

8/20/21 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL RECEIPT OF REVENUE

Action Required
Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2021 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>4900 - Medical Examiner</u>		
50400 – Direct Labor Applied		\$50,000
54000 – Social Security		\$3,800
60115 – Prof. Services -Recurring Operations		\$164,174
70616 – Laboratory Supplies		\$81,518
44007 – Other Fed Grants and Rem	187,492	
46328 – Other Service Fee Charges	112,000	

The Director of the Department of the Medical Examiner's Office requests an appropriation transfer of \$299,492. \$187,492 reflects the costs and revenue associated with the award of a three-year grant from the US Department of Justice, Bureau of Justice Assistance, Comprehensive Opioid, Stimulant and Substance Abuse Program (COSSAP) to create an Overdose Public Health and Safety Team (OD-PHAST) through a partnership with the Medical College of WI.

The \$187,492 reflects the 2021 award with a \$164,174 expense to the Medical College of WI who will administer the grant. The remaining grant funds for 2021 will be used by the Medical Examiner's Office to staff a newly created Forensic Toxicology Laboratory Technician.

Increases in revenue for Other Service Fee Charges reflects reimbursements from the Wisconsin Department of Health Services Center for Disease and Control to purchase software for the Forensic Toxicology Lab, and also reflects revenue earned performing toxicology analyses for the University of North Dakota Department of Forensic Pathology.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

2)		<u>From</u>	<u>To</u>
	<u>4000 - Sheriff</u>		
	60116 – Professional Services Non Rec. Oper.		\$1,935
	43035 – Other St Grants & Reimbursement	\$1,935	

The Sheriff’s Office seeks to recognize revenue of \$1,935 from the State of Wisconsin and establish expenditure authority of \$1,935 for MCSO Explosive Breaching Training.

On June 24, 2021 the Milwaukee County Sheriff’s Office (MCSO) received a notification from Office of the Emergency Management that the State of Wisconsin, Department of Military Affairs awarded MCSO a Fiscal Year 2020 Homeland Security Program Grant Award for Homeland Security - WEM/MCSO Explosive Breaching Training. Grant Number 2020-HSW-02B-12376, CFDA #97.067 in the amount of \$1,935.

Funds will be used by the Milwaukee County Sheriff’s Office to attend Explosive Breaching Training. The training will provide vital training to the Milwaukee County Sheriff’s Office in the use of explosive breaching, allowing officers to provide a more effective service to the community during high risk situations, such as hostage rescue and barricaded subjects.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

3)		<u>From</u>	<u>To</u>
	<u>4000 - Sheriff’s Department</u>		
	60116 – Mach and Equip – New >\$2,500		\$8,342
	49017 – Gifts and Donations	\$8,342	

The Sheriff’s Office seeks to recognize a donation from the Milwaukee Deputy Sheriff’s Association (MDSA) in the amount of \$8,342 and establish expenditure authority of \$8,342 for the Milwaukee County Sheriff’s Office (MCSO).

On August 4, 2021 Milwaukee County Sheriff’s Office received check #13364, in the amount of \$8,342 dated August 4, 2021, from the Milwaukee Deputy Sheriff’s Association for Fitness Equipment at the Training Academy.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

4)		<u>From</u>	<u>To</u>
	<u>4500 – District Attorney</u>		
	43035 – Other State Grants and Reimb	\$45,285	
	60030 – Charges from State & Other Co Inst		\$45,285

The District Attorney requests 2021 budget authority for offsetting revenues and expenditures related to a non-match grant award from the Wisconsin Department of Justice, identified as Grant ID 16951, Project Safe Neighborhoods (2020).

On April 26, 2021, the Milwaukee County District Attorneys' Office applied to the Wisconsin Department of Justice, acting on behalf of the United States Attorney's Office for the Eastern District of Wisconsin (USAO- ED), for a non-match grant in the amount of \$174,282 under the federally sponsored Project Safe Neighborhoods (PSN) program. By award letter dated June 22, 2021, the Wisconsin Department of Justice, on behalf of the USAO-ED, approved the grant award in that amount to the District Attorney's Office. The grant period is from June 1, 2021 to September 30, 2023,

