

Milwaukee County

County Courthouse 901 N. 9th Street, Rm. 203R Milwaukee, WI 53233

Meeting Minutes Finance, Personnel and Audit Committee

Co-Chairman: Supervisor Willie Johnson, Jr. and Co-Chairman: Supervisor David Cullen Clerk: Janelle Jensen, 278-4228 Research Analyst: Steve Cady, 278-4347

Thursday, April 17, 2014 9:00 AM Room 203R

REVISED (Addition of Item #45)

Call To Order

2

Present 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused 2 - Schmitt and Stamper II

1 14-299 From the County Executive, appointing Mr. Gregory A. Smith to the Milwaukee County Pension Board for a term expiring April 30, 2017.

Attachments: APPOINTMENT LETTER

RESUME/BIO

Audio FPA 04/17/14

CB Resolution

APPEARANCES:

Raisa Koltun, Director of Legislative Affairs, Office of the County Executive Mark Grady, Deputy Corporation Counsel

Gregory A. Smith, Appointee, appeared and spoke regarding this item.

A motion was made by Supervisor Lipscomb, Sr., that this Appointment be RECOMMENDED FOR CONFIRMATION. The motion PREVAILED by the following vote:

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

14-265
From the District Attorney, submitting Notification of an Unanticipated Revenue Surplus in the amount of \$103,615 as of March 14, 2014.
(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio FPA 04/17/14
CB Resolution

APPEARANCE:

James Martin, Deputy District Attorney, Office of the District Attorney Josh Fudge, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services

A motion was made by Supervisor Jursik that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

3 <u>14-11</u>

From the Chief Financial Officer, Milwaukee Public Museum, submitting Financial Updates. (Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: 1st HALF UPDATE

Audio PE&E 04/15/14
Audio FPA 04/17/14

APPEARANCE:

Mike Bernatz, Senior Vice President of Finance and Chief Financial Officer, Milwaukee Public Museum

This Reference File was INFORMATIONAL ONLY.

4 14-250

2007 Adopted Budget Amendment 1B027: From the Director, Department of Transportation, and the Airport Director submitting a semi-annual informational report on the status of all currently authorized Airport Capital Improvement Projects. (Considered by the Committees on Transportation, Public Works, and Transit and Finance, Personnel, and Audit.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio TPWT 04/09/14
Audio FPA 04/17/14
CB Resolution

APPEARANCE:

Pat Walslager, Deputy Director, Finance and Administration, General Mitchell International Airport

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

5 14-338

From the Director, Department of Transportation, submitting an informational report regarding a Professional Services Contract in an amount not to exceed \$250,000 with Huron Consulting Group for the

provision of consulting services to examine and provide a recommendation on transit management options for the Milwaukee County Transit System. (PASSIVE REIVEW AND INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

HURON PROPOSAL

CONTRACT

Audio FPA 04/17/14

APPEARANCES:

Brian Dranzik, Director, Department of Transportation (DOT)
Paul Bargren, Corporation Counsel

James Martin, Director of Operations (DOT), appeared but did not speak regarding this item.

A motion was made by Supervisor Cullen that this Informational Report regarding a Professional Services Contract that was submitted for passive review be RECOMMENDED FOR REJECTION. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

6 14-350

A resolution requesting the Facilities Management and Procurement staff of the Department of Administrative Services, the Department of Transportation, and the Department of Health and Human Services issue a Request for Proposals for the provision of housekeeping and janitorial services in County facilities.

Sponsors: Bowen

Attachments: RESOLUTION

FISCAL NOTE

FPA AMENDMENT I Audio FPA 04/17/14

CB Resolution

APPEARANCES:

Jerry Heer, Director of Audits, Office of the Comptroller
Paul Bargren, Corporation Counsel
Rick Norris, Director, Community Business Development Partners
Stephanie Gulizia, Contracts Administrator, Procurement Division, Department
of Administrative Services

Jeffrey Packee, President, CleanPower, LLC, appeared and spoke regarding this item.

The following people registered but did not speak regarding this item:

Trisha Didion, CleanPower, LLC Barbara Whitstone, CleanPower, LLC

Supervisor Lipscomb, Sr., introduced FPA Amendment I which is attached to this file.

