



Milwaukee County
Department of Human Resources
INTER-OFFICE COMMUNICATION

21-963

Date: October 6, 2021

To: Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

From: Dean Legler, Director of Compensation/HRIS, Department of Human Resources

Subject: From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, requesting approval of the classification of one, Full Time Equivalent, Group Sales Manager position (pay grade 30M) in the Milwaukee County Zoological Department.

File Type: Action Report

REQUEST

A review of the duties to be assigned to the new position requested by the department resulted in the following recommendation:

Recommended Title	Group Sales Manager
High Org. - Department	950 – Milwaukee County Zoo
Low Org. - Division	9595 – Group Sales
Number of Positions	01
Pay Grade	30M
Step 01 (Annual)	\$64,334.40
Step 02 (Annual)	\$67,204.80
Step 03 (Annual)	\$70,428.80
Step 04 (Annual)	\$73,611.20
Step 05 (Annual)	\$76,835.20

POLICY

Milwaukee County Code of General Ordinances:	17.05 (1)
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BACKGROUND

The Department of Human Resources is responsible for assessing the duties associated with the position and providing a job title and compensation recommendation to the Committee on Personnel. The request to create the position is being reviewed

separately by the Committee on Finance as part of File No. 21-754. This process is in accordance with Chapter 17.05 (1) of the Milwaukee County General Ordinances.

Related File No's:	21-754
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FISCAL EFFECT

The Department of Human Resources requests the approval of the classification recommendation. The Department of Human Resources is responsible for assessing the duties associated with the position and providing a job title and compensation recommendation.

VIRTUAL MEETING INVITES

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APPROVED BY:

Dean Legler, Director of Compensation/HRIS, Department of Human Resources

ATTACHMENTS:

Resolution
Fiscal Note

cc: Mary Jo Meyers, Chief of Staff, Milwaukee County Executive's Office
Supervisor Eddie Cullen, Chairman, Committee on Personnel
Joe Lamers, Director, Office of Performance, Strategy and Budget, DAS
Dan Laurila, Operating Budget Manager, DAS-PSB
Margo Franklin, Chief Human Resources Officer, Department of Human Resources
Steve Cady, Research & Policy Director, Office of the Comptroller
Amos Morris, Director, Milwaukee County Zoo
Mary Polaris, HR Business Partner, Department of Human Resources