

**Chairperson:** Ken Ginlack  
**Research Analyst:** Kate Flynn Post, (414) 391-7845  
**Committee Coordinator:** Jessica Iggen, (414) 257-7606

**MILWAUKEE COUNTY MENTAL HEALTH BOARD  
GOVERNANCE COMMITTEE**

**Wednesday, July 10, 2024 – 1:30 P.M.**  
**Microsoft Teams Meeting**

**MINUTES**

**PRESENT:** Ken Ginlack, Mary Neubauer, Kathy Bottoni, Rachel Forman

**ALSO PRESENT:** Dennise Lavrenz

**SCHEDULED ITEMS:**

**NOTE: All Informational Items are Informational Only Unless Otherwise Directed by the Committee.**

**1. Welcome.**

Chairman Ginlack welcomed everyone to the May 8, 2024, Mental Health Board Governance Committee's remote/virtual meeting.

**2. Minutes from the May 8, 2024, Committee Meeting.**

Committee Member Kathy Bottoni moved to recommend approval of the minutes. Committee Member Rachel Forman called for a second of the motion.

The committee unanimously approved the minutes from the May 8, 2024 meeting. These minutes will be used to provide an update at the August 22, 2024 board meeting.

**3. Public Comment Meeting Procedure and Format Discussion.**

Deputy Corporation Counsel Attorney William Davidson provided guidance and recommendations for public comment meetings. Attorney Davidson spoke about several public comment topics including first amendment rights, consistent processes that can be applied equitably, and potential restrictions such as restricting comments to certain agenda items or having a time limit for comments. He indicated it is best practice to not engage in discussions with the public but rather use these meetings as listening sessions. He noted the importance of noticing the public of these meetings and recommended including any restrictions on the notice.

Questions and discussion ensued. From the discussion it was recommended that concerns from the public could be addressed during the Administrator's report or noticed as a specific agenda item for a future meeting. Attorney Davidson cautioned that there may still be a quorum following

**SCHEDULED ITEMS (CONTINUED):**

	<p>adjournment of the meeting and therefore conversation about public comments may violate open meeting laws. Best practice may be connecting with the individual at a later date.</p> <p>This item was informational.</p>
4.	<p><b>Board Survey Results Continued Discussion.</b></p> <p>Questions 4, 9, 13, 14, and 17 were discussed in January and questions 16, 27, and 28 were discussed in May. Chairman Ginlack opened the floor for discussion. Chairman Ginlack discussed question 15. Administrator Lappen answered questions regarding question 15 and provided a booklet to committee members with more information.</p> <p>Chairman Ginlack discussed question 26. Administrator Lappen answered questions regarding question 26. Additional questions and discussion ensued. Analyst Kate Flynn Post indicated she would look for a past evaluation form related to question 26.</p> <p>This item was informational.</p>
5.	<p><b>County Board - Mental Health Board Collaborative Work Group Concept Discussion.</b></p> <p><b>This Agenda Item was taken out of order as approved and directed by Chairman Ginlack</b></p> <p>Mental Health Board Chairwoman Neubauer updated the committee as to the work group concept. She recommended five representatives from the mental health board: 1 representative from all standing committees, 1 representative from the ad hoc community engagement committee, and the chairwoman. Chairwoman Neubauer will continue communications with Chairwoman of the Milwaukee County Board of Supervisors Nicholson to formalize this work group. Chairwoman Neubauer requested a recommendation of approval of this work group from this committee so it can go in front of the full board for approval at the August 22, 2024 Board Meeting. Analyst Kathleen Flynn Post indicated she would codify the information stated in this meeting if this committee recommends endorsement of this work group.</p> <p>Questions and discussion ensued. Committee Member Rachel Forman expressed her enthusiastic endorsement of this committee.</p> <p>Committee Member Kathy Bottoni moved to endorse an approval of a Mental Health Board Collaborative Work Group to be heard by the full board at the August 22, 2024 Board Meeting. Committee Member Rachel Forman called for a second of this motion.</p> <p>The committee unanimously agreed to recommend endorsement of the proposed Mental Health Board Collaborative Work Group for the full board to take action at the August 22, 2024 Milwaukee County Mental Health Board Meeting.</p>
6.	<p><b>Membership Update.</b></p>

**SCHEDULED ITEMS (CONTINUED):**

Chairman Ginlack updated the committee as to the two new board members. Dr. Smith has been present at previous board meetings. Dr. Struder was unable to join the board based on her teaching schedule. Analyst Kate Flynn Post indicated that there is only one vacant position on the board.

Board member Lavrenz asked a question regarding virtual attendance at board meetings. Questions and discussion ensued. Administrative Manager Quemasha Madison updated the committee as to virtual attendance. Chairman Ginlack will add an agenda item relating to the topic to a future governance committee meeting.

This item was informational.

7. **Adjournment.**

Chairman Ginlack adjourned the meeting at 2:47pm.

This meeting was recorded. The aforementioned items were not necessarily considered in agenda order. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Legislative Information Center.  
Length of meeting: 1:31 p.m. to 2:47 p.m.

Adjourned,  
*Jessica Iggens*  
**Jessica Iggens**  
Committee Coordinator  
Milwaukee County Mental Health Board

**The next meeting of the Milwaukee County Mental Health Board  
Governance Committee will be on September 11, 2024**

**To View All Associated Meeting Materials,  
Visit the Milwaukee County Legislative Information Center at:  
[Milwaukee County - Calendar \(legistar.com\)](https://legistar.com)**

**Visit the Milwaukee County Mental Health Board Web Page at:  
<https://county.milwaukee.gov/EN/DHHS/About/Governance>**

**ADA accommodation requests should be filed with the Milwaukee County Office for Persons with Disabilities,  
278-3932 (voice) or 711 (TRS), upon receipt of this notice.**