A motion was made by Supervisor Lipscomb, Sr., that this Action Report be AMENDED. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

A motion was made by Supervisor Bowen that this Action Report be RECOMMENDED FOR ADOPTION AS AMENDED. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

7 14-302

From the Director, Department of Administrative Services, requesting authorization to enter into an agreement in the amount of \$3,374,645.38 with Encore One, d/b/a CleanPower, LLC, for the provision of housekeeping and janitorial services in various County facilities for the period of May 1, 2014, through April 30, 2015, with two one-year extension options.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14

APPEARANCE:

Stephanie Gulizia, Contracts Administrator, Procurement Division, Department of Administrative Services

The following people registered but did not speak regarding this item: Jeffrey Packee, President, CleanPower, LLC Trisha Didion, CleanPower, LLC Barbara Whitstone, CleanPower, LLC

A motion was made by Supervisor Lipscomb, Sr., that this Action Report be LAID OVER TO THE CALL OF THE CHAIR. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

8 <u>14-297</u>

From the Director of County Economic Development, Department of Administrative Services, requesting authorization to apply for, accept, and implement a Community Development Investment Grant from the Wisconsin Economic Development Corporation in the amount of

\$250,000 to assist in funding streetscaping improvements for the expansion of Milwaukee's Asian Market Phongsavan. (Referred to the Committees on Economic and Community Development and Finance, Personnel, and Audit)

Attachments: REPORT

RESOLUTION FISCAL NOTE

Audio ECD 04/14/14
PRESENTATION
Audio FPA 04/17/14
CB Resolution (ECD)
CB Resolution (FPA)

APPEARANCES:

Teig Whaley-Smith, Director of County Economic Development, Department of Administrative Services (DAS)

Emily Van Deraa, Project Manager, Economic Development Division, DAS

A motion was made by Supervisor Bowen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

Item #s 9 and 10 were considered together.

9 14-237

From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of \$91,327 for the 2014 Alcohol Enforcement Program.

(Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)

Attachments: REPORT

RESOLUTION FISCAL NOTE AGREEMENT

Audio JSGS 04/10/14
Audio FPA 04/17//14
CB Resolution (JSGS)
CB Resolution (FPA)

APPEARANCES:

Inspector Richard Schmidt, Office of the Sheriff
William Lethlean, Public Safety Fiscal Administrator, Office of the Sheriff

Supervisor Lipscomb, Sr., requested that Item #s 9 and 10 be considered together. There being no objections, it was so ordered by the Chairman.

A motion was made by Supervisor Lipscomb, Sr., that the Action Reports associated with Item #s 9 and 10 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

10 <u>14-245</u>

From the Office of the Sheriff, requesting authorization to apply for and accept a State of Wisconsin Department of Transportation grant in the amount of \$10,178 for the 2014 Seat Belt Enforcement Program. (Referred to the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit)

Attachments: REPORT

FISCAL NOTE

AGREEMENT

Audio JSGS 04/10/14
Audio FPA 04/17/14
CB Resolution (JSGS)
CB Resolution (FPA)

APPEARANCES:

Inspector Richard Schmidt, Office of the Sheriff William Lethlean, Public Safety Fiscal Administrator, Office of the Sheriff

A motion was made by Supervisor Lipscomb, Sr., that the Action Reports associated with Item #s 9 and 10 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

11 14-262

2014 Adopted Budget Amendment 1A028: From the Office of the Sheriff, submitting an informational report relative to a Memorandum of Understanding between the Sheriff's Office and the House of Correction regarding use and maintenance of the Milwaukee County Sheriff's Training Academy. (Considered by the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

MEMORANDUM OF UNDERSTANDING

Audio JSGS 04/10/14
Audio FPA 04/17/14
CB Resolution (JSGS)
CB Resolution (FPA)

Inspector Richard Schmidt, Office of the Sheriff, appeared but did not speak regarding this item.

Supervisor Lipscomb, Sr., was not present when the roll was called on this item but later asked unanimous consent to be recorded as voting in the affirmative. There being no objections, it was so ordered by the Chairman.

