

### Milwaukee County

County Courthouse 901 N. 9th Street, Rm. 201 Milwaukee, WI 53233

## Meeting Minutes Personnel Committee

Chairperson: Supervisor Joe Sanfelippo Clerk: Jodi Mapp, 278-4073 Research Analyst: Rick Ceschin, 278-5003

Friday, March 9, 2012 9:00 AM Room 201-B

#### **Call To Order**

Present 7 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

12-144

A resolution authorizing the development of a process whereby designated representatives of authorized employee groups meet and confer with Milwaukee County management representatives on terms and conditions of employment and operational issues.

Sponsors: Biddle Sr., Broderick, Dimitrijevic, Lipscomb Sr. and Haas

Attachments: RESOLUTION

**FISCAL NOTE** 

Audio PER 03/09/12

#### **APPEARANCE:**

Kerry Mitchell, Director, Department of Human Resources

The following people appeared and spoke regarding this item: David Eisner, AFSCME DC48, Local 594 Penni secore, AFSCME

A motion was made by Supervisor Rice to refer this item to Corporation Counsel for a written legal opinion as to whether this resolution is in accordance with State Statutes. The motion PREVAILED by the following vote:

Aye: 4 - Borkowski, Cesarz, Rice and Sanfelippo

No: 3 - Schmitt, Lipscomb Sr. and Haas

#### 2 RES 11-608

A resolution authorizing and directing the Employee Benefits Workgroup to fully develop a graduated defined contribution pension plan to replace the existing defined benefit plan, and to report back with a final plan for implementation. (Referred to the Committees on Finance and Audit and Personnel.) (09/23/11: Referred to the Employee Benefits Workgroup for a follow-up report.)

**Sponsors:** Sanfelippo, Rice and Cesarz

<u>Attachments:</u> <u>RESOLUTION</u>

FISCAL NOTE

AMENDMENT #1

AMENDMENT #2

ACTUARY REPORT I (01/15/11) ACTUARY REPORT II (01/24/12)

Audio PER 09/23/11 Audio PER 01/27/12 Audio PER 03/09/12

#### **APPEARANCES:**

Mark Grady, Deputy, Corporation Counsel
Tia Torhorst, Director of Legislative Affairs, County Executive's Office

A motion was made by Supervisor Sanfelippo to AMEND this item by incorporating AMENDMENT #2, which delineates deletions and insertions reflected in the "BE IT RESOLVED" and "BE IT FURTHER RESOLVED" clauses and includes two additional "BE IT FURTHER RESOLVED" clauses. The motion PREVAILED by the following vote:

Aye: 7 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

A motion was made by Supervisor Sanfelippo to approve this item AS AMENDED. The motion PREVAILED by the following vote:

Aye: 5 - Borkowski, Schmitt, Cesarz, Rice and Sanfelippo

No: 2 - Lipscomb Sr. and Haas

From the Director, Department of Human Resources, relative to reclassification of existing positions, reallocations of non-represented positions, advancements within the pay range and all revisions to Executive Compensation Positions (ECP). (Recommendations to be implemented unless Supervisor(s) object.)

Attachments: REPORT

REVISED REPORT II

Audio PER 03/09/12 Part 1

Audio PER 03/09/12 Part 2

#### **APPEARANCES:**

Kerry Mitchell, Director, Department of Human Resources Alex Kotze, Fiscal Management Analyst, Behavioral Health Division, Department of Health and Human Services Terry Blue, Deputy Director, General Mitchell International Airport

A motion was made by Supervisor Lipscomb Sr. to REJECT the Behavioral Health Division's position contained within the Reclassification section of the report. All remaining positions contained within the Reclassification section and all other sections contained within the overall March report will be implemented. The motion PREVAILED by the following vote:

Aye: 7 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

Item 3 was revisited sometime later in the meeting.

A motion was made by Supervisor Borkowski to RECONSIDER this item. The motion PREVAILED by the following vote:

Aye: 6 - Borkowski, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

No: 1 - Schmitt

#### **APPEARANCE:**

Hector Colon, Director, Department of Health and Human Services

Supervisor Lipscomb Sr. renewed his motion to REJECT the Behavioral Health Division's position contained within the Reclassification section of the report. All remaining positions contained within the Reclassification section and all other sections contained within the overall March report will be implemented. The motion FAILED by the following vote:

Aye: 3 - Rice, Lipscomb Sr. and Haas

No: 4 - Borkowski, Schmitt, Cesarz and Sanfelippo

Supervisor Lipscomb's motion to REJECT failed. All items contained within the March report will be implemented.

