

**MEMORANDUM**

**Date:** October 26th, 2021  
**To:** Amber Miller, Chair, Service Delivery Committee to the Commission on Aging  
**From:** Jon Janowski, Interim Director, DHHS Division on Aging  
**Subject:** 2022 Contract Recommendations

Contracts administered by the DHHS Division on Aging are reviewed each year through either a Request for Proposal (RFP) process or an Administrative Renewal. Regardless of whether a contract recommendation comes through an RFP or Administrative Renewal, the service provider must submit a complete proposal to assure it will meet all budgetary, scope of service, staffing, and other requirements, including local, state, and federal laws, and administrative regulations.

The only RFP that was issued this year was for Specialized Transportation services. As part of the RFP process, responses were reviewed by an evaluation panel comprised of two Division on Aging staff, a member of the Commission on Aging Service Delivery Committee, and a resident of the City of Milwaukee with a public health background who recently worked in the Milwaukee County Office of African-American Affairs. The four-member evaluation panel unanimously recommended that a contractual letter of intent be sent to First Transit, which was done on October 13<sup>th</sup>.

**2022 Contracts Recommended through a Request for Proposals process:**

<b>Service Provider</b>	<b>Program/Service</b>	<b>2021 Budget</b>	<b>2022 Allocation</b>	<b>Variance</b>
First Transit, Inc	Specialized Transportation	\$1,459,071	\$1,500,000	\$40,929

The majority of the contracts administered by the Division on Aging are being recommended after going through an administrative renewal process. Under its authority to administratively extend existing purchase-of-service contracts, the Milwaukee County Department of Health and Human Services, Division on Aging recommends the following 2022 contracts:

**2022 Contracts Recommended Through Administrative Renewal:**

Note: Contracts with an asterisk are being renewed for a six-month period (January through June)

<b>Service Provider</b>	<b>Program/Service</b>	<b>2021 Budget</b>	<b>2022 Allocation</b>	<b>Variance</b>
Alzheimer's Association	Family Caregiver Support and Alzheimer's Direct Services	\$815,107	\$815,107	\$0
Alzheimer's Association	Alzheimer's Counseling and Community Support	\$50,000	\$50,000	\$0
American United Transportation	Meal deliveries	\$250,000	*\$125,000	(-\$125,000)
Eras Senior Network	Coordination of Neighborhood Services	\$281,232	\$281,232	\$0
Goodwill	Case Management and Delivery of Home-delivered meals	\$1,242,903	\$1,242,903	\$0
Greater Galilee Community Development	Senior Center programming and dining site in 53206	\$101,000	\$90,302	(-\$10,698)
Hmong American Friendship Association	Translation and interpretation services for Asian-American older adults	\$36,135	\$36,135	\$0
Indian Council for the Elderly	Meals and socialization activities	\$89,572	\$84,572	(-\$5,000)
Jewish Family Services	Late Life Counseling Services for Older Adults	\$30,000	\$30,000	\$0
Jennifer Lefeber	Evidence Based Health Promotion Programming	\$74,500	\$74,500	\$0
Legal Action of WI	Legal benefit services for older adults	\$405,077	\$405,088	\$11
Life Navigators	In-home casework and intervention services for older adults with developmental disabilities	\$30,150	\$30,150	\$0
Milwaukee Christian Center	Meal site supervision – multiple meal sites	\$3050,000	\$250,000	(-\$55,000)
Milwaukee Christian Center	Socialization activities and meal program at MCC	\$108,550	\$103,550	(-\$5,000)
Milwaukee LGBT Community Center	Outreach and Services to Lesbian, Gay, Bisexual and Transgender Elderly	\$30,000	\$30,000	\$0
Muslim Community Health Center	Meal site supervision at Muslim Community Health Center	\$20,000	\$20,000	\$0

Social Development Commission	Medicare Benefits Outreach	\$7,600	\$7,600	\$0
Serving Older Adults of SE WI	Programming at five county-owned senior centers	\$892,867	\$892,867	\$0
Serving Older Adults of SE WI	Meal site supervision at five county-owned senior /centers	\$125,000	\$100,000	(\$-25,000)
United Community Center	Social Programming and Nutrition Programs at the United Community Center	\$269,189	\$264,189	(\$-5,000)
United Community Center	Transportation services	\$129,000	\$129,000	\$0
VIA dba LBWN	Dine out- Minority Restaurant Pilot Project	\$20,000	*\$10,000	(\$-10,000)
Vital Voices	Telephone reassurance program	\$22,662	\$22,662	\$0

Two contracts are being recommended for six-month extensions, from January through June 2022.

1. The congregate meal delivery contract held by American United Transportation is being renewed for six months, with an option to extend the contract through the end of 2022. This contract will be evaluated in the second quarter of 2022 to determine whether another extension is needed beyond June of next year.
2. The Dine-Out Program, which is currently supervised through a contract held by VIA (dba LBWN), will be extended from January through June 2022. VIA has indicated that they are only interested in continuing supervision of this program through June. A decision on the new supervising vendor will be made in the second quarter of 2022.

Two contracts are not being recommended for renewal in 2022: Employment Training and Placement Services, previously held by GWAAR; and After-Hours Telephone Services for the Aging Resource Center line, previously held by IMPACT 2-1-1. GWAAR indicated that they were not interested in renewing their contract with Milwaukee County. After-hours telephone services will be handled by staff in the newly integrated ADRC.