

# Milwaukee County

## **Meeting Minutes**

## Finance and Audit Committee

		Chairperson: Supervisor Peggy A. West Committee Coordinator: Janelle M. Jensen, 414-278-4228 Director of Research and Policy: Steve Cady, 414-278-4347	
Mone	day, October 31, 2016	10:00 AM	Room 203R
	Call To Order	r	
	Roll Call at 10:5	51 a.m.	
	F	Present 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor ( and West	2)
1	<u>16-9</u>	From the Vice President of Finance and Operations, Milwaukee Publi Museum, submitting Financial Updates. (Considered by the Committees on Parks, Energy, and Environment and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)	C
		Attachments: 4th QUARTER REPORT	
		CB Resolution	
		The following people appeared and spoke for information only regarding this item:	
		Dennis Kois, President and Chief Executive Officer, Milwaukee Public Museum (MPM)	l
		Patti Dew, Vice President of Finance and Operations, MPM	
		This Reference File was DISCUSSED WITH NO ACTION TAKEN.	
2	<u>16-591</u>	From the Director, Milwaukee County Zoo, providing an informational report regarding a projected net revenue deficit in the amount of \$425,837 as of October 3, 2016. (INFORMATONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)	
		Attachments: REPORT	
		CB Resolution	
		APPEARANCE: Vera Westphal, Deputy Zoo Director Administration and Finance, Milwaukee County Zoo	
		A motion was made by Supervisor Johnson, Jr., that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote:	
		Aye: 6 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde and Tay (2)	lor

No: 1 - West

3 <u>16-599</u> From the Interim Director, Department on Aging, providing an informational report regarding a projected net revenue deficit in the amount of \$296,033 as of October 3, 2016, due to the continuous decline in home delivered and congregate meal purchases by the Department of Family Care.

Attachments: REPORT

APPEARANCES: Holly Davis, Interim Director, Department on Aging Mary Proctor Brown, Budget Manager, Department on Aging

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

4 <u>16-590</u> From the Superintendent, House of Correction, providing an informational report regarding projected revenue deficits in the amount of \$351,921 relative to Wisconsin Department of Corrections revenue, and in the amount of \$143,306 relative to Electronic Surveillance revenues as of August 2016. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

APPEARANCE: Mike Hafemann, Superintendent, House of Correction (HOC)

June Jackson, Fiscal Operations Manager, HOC, appeared but did not speak regarding this item.

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

5 <u>16-566</u> From the District Attorney, requesting authorization to create 1.0 Full Time Equivalent (FTE) Victim/Witness Advocate position (title code 84170, pay range 16Z6) in the Domestic Violence Unit located at Sojourner Family Peace Center, and 1.0 FTE Assistant Sensitive Crimes Victim Advocate position (title code 86061, pay range 16Z1) in the Sensitive Crimes Unit, effective November 6, 2016. (Referred to the Committee on Finance and Audit and Department of Administrative Services)

 Attachments:
 REVISED DEPARTMENTAL REQUEST

 REVISED DAS REPORT

 REVISED DAS RESOLUTION

 REVISED DAS FISCAL NOTE

 CB Resolution

### **APPEARANCE:**

James Martin, Deputy District Attorney, Office of the District Attorney

A motion was made by Supervisor Wasserman that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

6 <u>16-593</u> From the Clerk of Circuit Court, requesting authorization to abolish 2.5 Full Time Equivalent (FTE) Senior Clerical Assistant (title code 00000800, pay range 5P) positions, and 1.0 FTE Court Services Clerk (title code 00004048, pay grade 12) position; and create 2.0 FTE Deputy Court Clerk (title code 00008780, pay range 19Z) positions in the Office of Family Court Commissioners, and 1.0 FTE Deputy Division Administrator (title code 00010821, pay range 28M) position in the Civil Division, Combined Court Related Operations. (Referred to the Committee on Finance and Audit and Department of Administrative Services)

 Attachments:
 DEPARTMENTAL REQUEST

 DAS REPORT

 DAS RESOLUTION

 DAS FISCAL NOTE

 CB Resolution

## **APPEARANCE:**

John Barrett, Clerk of Circuit Court, Combined Court Related Operations

Brenda Ottesen, Assistant Chief Deputy Clerk, Clerk of Circuit Court, Combined Court Related Operations, appeared but did not speak regarding this item.