From County Board Staff relative to reclassification of existing positions, reallocations of non-represented positions, advancements within the pay range and all revisions to Executive Compensation Positions (ECP) in the Department of Human Resources. (Recommendations to be implemented unless Supervisor(s) object.)

Attachments: REPORT

Audio PER 03/09/12

APPEARANCE:

Rick Ceschin, Research Analyst, County Board

This item was discussed with no action taken.

5 12-270

From the Director, Department of Human Resources, relative to appointments at an advanced step of the pay range. (INFORMATIONAL ONLY)

Attachments: REPORT

Audio PER 03/09/12

**APPEARANCE:** 

Kerry Mitchell, Director, Department of Human Resources

This item was discussed with no action taken.

6 12-271

From the Director, Department of Human Resources, relative to dual employment, temporary assignments to a higher classification, temporary appointments and emergency appointments.

(INFORMATIONAL ONLY)

Attachments: REPORT

Audio PER 03/09/12

**APPEARANCE:** 

Kerry Mitchell, Director, Department of Human Resources

This item was discussed with no action taken.

From the Director of Human Resources, relative to requests to the Civil Service Commission regarding determination of whether a position will be in the "classified" or "unclassified" service. (INFORMATIONAL ONLY)

Attachments: SUSTAINABILITY DIRECTOR (03/12)

EXEC DIR 2-DEPUTY DIR DHR (03/12)

EXEC DIR 2-EMPLOYEE BENEFITS ADMINISTRATOR (03/12)

EXEC DIR 1-DEPUTY COMPTROLLER (03/12)

Audio PER 03/09/12

#### **APPEARANCE:**

Kerry Mitchell, Director, Department of Human Resources

This item was discussed with no action taken.

#### Items 8 and 9 were considered together.

8 12-218

From the Director, Department of Human Resources, requesting authorization to retroactively extend the Temporary Assignment to a Higher Classification (TAHC) for Stefanie Erickson who previously served in the position of Contract Services Coordinator in the Behavioral Health Division, Department of Health and Human Services, until it was filled on January 23, 2012.

Attachments: REPORT

RESOLUTION FISCAL NOTE Audio PER 03/09/12

#### **APPEARANCES:**

Kerry Mitchell, Director, Department of Human Resources Alex Kotze, Fiscal Management Analyst, Behavioral Health Division, Department of Health and Human Services Tia Torhorst, Director of Legislative Affairs, County Executive's Office

A motion was made by Supervisor Borkowski to approve Item #s 8 and 9. The motion PREVAILED by the following vote:

From the Director, Department of Human Resources, requesting authorization to retroactively extend the Temporary Assignment to a Higher Classification (TAHC) for Kim Brooks who previously served in the position of Information and Outreach Coordinator in the Behavioral Health Division, Department of Health and Human Services, until December 9, 2011.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio PER 03/09/12

#### **APPEARANCES:**

Kerry Mitchell, Director, Department of Human Resources Alex Kotze, Fiscal Management Analyst, Behavioral Health Division, Department of Health and Human Services Tia Torhorst, Director of Legislative Affairs, County Executive's Office

A motion was made by Supervisor Borkowski to approve Item #s 8 and 9. The motion PREVAILED by the following vote:

Aye: 7 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

10 12-261

From the Director of Human Resources, submitting recommendations for appropriate classifications and rates of pay for positions created in the 2012 Adopted Budget.

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio PER 03/09/12

#### **APPEARANCES:**

Kerry Mitchell, Director, Department of Human Resources
Tia Torhorst, Director of Legislative Affairs, County Executive's Office

A motion was made by Supervisor Schmitt to approve this item.

Another motion was later made by Supervisor Sanfelippo to refer this item to Human Resources staff for further reveiw and claritfication as to the fiscal effect of the recommended pay grade. The motion to refer takes presedence and PREVAILED by the following vote:

11 <u>12-256</u>

From the Director, Department of Human Resources, requesting authorization to incorporate AFSCME Collective Bargaining Agreement provisions into and amend various sections of the Milwaukee County Code of General Ordinances that pertain to compensation and fringe benefits. (Referred to the Committees on Finance and Audit and Personnel.)