A motion was made by Supervisor Romo West that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

12 14-347

From the Office of the Sheriff, submitting an informational written report informing County officials of the emergency state of staffing in the Office of the Sheriff. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

GRAPHS

SPREADSHEET

AUTHORITY OF SHERIFF REPORT

ARTICLE

Audio FPA 04/17/14

CB Resolution

APPEARANCES:

Inspector Richard Schmidt, Office of the Sheriff Jerry Heer, Director of Audits, Office of the Comptroller

Supervisor Romo West requested that the April 2013 audit entitled "Key Concepts for Evaluating Options for Delivery of Services Provided by the Milwaukee County Office of the Sheriff" be revisited during the May meeting cycle.

Supervisor Haas was not present when the roll was called on this item but later asked unanimous consent to be recorded as voting in the affirmative. There being no objections, it was so ordered by the Chairman.

A motion was made by Supervisor Jursik that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion

PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

13 14-301

2014 Adopted Budget Amendment 1C002: From the Director, Department of Health and Human Services, requesting approval of a retention package for employees affected by the restructuring of the Behavioral Health Division. (Referred to the Committees on Health and Human Needs and Finance, Personnel, and Audit.)

Attachments: REVISED REPORT

REVISED DRAFT PLAN
REVISED RESOLUTION
REVISED FISCAL NOTE
Audio HHN 04/16/14
Audio FPA 04/17/14

APPEARANCES:

Paul Bargren, Corporation Counsel
Jennifer Bergersen, Interim Deputy Administrator, Behavioral Health Division,
Department of Health and Human Services (DHHS)
Randy Oleszak, Fiscal Administrator, DHHS

The following people appeared and spoke regarding this item:

Dave Eisner, American Federation of State, County, and Municipal Employees,

District Council 48

Jeff Weber, Wisconsin Federation of Nurses and Health Professionals

A motion was made by Supervisor Romo West that this Action Report be LAID ON THE TABLE. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

14 <u>14-235</u>

From the Director, Department of Health and Human Services, submitting an informational report regarding a Purchase of Service Contract amendment in an amount not to exceed \$81,500, from \$90,500 to an amount not to exceed \$172,000, with Wisconsin Community Services to expand the Alternative Sanction Program within the Delinquency and Court Services Division to implement juvenile justice system reform activities associated with the Annie E. Casey Foundation's Juvenile Detention Alternatives Initiative.

(Considered by the Committees on Health and Human Needs and Finance, Personnel, and Audit.) (PASSIVE REVIEW AND INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

CONTRACT

Audio HHN 04/16/14
Audio FPA 04/17/14
CB Resolution

APPEARANCE:

B. Thomas Wanta, Administrator, Delinquency and Court Services Division, Department of Health and Human Services

This Informational Report was INFORMATIONAL ONLY.

The Committee took a break from 12:29 p.m. to 1:20 p.m. Upon reconvening, a roll call was taken and all Committee members were present with the exception of Supervisors Schmitt and Stamper II who were excused from today's meeting. Supervisor Jursik was excused for the afternoon portion of the meeting.

15 <u>14-260</u>

From the Director of Audits, Office of the Comptroller, requesting authorization to increase by \$28,000, from \$468,000 to \$496,000, the Professional Services Contract with Baker Tilly Virchow Krause, LLP, to acquire additional audit services necessary for the Department of Family Care to comply with State requirements.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14
CB Resolution

APPEARANCE:

Jerry Heer, Director of Audits, Office of the Comptroller

A motion was made by Supervisor Lipscomb, Sr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

16 14-282

From the Director of Audits, Office of the Comptroller, requesting authorization to transfer \$78,374 from the Contingency Fund to the Audit Services Division to provide funding for three positions and computer equipment necessary to comply with enforcement duties relative to the living wage ordinance.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14

CB Resolution

APPEARANCE:

Jerry Heer, Director of Audits, Office of the Comptroller

A motion was made by Supervisor Cullen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

17 14-226

From the Director of Audits, Office of the Comptroller, submitting an annual informational audit report entitled "2013 Annual Report Audit Hotline and Audit Activity Related to Fraud, Waste, and Abuse."

(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio FPA 04/17/14
Audio FPA 04/17/14
CB Resolution

APPEARANCE:

Jerry Heer, Director of Audits, Office of the Comptroller

A motion was made by Supervisor Romo West that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote.