Funds received from this grant will be used as a continuation of PSN 2019 grant funding, to compensate assistant district attorney(s) in the District Attorney's Violent Crimes Gun Unit. These ADAs will focus on reviewing and prosecuting non-fatal shootings and related offenses. The grant provides funding for the equivalent of about two years of an assistant district attorney's salary and benefits. The State of Wisconsin will initially expend the money for the salary and benefits related to the prosecutor(s) position. The State will then invoice the County for reimbursement of those personnel and fringe expenses. This fund transfer provides budget authority for the expenditure of County funds as listed above and the receipt of offsetting grant revenues for such expenses, for 2021 personnel and fringe.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

5)		<u>From</u>	<u>To</u>
	<u>8000 - Department of Health & Human Services</u>		
	43035 – Other St Grants & Reimbur	\$202,156	
	51002 – Direct Labor Transfer In		\$21,878
	60017 – Advertising		\$129,304
	80749 – Hoc Graphics		\$5,974
	60116 – Prof. Serv.-Nonrecur Oper		\$45,000

A transfer of \$202,156 is being requested by the Director, Department of Health and Human Services (DHHS), to establish expenditure authority within the Department of Health and Human Services for the provision of services to craft communication and outreach materials and develop and deploy communications strategies designed to support Milwaukee County’s goal of reaching herd immunity against COVID-19 by focusing on meeting the needs of the most vulnerable populations and while respecting personal choice. The transfer reflects a total revenue increase of \$202,156 in Aging and Disability Resource Center COVID-19 Vaccination Community Outreach Grant funds, requiring no local match funds. Expenditures include \$21,878 indirect labor transfer costs, \$129,304 in advertising, \$5,974 in printing and \$45,000 in contract professional services.

This grant helps support Milwaukee County in efforts to assist the State of Wisconsin in achieving state-wide herd immunity for COVID-19 by immunizing approximately 80% of the eligible population. This transfer reflects expenditure increases which support efforts to distribute the vaccine safely, efficiently, and equitably and include strategies to ensure that vaccines reach eligible individuals. This funding is being allocated to remove barriers and promote acceptance of COVID-19 vaccination for marginalized communities and other vaccine-hesitant populations. The approach complements existing contracts with community-based resources and provides direct support to ADRCs efforts to advance equity and support vaccination of eligible individuals who are homebound within target populations. Flexibility is allowed around the definition of homebound by the grantor as the outcomes are meant to be inclusive and not exclusive.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

6)		<u>From</u>	<u>To</u>
	<u>8000 - Department of Health & Human Services</u>		
	44007 – Other Fed Grants & Reim	\$535,222	
	74102 – Purchase Of Service		\$330,008
	700300 – Food & Provisions-Budget		\$205,214

The Department of Health and Human Services (DHHS) requests a transfer of \$535,222, to align expenditures and revenue to recognize a revenue increase in the Senior Meal Program.

This transfer includes increases totaling \$205,214 for food and catering costs based on increase in service requests and increases in cost of goods. The new Dine Out Program continues to provide curbside meal pick up during the spread of the COVID virus. These meal services address a 2021 budget goal to offer more meal options to older adults for nutritious meals in culturally and ethnically diverse communities in Milwaukee County.

This transfer supports expansion of the meal program which increases support to local restaurants and minority-owned restaurants.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

8-20-21 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B INTER- DEPARTMENTAL

Action Required
Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers between separate departmental accounts have been received by the Department of Administration, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2021 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>1940 -Countywide Non-Departmental</u>		
51006 – Salary and Wages Budget	\$1,333,867	
<u>4000 - Sheriff</u>		
51006 – Salary and Wages Budget		\$1,239,078
54000 – Social Security Taxes		\$94,789

This request seeks to transfer \$1,333,867 from the Wages and Benefits Supplemental to the 51006 Salaries -Wages and the 54000 Social Security accounts for the Milwaukee County Sheriff's Office (MCSO) in order to increase the expenditure authority for the 2021 wage increases resulting from the contract settlement with the Milwaukee County Deputy Sheriff's Association (MSDA) for 2019 and 2020.