Attachments:

**REPORT** 

**ATTACHMENT** 

**REVISED REPORT & ATTACHMENT** 

**REVISED ORDINANCE** 

**FISCAL NOTE** 

Audio F&A 03/08/12 Audio PER 03/09/12 CB Resolution F&A

#### **APPEARANCES:**

Kerry Mitchell, Director, Department of Human Resources Mark Grady, Deputy, Corporation Counsel Tia Torhorst, Director of Legislative Affairs, County Executive's Office

The following people appeared and spoke regarding this item:

Penni Secore, AFSCME

David Eisner, AFSCME DC48, Local 594

A motion was made by Supervisor Cesarz to approve this item. The motion PREVAILED by the following vote:

Aye: 4 - Schmitt, Cesarz, Rice and Sanfelippo

No: 3 - Borkowski, Lipscomb Sr. and Haas

12 <u>12-278</u>

From the Director of Human Resources, an adopted resolution/ordinance amending Chapter 17.16(1)(b) of the Milwaukee County Code of General Ordinances regarding overtime compensation to make them consistent with the provisions of the Fair Labor Standards Act (FLSA). (Quarterly reports due.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio PER 03/09/12

**APPEARANCE:** 

Kerry Mitchell, Director, Department of Human Resources

This item was discussed with no action taken.

#### 13 11-414

From the Department of Administrative Services, Corporation Counsel, Office of the Personnel Review Board, and the Department of Labor Relations requesting authorization to amend Milwaukee County General Ordinance (MCGO) 17.207 as it pertains to the Grievance Procedure.

(01/27/12: Follow-up report requested.)

Attachments: REPORT

RESOLUTION
FISCAL NOTE
Audio PER 09/23/11
REVISED REPORT
REVISED RESOLUTION
REVISED FISCAL NOTE

PRB REPORT
Audio PER 01/27/12
FOLLOW-UP REPORT
ATTACHMENT

Audio PER 03/09/12

#### **APPEARANCES:**

Kerry Mitchell, Director, Department of Human Resources Tia Torhorst, Director of Legislative Affairs, County Executive's Office Veronica Robinson, Executive Secretary, Personnel Review Board

The following people appeared and spoke regarding this item: Penni Secore, AFSCME
David Eisner, AFSCME DC48, Local 594

A motion was made by Supervisor Rice to approve this item.

Another motion was made by Supervisor Haas to lay this item over. The motion to lay over takes presedence and PREVAILED by the following vote:

Aye: 4 - Borkowski, Schmitt, Lipscomb Sr. and Haas

No: 3 - Cesarz, Rice and Sanfelippo

14 <u>12-282</u>

From the Director, Department of Transportation, requesting authorization to allow the Airport Director to double fill one position of Airport Maintenance Worker-In Charge (Title Code 32460, Pay Range 15KZ) until May 31, 2012.

Attachments: DEPT. REPORT

DHR REPORT
RESOLUTION
FISCAL NOTE
Audio PER 03/09/12

#### **APPEARANCE:**

Terry Blue, Deputy Director, General Mitchell International Airport

A motion was made by Supervisor Borkowski to approve this item. The motion PREVAILED by the following vote:

Aye: 7 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

15 12-230

**2011 Budget Amendment 1C008:** From the Benefits Administrator, Department of Human Resources, requesting authorization to execute a three-year contract with Buck Consultants for a one-time initial audit of all covered dependents and ongoing verifications of newly covered dependents. (Referred to the Committees on Finance and Audit and Personnel.)

Attachments: REPORT

RESOLUTION
FISCAL NOTE
CB Resolution
Audio F&A 03/08/12
Audio PER 03/09/12

#### **APPEARANCE:**

Matt Hancheck, Interim Administrator, Employee Benefits Division, Department of Human Resources

A motion was made by Supervisor Schmitt to concur with the recommendation of the Finance and Audit Committee and approve this item. The motion PREVAILED by the following vote:

16 <u>12-231</u>

From the Benefits Administrator, Department of Human Resources, requesting authorization to execute a three-year contract with Willis for benefits consulting and actuarial services through December 2014 with two additional consecutive one-year renewal options at the County's discretion. (Referred to the Committees on Finance and Audit and Personnel.)