Ave: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

18 14-248

From the Director of Audits, Office of the Comptroller, submitting an informational report relative to an "External Quality Review of the Office of the Comptroller's Audit Services Division" by the Association of Local Government Auditors. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio FPA 04/17/14
CB Resolution

APPEARANCE:

Jerry Heer, Director of Audits, Office of the Comptroller

A motion was made by Supervisor Cullen that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

19 14-274

From the Milwaukee County Comptroller, requesting authorization to extend the Standby Reimbursement Agreement with US Bank for a period of one year from August 15, 2014, to August 15, 2015.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14

CB Resolution

APPEARANCE:

Scott Manske, Milwaukee County Comptroller

A motion was made by Supervisor Romo West that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Romo West and Stamper II

20 14-258

From the Milwaukee County Comptroller, requesting authorization to abolish one position of Payroll Assistant (title code 00001541, pay range 04P) and to create one position of Payroll Systems Coordinator (title code TBD, pay range 31M). (Referred to the Committee on Finance, Personnel, and Audit, Department of Administrative Services and Human Resources)

Attachments: DEPT REQUEST

HR REPORT

DAS REPORT

RESOLUTION

FISCAL NOTE

Audio FPA 04/17/14

CB Resolution

APPEARANCE:

Scott Manske, Milwaukee County Comptroller

A motion was made by Supervisor Bowen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following

vote.

Ave: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

21 14-275

From the Milwaukee County Comptroller, submitting an informational report providing an update on the Year-End 2013 Fiscal Projection for Milwaukee County (February 2014). (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio FPA 04/17/14

APPEARANCE:

Scott Manske, Milwaukee County Comptroller

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

22 14-276

From the Milwaukee County Comptroller, submitting an informational report providing an update on the 2014 Year-End Fiscal Projection for Milwaukee County. (February 2014). (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio FPA 04/17/14

APPEARANCES:

Scott Manske, Milwaukee County Comptroller
Molly Pahl, Budget and Management Coordinator, Office of the Comptroller

This Informational Report was DISCUSSED WITH NO ACTION TAKEN.

23 14-286

From the Milwaukee County Comptroller, submitting an informational report on Professional Service Contract Notifications received from October 1, 2013, through December 31, 2013, pursuant to Chapter 56.30(8) of the Milwaukee County Code of General Ordinances.

(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE

Attachments: REPORT

Audio FPA 04/17/14

CB Resolution

APPEARANCE:

COMMITTEE)

Scott Manske, Milwaukee County Comptroller

A motion was made by Supervisor Cullen that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

24 <u>14-288</u>

From the Milwaukee County Comptroller, and the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to transfer the 2013 Year-End Surplus to the Debt Service Reserve with the exception of \$5.0 million, which by State Statute will be reserved for the 2015 operations budget.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14

CB Resolution

APPEARANCE:

Scott Manske, Milwaukee County Comptroller

A motion was made by Supervisor Romo West that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

25 14-283

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, and the Milwaukee County Comptroller requesting authorization to carry over preliminary recommended expenditures and revenues from 2013 to 2014 in accordance with Chapter 32.91 of the Milwaukee County Code of General Ordinances.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14

CB Resolution

APPEARANCE:

Pamela Bryant, Capital Finance Manager, Office of the Comptroller

Scott Manske, Milwaukee County Comptroller, appeared but did not speak regarding this item.

A motion was made by Supervisor Cullen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

26 <u>14-290</u>

2014 Adopted Budget Amendment 1C003: From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, on behalf of the Innovation Fund Workgroup, requesting authorization to implement Innovation Fund allocation recommendations, create new capital projects for those projects with an investment level over \$50,000, and to implement necessary fund transfers from the Allocated Contingency.

Attachments: REPORT

RESOLUTION FISCAL NOTE

BRISCOE STATEMENT
Audio FPA 04/17/14
CB Resolution

APPEARANCE:

Josh Fudge, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services

Cheri Briscoe, Chairwoman, Milwaukee County Parks Advisory Commission, appeared and spoke regarding this item.

Ms. Briscoe provided a written statement, which is attached to this file.

A motion was made by Supervisor Lipscomb, Sr., that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

27 14-229

A resolution authorizing the Director of Human Resources to implement the classifications and rates of compensation for three Department of Administrative Services-Economic Development Division positions recommended for creation in the 2014 Adopted Budget.