The Milwaukee Deputy Sheriff's Association agreed to contract terms for the period January 1, 2019 through December 31, 2020. All MSDA members employed during the years of 2019 and 2020 will receive retroactive salary payments. The contract was ratified after the 2021 budget was approved by the Milwaukee County Board of Supervisors at wage rates in effect prior to the ratification. In anticipation of the contract agreement during the 2021 budgeting process, the County set aside \$1,333,867 in a Contingency Fund (Wage and Benefits Supplemental) to increase expenditure authority for the increased and unbudgeted Salaries - Wages and Social Security Tax resulting from these 2019 and 2020 contract pay increases for 2021.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

Action Required

Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2021 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WO0535 - War Memorial Grn Print#</u>		
75403 - Other Bldg Impr'mt – (Cap)		\$50,000
49700 - Bond and Note Proceeds	\$50,000	
<u>WO0517 - Wmc Roof Replacement#</u>		
75403 - Other Bldg Impr'mt – (Cap)		\$100,000
49700 - Bond and Note Proceeds	\$100,000	
<u>WG0035 - Vel Phillips Roof Replacement#</u>		
49700 - Bond and Note Proceeds		\$1,300,000
80706 - Pro Serv Div Services	\$1,300,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$1,450,000 is requested by the Director of the Department of Administrative Services (DAS) and the Director of DAS-Facilities Management Division to reduce budget authority for capital project WG0035 (\$1,300,000) and partially re-allocate budget authority to existing capital projects WO0517 (\$100,000) and WO0535 (\$50,000).

Due to lower than anticipated bids, capital project WG0035 - Vel Phillips Roof Replacement has a project surplus of \$1,300,000. This transfer will reduce the project’s budget authority by \$1,300,000. Partial bonding authority of \$150,000 will be re-allocated to the following projects:

1-Capital project WO0535 - War Memorial Green Print requires an additional \$50,000 to replace the goat path which is the dirt path under the Mason street bridge on the east side of the Lincoln Memorial Drive with a concrete/asphalt path.

2-Capital Project WO0517 - War Memorial Center Roof Replacement requires an additional \$100,000 to address multiple issues along with increased labor costs necessary to monitor the project (i.e. construction coordinators).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

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Fiscal Year 2021

8-20-21 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2021 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WH0253 - Adaptive Signals CTH W Mitigation IH43*</u>		
80706 – Pro Serv Div Services		\$15,000
75504 – Rdway Plan & Constr-(Cap)		\$140,000
80706 – Pro Serv Div Services		\$45,000
43035 – Other St Grants & Reimbur	\$200,000	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$200,0000 is requested by the Director of the Milwaukee County Department of Transportation to establish budget authority for new capital project WH253 Adaptive Signals CTH W Mitigation IH43.

A mitigation agreement has been executed with Wisconsin Department of Transportation (WisDOT) to reimburse Milwaukee County in the amount of \$200,000 to cover 100% of the costs to design and install traffic signal equipment along the North Port Washington Road (CTH W) corridor to mitigate the traffic signal operations and timing during WisDOT's construction of I-43 from W. Silver Spring Dr. to STH 60. The traffic signal equipment will remain in place after the I-43 construction is complete, continuing to provide efficient traffic signal operation and timing without having to return the mitigation funding to WisDOT that will be received per the mitigation agreement from WisDOT.

This project is a joint effort between Milwaukee County and WisDOT for Milwaukee County to provide engineering and traffic signal expertise to design and install traffic signal equipment that will adapt to the changing conditions of traffic on North Port Washington Road (CTH W) during the I-43 construction slated to occur from 2022 to 2024. All project costs will be 100% covered by WisDOT and they will reimburse Milwaukee County 100% for the actual work completed for the project.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

2)		<u>From</u>	<u>To</u>
	<u>WH0254-EVP CTH W Mitigation IH43*</u>		
	80706 – Pro Serv Div Services		\$1,000
	75504 – Rdway Plan & Constr-(Cap)		\$74,600
	80706 – Pro Serv Div Services		\$2,000
	43035 – Other St Grants & Reimbur	\$77,600	

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$77,600 is requested by the Director of the Milwaukee County Department of Transportation to establish budget authority for new capital project WH0254 - EVP CTH W Mitigation IH43.

A mitigation agreement has been coordinated with Wisconsin Department of Transportation (WisDOT) to reimburse Milwaukee County in the amount of \$77,600 to cover 100% of the costs to design and install Emergency Vehicle Preemption (EVP) along the North Port Washington Road (CTH W) corridor to mitigate emergency response times during WisDOT's construction of I-43 from W. Silver Spring Dr. to STH 60. EVP automatically switch traffic lights to green from red when they detect an approaching firetruck or ambulance to give them a clear path through an intersection. The EVP equipment will remain in place after the I-43 construction is complete, continuing to provide safety without having to return the mitigation funding to WisDOT that will be received per the mitigation agreement from WisDOT.

