors Moore Omokunde and Taylor were not present at the time the roll was called, but appeared later in the meeting.

From the Director, Department on Aging, requesting authorization to increase an existing Purchase of Service Contract with Legal Action of Wisconsin, Inc., by \$28,374, from \$376,714 to \$405,088, for legal services and benefit assistance to Milwaukee County residents age 60 and older for the period effective January 1, 2019, through December 31, 2019.

Attachments: 19-424 REPORT

19-424 RESOLUTION
19-424 FISCAL NOTE

19-424 CONTRACT AMENDMENT

19-424 1684 FORM

19-424 COUNTY BOARD RESOLUTION

APPEARANCE:

Holly Davis, Director, Department on Aging

Supervisors Moore Omokunde and Taylor were not present at the time the roll was called, but later requested unanimous consent to be recorded as voting with the majority. There being no objection by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

2 <u>19-436</u>

From the Director, Department of Health and Human Services, requesting authorization to create Section 15.17(2)(u)(3) of the Milwaukee County Code of General Ordinances regarding departmental imprest funds, and authorizing a \$250 administrative appropriation transfer from Org. Unit 8911-Division of Youth and Family Services Administration, account 7999 to account 0093.

Attachments: 19-436 REPORT

19-436 RESOLUTION/ORDINANCE

19-436 FISCAL NOTE

19-436 COUNTY BOARD RESOLUTION

APPEARANCE:

Matt Fortman, Interim Fiscal Administrator, Department of Health and Human Services

Supervisors Moore Omokunde and Taylor were not present at the time the roll was called, but later requested unanimous consent to be recorded as voting with the majority. There being no objection by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Wasserman that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

3 <u>19-426</u>

From the Director, Department of Health and Human Services, providing an informational audit report by Baker Tilly titled, "Wraparound Milwaukee Incurred Year Financial Reporting Summary" for the three years ended December 31, 2017, 2016, and 2015. (Considered by the Committees on Health and Human Needs, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 19-426 REPORT

19-426 AUDIT REPORT

19-426 COUNTY BOARD RESOLUTION

APPEARANCE:

Matt Fortman, Interim Fiscal Administrator, Department of Health and Human Services

Supervisors Moore Omokunde and Taylor were not present at the time the roll was called, but later requested unanimous consent to be recorded as voting with the majority. There being no objection by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Johnson, Jr., that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote:

A resolution requesting the Audit Services Division, Office of the Comptroller, conduct an audit of the Register of Deeds due to a Federal Bureau of Investigation fraud investigation, and seeking a legal analysis from Corporation Counsel, Office of Corporation Counsel, of Milwaukee County's options to recoup taxpayer funds if the allegations are substantiated.

Sponsors: Lipscomb Sr., Haas and Johnson Jr.

<u>Attachments:</u> 19-486 REPORT (4/25/19)

19-486 RESOLUTION 19-486 FISCAL NOTE

19-486 F&A AMENDMENT I (Adopted; vote 7-0)

19-486 COUNTY BOARD RESOLUTION

APPEARANCES:

Chairman Theodore Lipscomb, Sr., Milwaukee County Board of Supervisors Jennifer Folliard, Director of Audits, Audit Services Division, Office of the Comptroller

Supervisors Haas and Johnson, Jr., requested unanimous consent to be added as cosponsors of this resolution. There being no objection by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Haas that this resolution be RECOMMENDED FOR ADOPTION. A vote was not taken, due to a subsequent motion, which took precedence.

Chairman Lipscomb, Sr., introduced Finance and Audit (F&A) Amendment I, which is attached to this file.

Supervisors Moore Omokunde and Taylor were not present at the time the roll was called, but later requested unanimous consent to be recorded as voting with the majority. There being no objection by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Johnson, Jr., that this Resolution be AMENDED with F&A Amendment I. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Haas, Cullen, Moore Omokunde, Taylor , Wasserman and Schmitt

Supervisors Moore Omokunde and Taylor were not present at the time the roll was called, but later requested unanimous consent to be recorded as voting with the majority. There being no objection by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Johnson, Jr., that this Resolution be RECOMMENDED FOR ADOPTION AS AMENDED. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Haas, Cullen, Moore Omokunde, Taylor, Wasserman and Schmitt