<u>Sponsors:</u> Stamper II

Attachments: RESOLUTION

FISCAL NOTE

Audio FPA 04/17/14

A motion was made by Supervisor Lipscomb, Sr., that this Resolution be LAID OVER TO THE CALL OF THE CHAIR. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

28 <u>14-304</u>

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, requesting authorization to implement an interdepartmental fund transfer in the fourth quarter of 2014 to offset a possible expenditure deficit in the Department of Human Resources so that it may fill two (2) Human Resources Information System Assistant positions, and one (1) Employee Relations Director position; and further requesting authorization to implement the classifications and rates of compensation for one (1) Budget Analyst position within the Department of Administrative Services-Fiscal Affairs Division, two (2) Economic Development Project Manager positions, and one (1) Associate Economic Development Project Manager position within the Department of Administrative Services-Economic Development Division.

Attachments: REVISED REPORT 04/10/14

COMPTROLLER MEMO

REVISED RESOLUTION 04/10/14
REVISED FISCAL NOTE 04/10/14

Audio FPA 04/17/14
CB Resolution

APPEARANCES:

Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources

Josh Fudge, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services

A motion was made by Supervisor Cullen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 7 - Haas, Romo West, Jursik, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 2 - Schmitt and Stamper II

29 14-292

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a 2014 Appropriation Transfer Packet for the April 2014 Cycle.

Attachments: DRAFT PACKET

Audio FPA 04/17/14

Departmental Receipt of Revenue (2/3 vote)

Unallocated Contingency (2/3 vote)

Capital Improvements (majority vote)

Capital Outlay (majority vote)

Departmental (fpa only)

Contingency Summary

APPEARANCE:

Josh Fudge, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services

The following people registered but did not speak regarding this item: Dave Eisner, American Federation of State, County, and Municipal Employees, District Council 48

Jeff Weber, Wisconsin Federation of Nurses and Health Professionals

A motion was made by Supervisor Cullen that the BALANCE of this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

A motion was made by Supervisor Cullen that B1 of this Action Report be RECOMMENDED FOR REJECTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

A motion was made by Supervisor Cullen that B2 of this Action Report be RECOMMENDED FOR REJECTION. The motion PREVAILED by the following vote.

Aye: 4 - Romo West, Lipscomb Sr., Bowen and Cullen

No: 1 - Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

30 14-291

From the Director, Office of Performance, Strategy, and Budget, Department of Administrative Services, submitting a due diligence report for a Memorandum of Understanding between the Milwaukee County Zoo and the Zoological Society of Milwaukee County, Inc. (Considered by the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)

(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio PE&E 04/15/14

2010 Zoological Society 9902011 Zoological Society 9902012 Zoological Society 990

<u>Audio FPA 04/17/14</u>

CB Resolution

APPEARANCES:

Chuck Wikenhauser, Director, Milwaukee County Zoo
Josh Fudge, Director, Office of Performance, Strategy, and Budget (OPSB),
Department of Administrative Services (DAS)
Dan Laurila, Fiscal and Management Analyst, OPSB-DAS

This Informational Report was INFORMATIONAL ONLY.

31 <u>14-319</u>

From the Director, Milwaukee County Zoo, requesting authorization to enter into a Memorandum of Understanding with the Zoological Society of Milwaukee County, Inc., for an initial three-year term with automatic renewal for an additional three-year term. (Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)

Attachments: REPORT

RESOLUTION
FISCAL NOTE
DRAFT MOU

Audio PE&E 04/15/14 Part I Audio PE&E 04/15/14 Part II

Audio FPA 04/17/14

CB Resolution (PE&E)

CB Resolution (FPA)

APPEARANCE:

Chuck Wikenhauser, Director, Milwaukee County Zoo

A motion was made by Supervisor Cullen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

32 14-210

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to transfer approximately 1.7 acres of land that is a remnant of the former Underwood Creek Parkway and to

utilize proceeds from the land transfer to finance Project WP16705 Veterans Park Pavilion and Restroom and Project WP192 Federal Emergency Management Agency 2010 Flood related improvements. (Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit) (03/20/14: Referred back to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit by the Board)

Attachments: REPORT

RESOLUTION FISCAL NOTE

MAPS

Audio PE&E 03/11/14
Audio FPA 03/13/14

CB Resolution 03/13/14 (PE&E)

CB Resolution 03/13/14 (FPA)

CB Amendment I

Audio PE&E 04/15/14

FREQUENTLY ASKED QUESTIONS

Audio FPA 04/17/14

CB Resolution 04/17/14 (PE&E)

CB Resolution 04/17/14 (FPA)

APPEARANCES:

James Keegan, Chief of Planning and Development, Department of Parks, Recreation, and Culture (DPRC) Sarah Toomsen, Landscape Architect, DPRC

Attorney Alan H. Marcuvitz, Michael Best and Friedrich, LLP, appeared and spoke regarding this item.

