

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** September 16, 2021

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** A resolution by the Committee on Finance related to an informational report from the Milwaukee County Executive regarding coronavirus disease (COVID-19)-related Administrative Orders

**FISCAL EFFECT:**

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|---|--|
| <input type="checkbox"/> No Direct County Fiscal Impact   | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required   | <input type="checkbox"/> Decrease Capital Expenditures |
| <input checked="" type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget  | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget  |  |
| <input type="checkbox"/> Decrease Operating Expenditures  | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues  |  |
| <input type="checkbox"/> Decrease Operating Revenues  |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	See Narrative	\$0
	Revenue	\$0	\$0
	Net Cost	See Narrative	\$0
<b>Capital Improvement Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
  - B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated.<sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
  - C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
  - D. Describe any assumptions or interpretations that were utilized to provide the information on this form.
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- A. Approval of this resolution By the Committee on Finance would affirmatively support County Executive Administrative Order 21-3v1 that, among other things, requires vaccination by October 1, 2021 against COVID-19 for employees, contractors, and those accepting employment with the County unless an exemption has been granted for medical reasons or sincerely-held religious beliefs. Administrative Order 21-3v1 also created some new incentives for employees who completed the vaccination process, including a “Vax Cash” program that authorizes a \$50 payment and “Vax Champions” that provides a \$25 payment to employees for each referral of a colleague to get vaccinated.
  - B. The Administrative Order will require existing staff time for the Department of Human Resources to verify vaccination status of employees. It will also authorize payments to employees that include a one-time payment of \$50 for completing the vaccination against COVID-19 prior to December 31, 2021. The Administrative Order also authorizes payments of \$25 to employees that refer a fellow employee who is vaccinated between September 2, 2021 and December 31, 2021. According to information provided by staff in the Department of Administrative Services – Performance, Strategy and Budget, there are 4,391 eligible positions as of September 9, 2021 for the Vax Cash and Vax Champions programs. The cost estimate range for the Vax Cash program is \$109,775 (55% of employees get vaccinated) to \$219,550 (100% of employees get vaccinated). For the Vax Champions program, the cost estimate is \$2,500 (if 100 bonuses are awarded) to \$12,500 (if 500 bonuses are awarded). Therefore, the cost of the two programs, based on estimates provided by DAS-PSB, ranges from \$112,275 to \$232,050. It is anticipated that

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners’ review is required on all professional service and public work construction contracts.

these charges will be absorbed into departmental salary budgets. If an appropriation transfer is required at a later point, a source of funding will be identified.

C. The budgetary impacts for the current year are increased expenditures in departmental budgets of \$112,275 to \$232,050 based on employee utilization of the two programs. These programs expire at the end of 2021 and will have no fiscal impact in 2022.

D. No assumptions were made.

Department/Prepared By Steve Cady, Research and Policy Director, Office of the Comptroller

Authorized Signature *Stephen J. Cady*

Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?<sup>2</sup>  Yes  No  Not Required