5 19-449

From the Director of Audits, Audit Services Division, Office of the Comptroller, providing an informational update regarding the audit report titled, "Improved Staffing Levels from Armor, Assignment of a Contract Manager with Clinical Experience along with Contract Revisions would Improve Inmate Medical Services." (Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 19-449 REPORT

19-449 AUDIT RECOMMENDATIONS
19-449 COUNTY BOARD RESOLUTION

APPEARANCE:

Jennifer Folliard, Director of Audits, Audit Services Division, Office of the Comptroller

Supervisors Moore Omokunde and Taylor were not present at the time the roll was called, but later requested unanimous consent to be recorded as voting with the majority. There being no objection by Committee members, it was so ordered by the Chairman.

A motion was made by Supervisor Johnson, Jr., that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Haas, Cullen, Moore Omokunde, Taylor, Wasserman and Schmitt

6 19-14

From the House of Correction, the Office of the Sheriff, the Office of Corporation Counsel, the Office of the Comptroller, and the Department of Administrative Services, providing an informational report regarding a plan to provide inmate medical services directly by Milwaukee County. (Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

APPEARANCE:

Teig Whaley-Smith, Director, Department of Administrative Services

The May 2019 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

7 <u>19-433</u>

From the Milwaukee County Comptroller, Office of the Comptroller, providing a semi-annual informational report regarding the status of projects within the Capital Improvements Program, as of December 31, 2018. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 19-433 REPORT

19-433 PROJECT STATUS AND COMPLETION SCHEDULE

APPEARANCES:

Justin Rodriguez, Budget Management Coordinator, Office of the Comptroller (Comptroller)

Pamela Bryant, Capital Finance Manager, Comptroller

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

Milwaukee County

From the Milwaukee County Comptroller, Office of the Comptroller, and the Capital Budget Coordinator, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to lapse certain capital expenditures and revenues from 2018 to 2019, in accordance with Section 32.91 of the Milwaukee County Code of General Ordinances; to reallocate lapsed proceeds to Milwaukee County reserves; and to process an administrative appropriation transfer in the amount of \$14,563 from Org. Unit 4019 Park Patrol/Tactical Enforcement Unit, to Org. Unit 4062 Mobile Response Team.

Attachments: 19-432 REPORT

19-432 REVISED REPORT (04/30/19)

19-432 RESOLUTION

19-432 REVISED RESOLUTION (04/30/19)

19-432 FISCAL NOTE

19-432 REVISED FISCAL NOTE (04/30/19)

19-432 SCHEDULE A: Operating Budget - Capital Outlay

19-432 REVISED SCHEDULE A (04/30/19)

19-432 SCHEDULE B: Non-Airport Capital Improvement Projects

19-432 SCHEDULE C: Airport Capital Improvements Projects

19-432 SCHEDULE D: Appropriations - Capital Expenditures & Major Repairs

19-432 SCHEDULE E: Operating Budget - Carryover of Capital Outlay

19-432 REVISED SCHEDULE E (04/30/19)

19-432 SCHEDULE F: Operating Budget - Carryover of Revenues

19-432 SCHEDULE G: Capital Improvement Carryovers

19-432 COUNTY BOARD RESOLUTION

APPEARANCES:

Justin Rodriguez, Budget Management Coordinator, Office of the Comptroller (Comptroller)

Pamela Bryant, Capital Finance Manager, Comptroller

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

From the Milwaukee County Comptroller, Office of the Comptroller, and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to eliminate the approximately \$1.6 million payment from the Employees' Retirement System Trust to the County for administrative expenses in 2018, and to transfer all but \$5.0 million of the projected 2018 year-end surplus to the Debt Service Reserve.