A motion was made by Supervisor Mayo, Sr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

- 7 <u>16-588</u> From the Office of the Sheriff, requesting authorization to accept additional grant funding from the Wisconsin Department of Transportation in the amount of \$230,000, increasing total grant funding received to \$563,000, for the provision of a Freeway Service Team, and to extend the existing term from July 1, 2016, through June 30, 2017.
  - Attachments: REPORT RESOLUTION FISCAL NOTE CONTRACT AMENDMENT 2 ORIGINAL CONTRACT 2015 1684 FORM CB Resolution

APPEARANCE: Inspector Richard Schmidt, Office of the Sheriff

Bill Lethlean, Public Safety Fiscal Administrator, Office of the Sheriff, appeared but did not speak regarding this item.

A motion was made by Supervisor Mayo, Sr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

- 8 <u>16-579</u> From the Director, Department of Parks, Recreation, and Culture, requesting authorization to execute an amendment to the current Vendor Permit Agreement with Sprecher Brewing Company, Inc., extending the term through December 31, 2022, allowing Milwaukee County the continued use of Sprecher's equipment in the operation of the traveling beer garden concession.
  - Attachments:
     REPORT

     RESOLUTION

     FISCAL NOTE

     2016 AMENDMENT

     2015 VENDOR PERMIT AGREEMENT

     COMPTROLLER REVIEW

     CB Resolution

**APPEARANCE:** 

Joe Mrozinski, Assistant Chief of Recreation and Business Operations, Department of Parks, Recreation, and Culture

Jeff Hamilton, President, Sprecher Brewing Company, Inc., appeared and spoke in favor of this item.

A motion was made by Supervisor Mayo, Sr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

9 <u>16-611</u> From the Deputy Chief of Staff, Office of the County Executive, requesting authorization to create 1.0 Full Time Equivalent Community Engagement Coordinator (title code to be determined, pay range 26M) position in the Office on African American Affairs. (Referred to the Committee on Finance and Audit and Department of Administrative Services)

 Attachments:
 DEPARTMENTAL REQUEST

 DAS REPORT
 DAS RESOLUTION

 DAS FISCAL NOTE
 DAS FISCAL NOTE

#### APPEARANCE:

Nate Holton, Deputy Chief of Staff, Office of the County Executive

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. There was a subsequent motion which took precedence, therefore a vote was not taken on the motion.

A motion was made by Supervisor Mayo, Sr., that this Action Report be LAID OVER TO THE CALL OF THE CHAIR. The motion PREVAILED by the following vote:

- Aye: 5 Wasserman, Mayo Sr., Moore Omokunde, Taylor (2) and West
- No: 1 Johnson Jr.
- Excused: 1 Haas
- **10** <u>16-613</u> From the Deputy Chief of Staff, Office of the County Executive, requesting retroactive authorization to execute a Professional Services Contract with the Frank Zeidler Center for Public Discussion, in an amount not to exceed \$7,500, for public information and input sessions for the period effective March 1, 2016, through December 31, 2016; and requesting a waiver of Section 56.30(9) of the Milwaukee County Code of General Ordinances in order to pay for services rendered prior to execution of the contract.
  - Attachments: REPORT RESOLUTION FISCAL NOTE CONTRACT CB Resolution

### **APPEARANCE:**

Nate Holton, Deputy Chief of Staff, Office of the County Executive

A motion was made by Supervisor Mayo, Sr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote: Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

The Committee took a break from 12:59 p.m. to 1:20 p.m. Upon reconvening at 1:20 p.m., a roll call was taken and 4 Committee members were present. Supervisors Wasserman, Mayo, Sr., and Taylor (2) appeared shortly thereafter.

Roll Call at 1:20 p.m.