Attachments: REPORT

RESOLUTION
FISCAL NOTE
CB Resolution
Audio F&A 03/08/12
Audio PER 03/09/12

#### **APPEARANCE:**

Matt Hancheck, Interim Administrator, Employee Benefits Division, Department of Human Resources

A motion was made by Supervisor Schmitt to concur with the recommendation of the Finance and Audit Committee and approve this item. The motion PREVAILED by the following vote:

17 <u>12-69</u>

From the Interim Director, Employee Benefits, requesting an amendment to Section 201.24(8.2) of the Milwaukee County Code of General Ordinances as it pertains to membership on the Pension Board. (Referred to the Committees on Finance and Audit and Personnel and the Pension Study Commission.) (In January 2012, this item was amended and laid over for one cycle by both Committees and the Pension Study Commission.)

Attachments: REPORT

RESOLUTION
FISCAL NOTE
AMENDMENT #1
Audio F&A 01/26/12
Audio PSC 01/27/12
Audio PER 01/27/12
AMENDMENT #2

Audio F&A 03/08/12 Initial Audio F&A 03/08/12 I TLO

**CB Resoluton F&A** 

Audio F&A 03/08/12 Final Audio PER 03/09/12

#### **APPEARANCES:**

Mark Grady, Deputy, Corporation Counsel Matt Hancheck, Interim Administrator, Employee Benefits Division, Department of Human Resources

A motion was made by Supervisor Schmitt to approve this item AS AMENDED with the previously approved AMENDMENT #1 incorporated, which delineates deletions and insertions reflected in "Section 1, 8.2 Membership." The motion PREVAILED by the following vote:

18 <u>12-273</u>

From the County Executive, requesting authorization to amend Section 17.305(1) of the Milwaukee County Code of General Ordinances as it pertains to residency requirements for appointed and unclassified positions.

Attachments: REPORT

ORDINANCE
FISCAL NOTE
AMENDMENT
Audio PER 03/09/12

#### **APPEARANCE:**

Tia Torhorst, Director of Legislative Affairs, County Executive's Office

A motion was made by Supervisor Haas to AMEND this item by incorporating AMENDMENT #1, which delineates deletions and insertions reflected in "Section 17.305 Residency for positions in the unclassified service." The motion PREVAILED by the following vote:

Aye: 5 - Borkowski, Schmitt, Lipscomb Sr., Haas and Sanfelippo

No: 2 - Cesarz and Rice

A motion was made by Supervisor Haas to approve this item AS AMENDED. The motion PREVAILED by the following vote:

Aye: 5 - Borkowski, Schmitt, Lipscomb Sr., Haas and Sanfelippo

No: 2 - Cesarz and Rice

19 12-246

From the Director, Department of Administrative Services, requesting authorization to amend various sections of Chapter 32 of the Milwaukee County Code of General Ordinances as it pertains to the position of Procurement Director created in the 2012 Adopted Budget and its oversight of the Procurement Division. (Referred to the Committees on Finance and Audit and Personnel.)

Attachments: REPORT

RESOLUTION/ORDINANCE

FISCAL NOTE
CB Resolution
Audio F&A 03/08/12
Audio PER 03/09/12

#### **APPEARANCE:**

Pat Farley, Director, Department of Administrative Services

A motion was made by Supervisor Schmitt to concur with the recommendation of the Finance and Audit Committee and approve this item. The motion PREVAILED by the following vote:

Aye: 6 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr. and Haas

Excused: 1 - Sanfelippo

20 12-285

An adopted Resolution by Supervisor Jursik amending Chapters 79 and 80 of the Milwaukee County Code of General Ordinances to clarify the negotiation, review, and approval process for collateral agreements with collective bargaining units. (Referred to the Committees on Finance and Audit and Personnel.) (Per adoption of the Resolution, Quarterly Report due from Labor Relations.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio PER 03/09/12

**APPEARANCE:** 

Fred Bau, Labor Relations Specialist, Department of Labor Relations

This item was discussed with no action taken.

# RECOMMENDATIONS RELATIVE TO CLASSIFICATION AND RATES OF PAY FOR CREATION OF POSITIONS IF RECOMMENDED BY THE COMMITTEE ON FINANCE AND AUDIT:

21 12-233

From the Director, Human Resources, requesting authorization to create one position of Comptroller which will be an elected position in Milwaukee County. (Referred to the Committees on Finance and Audit and Personnel and the Departments of Administrative Services and Human Resources.)