Mr. Keegan provided a document to Committee members addressing "Frequently Asked Questions," which is attached to this file.

A motion was made by Supervisor Cullen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Haas, Romo West, Bowen, Cullen and Johnson Jr.

No: 1 - Lipscomb Sr.

Excused: 3 - Schmitt, Jursik and Stamper II

Item #s 33 and 34 were considered together.

33 14-300

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for one or more United States Fish and Wildlife Service Great Lakes Restoration Initiative Joint Venture Habitat Restoration and Protection grants. (Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)

Attachments: REPORT

RESOLUTION FISCAL NOTE

Audio PE&E 04/15/14
Audio FPA 04/17/14
CB Resolution (PE&E)
CB Resolution (FPA)

APPEARANCE:

James Keegan, Chief of Planning and Development, Department of Parks, Recreation, and Culture

Supervisor Lipscomb, Sr., requested that Item #s 33 and 34 be considered together. There being no objections, it was so ordered by the Chairman.

A motion was made by Supervisor, Lipscomb Sr., that the Action Reports associated with Item #s 33 and 34 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

34 14-326

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to apply for funding from the Menomonee Watershed Group for one or more projects to take place within the Menomonee River Watershed. (Referred to the Committees on Parks, Energy, and Environment and Finance, Personnel, and Audit)

Attachments: REPORT

RESOLUTION FISCAL NOTE

Audio PE&E 04/15/14
Audio FPA 04/17/14
CB Resolution (PE&E)
CB Resolution (FPA)

APPEARANCE:

James Keegan, Chief of Planning and Development, Department of Parks, Recreation, and Culture

A motion was made by Supervisor Lipscomb, Sr., that the Action Reports associated with Item #s 33 and 34 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

Item #s 35 and 36 were considered together.

35 14-284

From the Director, Department of Parks, Recreation, and Culture, requesting a 180-day extension of the Temporary Assignment to a Higher Classification for a Park Unit Coordinator position in the Washington Park Unit within the Department of Parks, Recreation, and Culture.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14

CB Resolution

APPEARANCE:

James Keegan, Chief of Planning and Development, Department of Parks, Recreation, and Culture

Supervisor Cullen requested that Item #s 35 and 36 be considered together. There being no objections, it was so ordered by the Chairman.

A motion was made by Supervisor Cullen that the Action Reports associated with Item #s 35 and 36 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

36 14-285

From the Director, Department of Parks, Recreation, and Culture, requesting a 180-day extension of the Temporary Assignment to a Higher Classification for a Park Maintenance Worker II - In Charge position in the Washington Park Unit within the Department of Parks, Recreation, and Culture.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio FPA 04/17/14

CB Resolution

APPEARANCE:

James Keegan, Chief of Planning and Development, Department of Parks, Recreation, and Culture

A motion was made by Supervisor Cullen that the Action Reports associated with Items #s 35 and 36 be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Ave: 6 - Haas, Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 3 - Schmitt, Jursik and Stamper II

37 14-298

From the Director, Department of Parks, Recreation, and Culture, requesting authorization to create one position of Project and Development Manager (title code TBD, pay range 38M). (Referred to the Committee on Finance, Personnel, and Audit, Department of Administrative Services and Human Resources)

Attachments: DEPT REQUEST

HR REPORT

DAS REPORT

RESOLUTION

FISCAL NOTE

Audio FPA 04/17/14

CB Resolution

APPEARANCE:

James Keegan, Chief of Planning and Development, Department of Parks, Recreation, and Culture

A motion was made by Supervisor Cullen that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

38 14-349

A resolution to abolish one vacant position of Administrative Secretary 2-Constituent Services Representative (title code 86560) in the Government Affairs Department.