Present 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

11 <u>16-597</u> From the Director, Department of Health and Human Services, requesting authorization to create 2.0 Full Time Equivalent (FTE) Community Intervention Specialist (title code 00008000, pay range 24) positions; 1.0 FTE Substance Abuse and Mental Health Services Administration Program Manager (title code TBD, pay range 33M) position; and 1.0 FTE Administrative Assistant (title code 00001001, pay range 06P) position in the Housing Division. (Referred to the Committee on Finance and Audit and Department of Administrative Services)

> Attachments: DEPARTMENTAL REQUEST DAS REPORT DAS RESOLUTION DAS FISCAL NOTE CB Resolution

**APPEARANCES:** 

James Mathy, Administrator, Housing Division, Department of Health and Human Services (DHHS) Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller Randy Oleszak, Fiscal Administrator, DHHS Steve Kreklow, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

12 <u>16-604</u> From the Director, Department of Health and Human Services, requesting retroactive authorization to enter into an automatically renewable Memorandum of Understanding with the State of Wisconsin Department of Corrections, for the procurement of juvenile correctional services beginning January 1, 2016. (Referred to the Committee on Health and Human Needs for INFORMATIONAL PURPOSES ONLY per Section 59.52(31)(d), Wisconsin Statutes; Referred to the Committee on Finance and Audit)

> Attachments: REPORT RESOLUTION FISCAL NOTE CB Resolution

## **APPEARANCES:**

Randy Olezak, Fiscal Administrator, Department of Health and Human Services (DHHS)

Clare O'Brien, Senior Budget Analyst, DHHS

A motion was made by Supervisor Johnson, Jr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

**13** <u>16-598</u> **2016 Adopted Capital Project WO118-Milwaukee County Historical Society Cornice Renovation:** From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, requesting authorization to increase an existing Professional Services Agreement with Uihlein Wilson Architects by \$215,873.66, from \$177,929.96 to \$393,803.62, to provide construction document preparation, bidding services, and construction oversight.

Attachments: REPORT

RESOLUTION FISCAL NOTE FEE INCREASE APPROVAL FORM CB Resolution

## **APPEARANCE:**

Greg High, Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

A motion was made by Supervisor Mayo, Sr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote: Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

## PASSIVE REVIEW CONTRACT: ITEM 14

Act 14 provides for a 14-day review period by the Finance and Audit (F&A) Committee for all contracts between \$100,000-\$299,999.99.

The contract may take effect only upon one of the following: The 14-day review period expired with no action by the F&A Committee, or The F&A Committee reviewed the item and placed it on file within the 14-day review period, or

The F&A Committee voted to approve the contract during the 14-day review period, or

The F&A Committee voted to reject it within the 14-day review period, but, within 30 days of the Committee action, the County Board votes to approve it.

14 <u>16-608</u> 2014 Adopted Capital Project WO240 - Project Management

**Software:** From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, submitting a passive review Professional Services Agreement the amount of \$235,020, with Gaea Global Technologies for software deployment services. (PASSIVE REVIEW; INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

<u>Attachments:</u> <u>REPORT</u>

FISCAL NOTE CONSULTANT RETENTION APPROVAL EXECUTED CONTRACT

## **APPEARANCE:**

Greg High, Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services

This Passive Review Contract was DISCUSSED WITH NO ACTION TAKEN AND APPROVED.

1516-607From the Director, Office of Performance, Strategy, and Budget,<br/>Department of Administrative Services, submitting a 2016<br/>Appropriation Transfer Packet for the October 2016 Cycle.

 Attachments:
 DHHS RESPONSE

 B Departmental Receipt of Revenue (2/3 Vote)

 D Unallocated Contingency (2/3 Vote)

 E Departmental Contribution from Reserve (2/3 Vote)

 Contingency Summary

#### **APPEARANCES:**

Steve Kreklow, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services Randy Oleszak, Fiscal Administrator, Department of Health and Human Services Jill Organ, Chief of Planning and Development, Department of Parks, Recreation, and Culture (DPRC)

Joe Mrozinski, Assistant Chief of Recreation and Business Operations, DPRC, appeared but did not speak regarding this item.

