

Chairperson: Ken Ginlack
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**MILWAUKEE COUNTY MENTAL HEALTH BOARD
GOVERNANCE COMMITTEE**

Wednesday, January 11, 2023 – 1:30 P.M.
Microsoft Teams Meeting

MINUTES

PRESENT: Ken Ginlack, Thomas Lutzow, Mary Neubauer, and Maria Perez

SCHEDULED ITEMS:

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| 1. | <p>Welcome.</p> <p>Chairman Ginlack welcomed everyone to the January 11, 2023, Mental Health Board Governance Committee's remote/virtual meeting.</p> |
| 2. | <p>Code of Conduct Policy.</p> <p>The Committee was informed a draft of the policy is ready. Clarification was sought through Corporation Counsel related to citations contained within the draft. Corporation Council requested additional time for further review. The review is anticipated to be completed by the end of this month. The policy will be ready for Committee consideration at the March meeting. A lengthy discussion was previously held in Committee related to the need to review and revise the Board's foundational policies, which includes the Code of Conduct, Ethics, and the Member Expectations document, all of which will be covered in the draft.</p> <p>This Item was informational.</p> |
| 3. | <p>Mental Health Board Retreat.</p> <p>Per previous Board discussions, this Committee was tasked with creating a vision for a Mental Health Board retreat. A survey was conducted to get a snapshot and feedback from Board Members on whether there is an interest in holding a retreat, the possible areas of focus, and format preferences. Presentation highlights include the 2018 report from the first retreat, the 2021 self-assessment survey results, and background information on the Board's establishment.</p> <p>The proposed timing of the retreat is September 2023. Eleven Board Members completed the anonymous survey. The results were reviewed in detail. Overall, responses indicated the desire and need for another retreat.</p> <p>Questions and comments ensued.</p> |

SCHEDULED ITEMS (CONTINUED):

	<p>This Item was originally marked as Informational. The Committee decided action should be taken. Next steps include sending this report to the full Board with a recommendation to move forward with a Board retreat.</p> <p>The Governance Committee unanimously agreed to recommend the full Board approve moving forward with a Board retreat.</p>
4.	<p>Board Education Sessions.</p> <p>The Board is at a point of evolution, which makes it a good time to develop orientation materials. New Members are offered listings and links to different resources. The goal is to formalize the orientation process and hold standardized training sessions. With the assistance of the Fiscal Administrator, a budget training session has already been put in place for new Board Members but can be attended by all Board Members. The Code of Ethics and Member Expectations will be included as trainings. This, alongside the Board retreat, will assist in determining how these pieces all fit together most effectively.</p> <p>Again, training will not only be offered to new Board Members but can also be utilized to refresh the memories of tenured Board Members. At some point, decisions can be made related to requiring Board Members to participate in education sessions. Staff will reach out to the Ethics Board and inquire if the County's mandatory ethics training will include/be required of Mental Health Board Members. For the next meeting, a curriculum of trainings will be identified and compiled and will potentially include required Board orientations along with frequency, which will be incorporated into the Member Expectations section of the Ethics policy.</p> <p>Questions and comments ensued.</p> <p>This Item was informational.</p>
5.	<p>Adjournment.</p> <p>Chairman Ginlack ordered the meeting adjourned.</p>

SCHEDULED ITEMS (CONTINUED):

This meeting was recorded. The official copy of these minutes and subject reports, along with the audio recording of this meeting, is available on the Milwaukee County Legislative Information Center.

Length of meeting: 1:34 p.m. to 2:11 p.m.

Adjourned,

Jodi Mapp

Jodi Mapp

Board Liaison

Milwaukee County Mental Health Board

**The next meeting of the Milwaukee County Mental Health Board
Governance Committee will be on March 8, 2023**

**To View All Associated Meeting Materials,
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<https://county.milwaukee.gov/EN/DHHS/About/Governance>**