Sponsors: Cullen

Attachments: RESOLUTION

FISCAL NOTE
Audio FPA 04/17/14
CB Resolution

APPEARANCES:

Eric Peterson, Government Affairs Liaison, Department of Government Affairs Josh Fudge, Director, Office of Performance, Strategy, and Budget, Department of Administrative Services (DAS)

Don Tyler, Director, DAS

A motion was made by Supervisor Romo West that this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

39 13-540

From the Director, Department of Human Resources, requesting authorization to amend Chapter 17.16 of the Milwaukee County Code of General Ordinances relating to Overtime Compensation for most Fair Labor Standards Act exempt employees. (07/18/13: Laid Over)

Attachments: REPORT

REVISED REPORT

RESOLUTION/ORDINANCE

FISCAL NOTE

SUPPLEMENTAL FISCAL NOTE Audio FPA 07/18/13 (00:00:52)

Audio FPA 01/30/14

Audio FPA 04/17/14 (part I)
Audio FPA 04/17/14 (part II)

APPEARANCES:

Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources (DHR)

Scott Manske, Milwaukee County Comptroller

Rick Ceschin, Deputy Director, DHR

A motion was made by Supervisor Cullen that this Ordinance be LAID OVER TO THE CALL OF THE CHAIR. The motion PREVAILED by the following vote.

Aye: 4 - Romo West, Lipscomb Sr., Cullen and Johnson Jr.

No: 1 - Bowen

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

40 In the Director, Department of Human Resources, submitting

recommendations for appropriate classifications and rates of compensation for positions created in the 2014 Adopted Budget - Phase II. (Balance of positions) (01/30/14: Laid Over to the Call of the Chair)

Attachments: REPORT (copy)

RESOLUTION POSITION LIST

FISCAL NOTE (copy)

Audio FPA 04/17/14 (part I)

Audio FPA 04/17/14 (part II)

Audio FPA 04/17/14 (part III)

CB Resolution

APPEARANCES:

Rick Ceschin, Deputy Director, Department of Human Resources (DHR)
Kerry Mitchell, Chief Human Resources Officer, DHR
Inspector Richard Schmidt, Office of the Sheriff
Scott Manske, Milwaukee County Comptroller
Don Tyler, Director, Department of Administrative Services

This item was temporarily laid over until later in the meeting by unanimous consent.

A motion was made by Supervisor Lipscomb, Sr., that the Forensic Investigator position in Org. Unit 4900 as listed in this Action Report be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

A motion was made by Supervisor Cullen that the balance of the positions listed in this Action Report be LAID OVER FOR ONE MEETING. The motion PREVAILED by the following vote.

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

41 <u>14-287</u>

From the Deputy Director, Department of Human Resources, submitting informational reports relative to Reclassification of Existing positions, Advancement within the Pay Range, Reallocations of Non-Represented positions; Appointments at an Advanced Step of the Pay Range; Revisions to Executive Compensation Plan positions; Dual Employment; Emergency Appointments; Temporary Appointments; and Temporary Assignments to a Higher Classification.

(Recommendations to be implemented unless Supervisor(s) object) (04/01/14: Objection filed)

Attachments: REVISED REPORT

OBJECTION LETTER

Audio FPA 04/17/14

CB Resolution

APPEARANCES:

Rick Ceschin, Deputy Director, Department of Human Resources (DHR) Kerry Mitchell, Chief Human Resources Officer, DHR Steve Cady, Policy and Research Director, Office of the Comptroller Mark Grady, Deputy Corporation Counsel

Supervisor Cullen requested that a report be provided to the Committee upon completion of the Job Evaluation Questionnaire (JEQ) process. Said report should include the salary ranges of County employees prior to the JEQ and after completion of the JEQ.

A motion was made by Supervisor Bowen for separate action on the reclassification of the Personnel Review Board Secretary position in Org. Unit 1120. He later withdrew the motion, therefore a vote was not taken.

A motion was made by Supervisor Cullen that this Informational Report be RECOMMENDED TO BE RECEIVED AND PLACED ON FILE. The motion PREVAILED by the following vote.