A motion was made by Supervisor Johnson, Jr., that the Balance of this Transfer Packet (excluding Section C1) be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

A motion was made by Supervisor Moore Omokunde that Section C1 (WP225021 Oakwood Golf Course Cart Paths; WP19101 Moody Park Renovation; WP20201 Martin Luther King Jr Community Center Heating, Ventilation and Air Conditioning; and WP27101 Johnson Park Pavilion) of this Transfer Packet be LAID OVER FOR ONE MEETING. The motion PREVAILED by the following vote:

## **CLOSED SESSION: ITEMS 22 and 16**

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(e),Wisconsin State Statutes, for the purpose of the Committee deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

Colleen Foley, Interim Corporation Counsel, Office of Corporation Counsel, opined that it was appropriate to discuss Items 22 and 16 in closed session.

A motion was made by Supervisor Wasserman to ADJOURN INTO CLOSED SESSION. The motion PREVAILED by the following vote:

## Items 22 and 16 were considered together.

- 22 <u>16-641</u> Capital Project WA225-Airport Fuel Storage: From the Director, Department of Transportation, requesting authorization for the Airport Director, General Mitchell International Airport, to execute a short-term Loan Agreement with MKE Fuel to facilitate the purchase of an off-airport fuel storage facility currently owned by Equilon Enterprises, a division of Shell Oil Company.
  - Attachments:
     REPORT

     RESOLUTION

     FISCAL NOTE

     CORPORATION COUNSEL OPINION

     CB Resolution

#### **APPEARANCES:**

Brian Dranzik, Director, Department of Transportation Tim Karaskiewicz, Assistant Corporation Counsel, Office of Corporation Counsel

Ismael "Izzy" Bonilla, Airport Director, General Mitchell International Airport, appeared but did not speak in open session regarding this item.

Supervisor Mayo, Sr., requested that Items 22 and 16 be considered together. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Mayo, Sr., that the Action Reports associated with Items 22 and 16 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

 

 16
 16-621
 From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2016

 Appropriation Transfer for the October 2016 Cycle (Capital-Receipt of Revenue).

 Attachments:
 DRAFT TRANSFER PACKET Capital-Receipt of Revenue

 CORPORATION COUNSEL OPINION

 A Capital Receipt of Revenue (2/3 Vote)

## APPEARANCES:

Brian Dranzik, Director, Department of Transportation Tim Karaskiewicz, Assistant Corporation Counsel, Office of Corporation Counsel

Ismael "Izzy" Bonilla, Airport Director, General Mitchell International Airport, appeared but did not speak in open session regarding this item.

Supervisor Mayo, Sr., requested that Items 22 and 16 be considered together. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Mayo, Sr., that the Action Reports associated with Items 22 and 16 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

The Committee was in closed session from 2:36 p.m. to 3:09 p.m. Upon reconvening in open session at 3:09 p.m., a roll call was taken and all Committee members were present.

Roll Call at 3:09 p.m.

Present 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

- 17 <u>16-619</u> From the Milwaukee County Comptroller, providing an informational report summarizing Contract Notifications received during the month of August 2016 pursuant to Sections 44.09(e), 46.09(8), and 56.30(8) of the Milwaukee County Code of General Ordinances. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)
  - Attachments:
     REPORT

     ATTACHMENT 1 EXEMPTIONS

     ATTACHMENT 2 ACCOUNTS CHARGED

     ATTACHMENT 3 MAIN

     ATTACHMENT 4 NO IMMEDIATE \$ IMPACT

     ATTACHMENT 5 REVENUE

     CB Resolution

## APPEARANCE: Scott Manske, Milwaukee County Comptroller

A motion was made by Supervisor Johnson, Jr., that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote:

- Aye: 4 Wasserman, Mayo Sr., Johnson Jr. and Haas
- No: 1 West
- **Excused:** 2 Moore Omokunde and Taylor (2)
- 18
   16-629
   From the Milwaukee County Comptroller, providing an informational report regarding the 2016 Year-End Fiscal Projection for Milwaukee County (August 2016). (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

## Attachments: REPORT

## APPEARANCE: Scott Manske, Milwaukee County Comptroller

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

**19** <u>16-561</u> A resolution supporting Certified Nursing Assistants and caregivers in their pursuit of a \$15 per hour minimum starting wage, an increase in reimbursements for short-term, long-term, and acute care while maintaining safe staffing levels.