Attachments: DEPT. REPORT

DAS REPORT
DHR REPORT
RESOLUTION
FISCAL NOTE
CB Resolution
Audio F&A 03/08/12
Audio PER 03/09/12

#### **APPEARANCE:**

Tia Torhorst, Director of Legislative Affairs, County Executive's Office

A motion was made by Supervisor Schmitt to concur with the recommendation of the Finance and Audit Committee and approve this item. The motion PREVAILED by the following vote:

From the Director, Department of Health and Human Services, requesting authorization to abolish one Integrated Services Coordinator position, one Clerical Specialist Mental Health Division (MHD) position and one half-time (.5 FTE) Human Service Worker Mental Health (MH) position and create one Community Services Management Coordinator position and one Facilities Management Specialist position at the Behavioral Health Division. (Referred to the Committees on Finance and Audit and Personnel and the Departments of Administrative Services and Human Resources.)

Attachments: DEPT. REPORT

DAS REPORT
DHR REPORT
RESOLUTION
FISCAL NOTE
CB Resolution
Audio F&A 03/08/12
Audio PER 03/09/12

#### **APPEARANCES:**

Hector Colon, Director, Department of Health and Human Services (DHHS) Alex Kotze, Fiscal Management Analyst, Behavioral Health Division, DHHS

A motion was made by Supervisor Borkowski to concur with the recommendation of the Finance and Audit Committee and approve this item. The motion PREVAILED by the following vote:

#### (CLOSED SESSION):

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(g) for the purpose of the Committee receiving oral or written advice from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s):

23 <u>INF 11-419</u>

2011 Budget Amendment 1C010: From the Employee Benefits Workgroup, submitting an informational report regarding what steps must occur in order to cap the backdrop pension benefit. (Referred to the Committees on Finance and Audit and Personnel.) (09/11: Follow-up report requested.) (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: REPORT

Audio PER 09/23/11 Audio PER 03/09/12

A motion was made by Supervisor Borkowski to adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(g) for the purpose of discussing Item 23. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid item. The motion PREVAILED by the following vote:

Aye: 7 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

The Committee convened into closed session at approximately 11:57 a.m. and reconvened back in open session at approximately 12:37 p.m. Roll call was taken and all Committee Members were present.

Items 24 and 25 were considered together.

24 12-39 Status update on pending litigation. (INFORMATIONAL ONLY UNLESS OTHERWISE DIRECTED BY THE COMMITTEE)

Attachments: MARCH UPDATE (JS&GS)

MARCH UPDATE (PER)
Audio JUD 03/01/12
Audio PER 03/09/12

A motion was made by Supervisor Borkowski to adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c), (g), and (e) for the purpose of discussing Items 24 and 25. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid item. The motion PREVAILED by the following vote:

#### **COLLECTIVE BARGAINING (CAUCUS) (CLOSED SESSION):**

The Committee may adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c), (g), and (e) for the purpose of the Committee receiving oral or written advise from legal counsel concerning strategy to be adopted with respect to pending or possible litigation with regard to the following matter(s):

Deliberation, negotiation or re-negotiation of collective bargaining agreements.

Attachments: Audio PER 01/27/12

Audio PER 03/09/12

A motion was made by Supervisor Borkowski to adjourn into closed session under the provisions of Wisconsin Statutes, Sections 19.85(1)(c), (g), and (e) for the purpose of discussing Items 24 and 25. At the conclusion of the closed session, the Committee may reconvene in open session to take whatever action(s) it may deem necessary on the aforesaid item. The motion PREVAILED by the following vote:

Aye: 7 - Borkowski, Schmitt, Cesarz, Rice, Lipscomb Sr., Haas and Sanfelippo

The Committee convened into closed session at approximately 12:40 p.m., broke for lunch at approximately 1:19 p.m., and reconvened back in open session at approximately 1:52 p.m. Roll call was taken and all Committee Members were present.

The foregoing items were not necessarily considered in agenda order.

Length of meeting: 9:07 a.m. to 2:49 p.m.

Adjourned,

Jodi Mapp
Committee Clerk
Committee on Personnel