Ave: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

42 14-346

From Corporation Counsel, submitting an informational report regarding a Professional Services Contract amendment in the amount of \$50,000, from the November 2013 cumulative amount of \$200,000 to \$250,000, with Whyte, Hirschboeck & Dudek, S.C., for the provision of legal representation relating to O'Donnell Park claims. (PASSIVE REVIEW, AND INFOMRATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

CONTRACT AMENDMENT

Audio FPA 04/17/14

APPEARANCE:

Mark Grady, Deputy Corporation Counsel

A motion was made by Supervisor Lipscomb, Sr., that this Informational Report regarding a Professional Services Contract that was submitted for passive review be RECOMMENDED FOR ADOPTION. The motion PREVAILED by the following vote.

Ave: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

(CLOSED SESSION): ITEM #43

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Section 19.85(1)(g), for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s). At the conclusion of the closed session, the Committee may reconvene in open session to take whatever actions it may deem necessary.

A motion was made by Supervisor Romo West to ENTER INTO CLOSED SESSION to discuss a portion of Item #43. The motion PREVAILED by the following vote:

Aye: 5 - Romo West, Lipscomb Sr., Bowen, Cullen and Johnson Jr.

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

43 <u>14-7</u>

From Corporation Counsel, submitting an informational monthly report providing an update on the Status of Pending Litigation. (Considered by the Committees on Judiciary, Safety, and General Services and Finance, Personnel, and Audit) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: APRIL REPORT

Audio JSGS 04/10/14 Audio FPA 04/17/14

APPEARANCE:

Mark Grady, Deputy Corporation Counsel

This Reference File was INFORMATIONAL ONLY.

The Committee was in Closed Session from 4:33 p.m. to 4:42 p.m. Upon reconvening in Open Session at 4:42 p.m., a roll call was taken and 5 Committee members were present.

(CLOSED SESSION): ITEM #44

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c), for the purpose of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility in regards the following matter(s): At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary.

The Committee did not enter into Closed Session to discuss Item#44.

44 14-362

From the Chief Human Resources Officer, Department of Human Resources, submitting an informational Compensation Report.

(INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: MEMO

COMPENSATION REPORT

Audio FPA 04/17/14

BY THE COMMITTEE RESOLUTION

FISCAL NOTE

CB Resolution

APPEARANCES:

Steve Cady, Policy and Research Director, Office of the Comptroller Paul Bargren, Corporation Counsel

Kerry Mitchell, Chief Human Resources Officer, Department of Human Resources

A motion was made by Supervisor Cullen that this Informational Report be Laid Over to the Call of the Chair.

Mr. Cady advised that the more appropriate motion would be REJECTION. Supervisor Cullen subsequently motioned to Reject, therefore a vote was not taken on his initial motion for the item to be be Laid Over to the Call of the Chair.

A motion was made by Supervisor Cullen that this Informational Report be RECOMMENDED FOR REJECTION. The motion PREVAILED by the following vote:

Aye: 3 - Lipscomb Sr., Cullen and Johnson Jr.

No: 2 - Romo West and Bowen

Excused: 4 - Haas, Schmitt, Jursik and Stamper II

45 14-366

From the Chief Judge, submitting an informational report regarding a Professional Services Contract in the amount of \$124,766 with JusticePoint, Inc., for the provision of Cognitive Behavioral Intervention and Trauma Informed Care services in the Milwaukee County Adult Drug Treatment Court for the period of March 1, 2014, through September 30, 2015. (PASSIVE REVIEW, AND INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

CONTRACT
FISCAL NOTE
Audio FPA 04/17/14

APPEARANCE:

Holly Szablewski, Judicial Review Coordinator, Combined Court Related

Operations

The Informational Report was DISCUSSED WITH NO ACTION TAKEN.

The foregoing items were not necessarily considered in agenda order.

Length of Meeting: 9:06 a.m. to 4:52 p.m.

Adjourned,

Janelle M. Jensen Chief Committee Clerk Committee on Finance, Personnel, and Audit

Deadline for the next meeting: The next regular meeting of the Committee on Finance, Personnel, and Audit is Thursday, May 15, 2014. All items must be in the Committee Clerk's possession by the end of the business day on Friday, April 25, 2014.

ADA accommodation requests: ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities, 278-3932 (voice) or 711 (TRS), upon receipt of this notice.