

**COUNTY OF MILWAUKEE**  
Inter-Office Communication

Date: September 27, 2021

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Guy Smith, Executive Director, Milwaukee County Parks

Subject: From Executive Director, Milwaukee County Parks, requesting permission to abolish one (1.0) FTE Food Service Operator and create one (1.0) FTE Concessions In-Charge

File Type: Action

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**REQUEST**

Milwaukee County Parks is requesting authorization to abolish one (1.0) FTE Food Service Operator and create one (1.0) FTE Concessions In-Charge.

**POLICY**

Wisconsin State Statutes:	59.22
Milwaukee County Code of General Ordinances:	Chapter 1
Specific Adopted Budget:	2021

**BACKGROUND**

The 2021 adopted budget included three (3.0) FTE Food Service Operator Positions and one (1) FTE Concessions In-Charge. One of the primary duties of the Food Service Operator is to handle the food preparation duties at South Shore Terrace. Intense competition for qualified hospitality staff has resulted in this position being vacated multiple times throughout 2021 causing service disruption and endangering revenue. Milwaukee County Parks wishes to abolish one (1) FTE food service operator and create one (1) FTE Concessions In-Charge to better align the pay for food preparation duties at South Shore Terrace within the job market.

**ALIGNMENT TO STRATEGIC PLAN**

The creation of an additional Concessions In-Charge would prevent service disruption to maintain a consistent stream of revenue to Milwaukee County Parks. Milwaukee County Parks is a non-mandated service and provides services based on being able to obtain more than 50% of the budget through direct revenues. This position create supports the strategic plan in area 3A- Enhance the County's fiscal health and sustainability

**FISCAL EFFECT**

Funding for the position through the remainder of 2021 is available. An unfunded position was requested in the 2022 budget. The difference between the top step of the Food Service Operator and the Concessions In-charge is approximately \$12,000 and will need to be recouped from the 2022 seasonal budget.

**PREPARED BY:**

Jeremy Lucas, Director of Administration & Planning, Milwaukee County Parks

**APPROVED BY:**

Guy Smith, Parks Executive Director *Guy Smith*

**ATTACHMENTS:**

DAS Report

DAS Resolution

DAS Fiscal Note

cc: Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Janelle M. Jensen, Legislative Services Division Manager, Office of the County Clerk  
David Crowley, County Executive  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Sheldon Wasserman, Parks, Energy & Environment Chair, Supervisor District 3  
Steven Shea, Parks, Energy & Environment Committee Vice-Chair, Supervisor District 8  
Felesia Martin, Parks, Energy & Environment Committee Member, Supervisor District 7  
Sylvia Ortiz-Velez, Parks, Energy & Environment Committee Member, Supervisor District 12  
Liz Sumner, Parks, Energy & Environment Committee Member, Supervisor District 1  
Kelly Bablitch, Chief of Staff, County Board  
Aaron Hertzberg, Director, Department of Administrative Services  
Joseph Lamers, Fiscal & Budget Director, DAS  
Vince Masterson, Fiscal & Strategic Asset Coordinator, DAS  
Pamela Bryant, Capital Finance Manager, Comptroller's Office  
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office  
Kelsey Evans, Committee Coordinator, Office of the County Clerk  
Emily Peterson, Research & Policy Analyst, Office of the Comptroller  
Anthony Rux, Budget & Management Analyst, DAS-PSB