Attachments: 19-457 REPORT

19-457 RESOLUTION 19-457 FISCAL NOTE

19-457 COUNTY BOARD RESOLUTION

APPEARANCE:

CJ Pahl, Financial Services Manager, Office of the Comptroller

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Haas, Cullen, Moore Omokunde, Taylor , Wasserman and Schmitt

10 19-24

From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding contract notifications received pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 19-24 MAY REPORT (05/10/19)

19-24 REVISED MAY REPORT (05/14/19)
19-24 COUNTY BOARD RESOLUTION

APPEARANCES:

CJ Pahl, Financial Services Manager, Office of the Comptroller (Comptroller) Alexis Gassenhuber, Financial Analyst, Comptroller

A motion was made by Supervisor Johnson, Jr., that the May 2019 report for this Reference File be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote:

11 <u>19-25</u>

From the Milwaukee County Comptroller, Office of the Comptroller, providing an informational report regarding the 2019 year-end fiscal projection for Milwaukee County. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 19-25 MAY REPORT (05/14/19)

APPEARANCE:

CJ Pahl, Financial Services Manager, Office of the Comptroller (Comptroller)

The May 2019 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

12 19-437

From the Director, Department of Transportation, requesting retroactive authorization to execute a Grant Agreement with the Wisconsin Department of Transportation for the 2019 Section 85.20 Urban Mass Transit Operating Assistance Program, allowing Milwaukee County to realize \$64,193,900 in budgeted mass transit operating revenue as an offset to expenditures in support of Milwaukee County Transit System fixed-route and paratransit operations for the period effective January 1, 2019, through December 31, 2019. (Referred to the Committee on Transportation, Public Works, and Transit, for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin State Statutes; Referred to the Committee on Finance and Audit)

Attachments: 19-437 REPORT

19-437 RESOLUTION 19-437 FISCAL NOTE

19-437 1684 FORM & GRANT AGREEMENT 19-437 COUNTY BOARD RESOLUTION

APPEARANCE:

Donna Brown-Martin, Director, Department of Transportation

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

13 <u>19-438</u>

From the Director, Department of Transportation, requesting retroactive authorization to execute a Grant Agreement with the Wisconsin Department of Transportation for the 2019 Section 85.205 Urban Mass Transit Assistance/Paratransit Supplemental Aid Program, allowing Milwaukee County to realize \$1,398,579 in budgeted mass transit paratransit operating revenue as an offset to expenditures in support of the Transit Plus Program for the period effective January 1, 2019, through December 31, 2019. (Referred to the Committee on Transportation, Public Works, and Transit for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin State Statutes; Referred to the Committee on Finance and Audit)

<u>Attachments:</u> 19-438 REPORT

19-438 RESOLUTION 19-438 FISCAL NOTE

19-438 1684 FORM & GRANT AGREEMENT 19-438 COUNTY BOARD RESOLUTION

APPEARANCE:

Donna Brown-Martin, Director, Department of Transportation

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

14 <u>19-439</u>

From the Director, Department of Transportation, requesting authorization to file a grant application with the Federal Transit Administration for Federal Fiscal Year 2019 Section 5339(c) Low or No Emission Grant Program funding, in the amount of \$1.7 million, to aid in the financing of four battery electric buses for the Milwaukee County Transit System. (Referred to the Committees on Transportation, Public Works, and Transit, and Finance and Audit)

Attachments: 19-439 REPORT

19-439 RESOLUTION 19-439 FISCAL NOTE

19-439 COUNTY BOARD RESOLUTION

APPEARANCE:

Donna Brown-Martin, Director, Department of Transportation

Daniel J.P. Teter, Amalgamated Transit Union, Local 998, appeared and spoke against this item.

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 6 - Johnson Jr., Haas, Cullen, Moore Omokunde, Taylor and Wasserman

No: 1 - Schmitt

PASSIVE REVIEW - ITEM 15

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts with a value at least \$100,000, but not more than \$300,000. The contract may take effect only upon one of the following:

The 14-day review period expired with no action by the F&A Committee, or The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

15 19-479

From the Director, Department of Transportation, and the Airport Director, Mitchell International Airport, submitting a passive review Professional Services Contract with Unison Consulting, Inc., in an amount not-to-exceed \$217,920 for consultant services related to Request for Proposals development, product selection, and implementation of a replacement Airport Business Information Management System.

(PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 19-479 REPORT

19-479 FISCAL NOTE

19-479 PROFESSIONAL SERVICES CONTRACT & PROPOSAL

APPEARANCE:

James Martin, Director of Finance and Administration, Milwaukee Mitchell International Airport

Yovette Drake, President, Unison Consulting, Inc., appeared and spoke in favor of this item.

This Passive Review Contract was DISCUSSED WITH NO ACTION TAKEN and APPROVED.