**Sponsors:** Moore Omokunde and Taylor (2)

Attachments: RESOLUTION FISCAL NOTE CB Resolution

The following people appeared and spoke in favor of this item: Kent Robinson, Certified Nursing Assistant Bruce Colburn, Vice President of Politics and Growth, Service Employees Internation Union (SEIU), Healthcare Wisconsin

The following people registered in favor of this item, but did not speak: Clara Fox Paul Sickel, SEIU, Healthcare Wisconsin

Supervisor Taylor (2) requested to be added as a cosponsor of this resolution. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Moore Omokunde that this Resolution be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote:

- 20 <u>16-609</u> A resolution/ordinance amending Sections 111.02 and 111.03(1) of the Milwaukee County Code of General Ordinances, by generating a pay scale which adjusts the Milwaukee County (the County) minimum wage on an annual basis, establishing a minimum wage of \$15 per hour for service, concession, lease, and financial assistance agreements publicly funded by the County by the year 2022.
  - <u>Sponsors:</u> Nicholson, Dimitrijevic, Taylor (2), Johnson Jr., Moore Omokunde and Haas
  - Attachments: SUBSTITUTE RESOLUTION SUBSTITUTE FISCAL NOTE UPDATED COMPTROLLER'S REPORT CB Resolution

### **APPEARANCES:**

Supervisor Marina Dimitrijevic, District 4 Steve Cady, Director of Research and Policy, Research Services Division, Office of the Comptroller

The following people appeared and spoke in favor of this resolution/ordinance: Luwana Fipps, Fight of \$15 Peter Rickman, Working Families Party Cornelius Powell Todd Sprewer, Sr.

Clara Fox, registered in favor of this resolution/ordinance but did not not speak.

Supervisor Dimitrijevic introduced a substitute resolution/ordinance, which is attached to this file along with a substitute fiscal note and updated Comptroller's report.

Supervisors Moore Omokunde and Haas requested to be added as cosponsors of this resolution/ordinance. There being no objections by Committee members, it was so ordered by the Chairwoman.

A motion was made by Supervisor Haas that this resolution/ordinance be SUBSTITUTED. The motion PREVAILED by the following vote:

Aye: 6 - Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

Excused: 1 - Wasserman

A motion was made by Supervisor Johnson, Jr., that this resolution/ordinance be RECOMMENDED FOR ADOPTION AS SUBSTITUTED. The motion PREVAILED by the following vote:

## CLOSED SESSION: ITEM 21

The Committee may adjourn into closed session under the provisions of Section 19.85(1)(g), Wisconsin State Statutes, for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

Colleen Foley, Interim Corporation Counsel, Office of Corporation Counsel, requested that the Committee adjourn into closed session in order to provide an update on an item listed on the pending litigation list.

A motion was made by Supervisor Wasserman to ADJOURN INTO CLOSED SESSION. The motion PREVAILED by the following vote:

21 <u>16-8</u> From Corporation Counsel, submitting an informational monthly report providing an update on the status of pending litigation. (Considered by the Committees on Judiciary, Safety, and General Services and Finance and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: OCTOBER REPORT

#### **APPEARANCE:**

Colleen Foley, Interim Corporation Counsel, Office of Corporation Counsel

Portions of this item were discussed in both open session and closed session.

This Reference File was DISCUSSED WITH NO ACTION TAKEN.

The Committee was in closed session from 3:22 p.m. to 3:45 p.m. The Committee did not reconvene in open session and adjourned directly from closed session at 3:45 p.m.

The foregoing items were not necessarily considered in agenda order.

Aye: 7 - Wasserman, Mayo Sr., Johnson Jr., Haas, Moore Omokunde, Taylor (2) and West

## Length of Meeting: 10:51 a.m. to 3:45 p.m.

## Adjourned,

Janelle M. Jensen Senior Committee Coordinator Committee on Finance and Audit

Deadline for the next meeting: The next regular meeting for the Committee on Finance and Audit is Thursday, December 8, 2016.

All items MUST be in the Committee Coordinator's possession by the end of the business day on Friday, November 18, 2016.