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting an appropriation transfer packet for the May 2019 cycle.

Attachments: 19-461 DRAFT TRANSFER PACKET

19-461 A1 Departmental Transfers (F&A only)

19-461 B Receipt of Revenue (23 vote)
19-461 C Other Charges (majority)

19-461 D Capital Improvements (majority)

19-461 E Capital Receipt of Revenue (23 vote)

19-461 Contingency Summary

Josh Scott, Budget and Management Analyst, OPSB-DAS

APPEARANCE:

Joe Lamers, Director, Office of Performance, Strategy, and Budget (OPSB), Department of Administrative Services (DAS)
Vincent Masterson, Capital Budget Coordinator, DAS
Tim Coyne, Director, Retirement Plan Services, Department of Human Resources

A motion was made by Supervisor Taylor that the balance of the May 2019 Transfer Packet (excluding Sections A2 and F1) be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Haas, Cullen, Moore Omokunde, Taylor, Wasserman and Schmitt

19-461A

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting an appropriation transfer packet for the May 2019 cycle. (SECTION A2 ONLY: \$2,400 transfer within the Register of Deed's budget from Postage to Personal Services to fund salary change requests for two existing positions within the office.)

Attachments: 19-461A DRAFT A2 Departmental Transfers

A motion was made by Supervisor Cullen that Section A2 of the May 2019 Transfer Packet be LAID OVER TO THE CALL OF THE CHAIRPERSON. The motion PREVAILED by the following vote:

19-461B

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting an appropriation transfer packet for the May 2019 cycle. (SECTION F1 ONLY: \$15,555 transfer from the Unallocated Appropriation for Contingencies to Retirement Plan Services, Department of Human Resources, with the intent to fund a reclassification of two vacant positions.)

Attachments: 19-461B DRAFT F1 Unallocated Contingency

A motion was made by Supervisor Cullen that Section F1 of the May 2019 Transfer Packet be LAID OVER TO THE CALL OF THE CHAIRPERSON. The motion PREVAILED by the following vote:

Aye: 7 - Johnson Jr., Haas, Cullen, Moore Omokunde, Taylor , Wasserman and Schmitt

17 19-26

From the Director, Department of Administrative Services, providing an informational report regarding the 2019/2020 Budget.

(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

APPEARANCE:

Joe Lamers, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services

The May 2019 Report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

CLOSED SESSION - ITEMS 18 and 19

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

Anne Kearney, Deputy Corporation Counsel, Office of Corporation Counsel, opined that it was appropriate to discuss Item 18 in closed session.

A motion was made by Supervisor Johnson, Jr., that the Committee ADJOURN INTO CLOSED SESSION, under the provisions of Wisconsin State Statutes, Section 19.85(1) for the purpose of discussing Item 18. The motion PREVAILED by the following vote:

18 <u>19-12</u>

From Corporation Counsel, Office of Corporation Counsel, providing an informational report regarding the status of pending litigation.

(Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 19-12 MAY REPORT

19-12 CORPORATION COUNSEL INTERPRETIVE GUIDANCE

(05/07/19)

APPEARANCE:

Anne Kearney, Deputy Corporation Counsel, Office of Corporation Counsel

The May 2019 report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

The Committee was in closed session from 11:55 a.m. to 12:20 p.m. Upon reconvening at 12:20 p.m., a roll call was taken and 6 members were present.

Roll Call at 12:20 p.m.

Present 6 - Johnson Jr., Haas, Moore Omokunde, Taylor, Wasserman and Schmitt

Excused 1 - Cullen

19 19-13

From Corporation Counsel, Office of Corporation Counsel, providing an informational report regarding settlement payments. (Considered by the Committees on Judiciary, Safety, and General Services, and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

<u>Attachments:</u> 19-13 MAY REPORT

APPEARANCE:

Anne Kearney, Deputy Corporation Counsel, Office of Corporation Counsel

The May 2019 report for this Reference File was DISCUSSED WITH NO ACTION TAKEN.

Adjourned,

Shanin R. Brown
Committee Coordinator
Legislative Services Division, Office of the County Clerk
Committee on Finance and Audit

<u>Deadline for the next meeting: The next regular meeting for the Committee on Finance and Audit is Thursday, June 13, 2019.</u>

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