This project is a joint effort between Milwaukee County and WisDOT for Milwaukee County to provide engineering and traffic signal expertise to design and install EVP equipment that will enhance the safety of motorists, pedestrians, and emergency responders by eliminating the need for emergency vehicles to cross traffic against a red light providing faster response and a safer crossing on North Port Washington Road (CTH W) during the I-43 construction slated to occur from 2022 to 2024. All project costs will be 100% covered by WisDOT and they will reimburse Milwaukee County 100% for the actual work completed for the project.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

3)		<u>From</u>	<u>To</u>
	<u>WP0724-Parks Aquatics Master Plan Study*</u>		
	60113 – Prof. Serv – Cap/ Major Mtce		\$250,000
	45000 Revenue fr Other Gov Unit	\$250,000	

Existing Project, + Included in 5-Year Plan, * New Project

The Director of the Department of Parks, Recreation and Culture (Parks) requests an appropriation transfer of \$250,000 to recognize revenue provided by the Milwaukee Metropolitan Sewerage District (MMSD) through an agreement adopted in File #20-186 to create budget authority for new capital project WP0724-Aquatics Master Plan.

Adopted file #20-186 gave authority for the Parks to enter into an agreement with MMSD with the MMSD for Kinnickinnic (KK) River watercourse restoration, flood management, and park improvements in Jackson Park (the Park). The agreement with MMSD was signed/executed in May 2021. As part of the agreement, MMSD has agreed to set aside \$2,750,000 toward repair or replacement of the current pool facility in Jackson Park. Prior to embarking on specific site planning for Jackson Park, Parks staff seeks to re-allocate \$250,000 of this funding for a systemwide aquatic master plan to determine the water recreation needs within the county to ensure long-term success and placement of assets. This would leave \$2.5 million remaining for repair or replacement work of the current facility in Jackson Park.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021

8-20-21 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
E UNALLOCATED CONTINGENCY

Action Required
Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2021 appropriations of the respective listed

1)	<u>From</u>	<u>To</u>
<u>1151 – Department of Administrative Services</u>		
60314 – Records Center Charges		\$400,000
<u>1945 – Appropriation for Contingency</u>		
78950 – Unallocated Contingency	\$400,000	

The Director of the Department of Administrative Services requests an appropriation transfer of \$400,000 for the costs associated with destroying 75,000 eligible boxes of records stored with the vendor, Vital Records Control (VRC).

There are about 150,000 total boxes of county records stored with vendor VRC and 50% of these boxes are past their retention period and are eligible to be destroyed. The current annual cost for the storage of the 75,000 boxes of records that are eligible to be destroyed is \$146,250. The total one-time cost to destroy these records with vendor VRC is \$400,000. While the payback period is almost 3 years, this will provide a significant savings over time in storage costs as it will significantly reduce the number of boxes stored with VRC.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 20, 2021.

2020 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT		
2021 Budgeted Unallocated Contingency Appropriation Budget		\$4,950,000
Approved Transfers from Budget through June 25, 2021		
	\$111,727 Surplus Bid Premiums	\$111,727
	(\$25,787) Reclassify Clerk Positions Transferred from the CB	(\$25,787)
	(\$80,000) Fund Independent Redistricting Committee	(\$80,000)
March	(\$70,000) File 21-227 McKinley Beach Saftay Study	(\$70,000)
April	(\$141,000) File 21-399 Sport Court @Sherman Park prep and upgrade	(\$141,000)
April	(\$3,000) File 21-457 Dontre Hamilton Bench in Red Arrow Park	(\$3,000)
May	(\$1,000,000) File 21-467 Lake Park Bridge Rehab/Reconstruction	(\$1,015,000)
June	\$1,098,952 Surplus Taxable General Obligation Promissory Notes Series 2018F	\$1,098,952
June	(\$67,000) File 21-489 Create position and purchase modern technology	(\$67,000)
June	(\$9,750) File 21-526 Rename Lindbergh Park to Lucille Berrien Park	(\$9,750)
May	\$1,486,154 File 21-494 Levy Finance Capital Projects	\$1,486,154
July	(\$600,000) File 21-622 Replace variable reffridgerant flow (VRF) at MCDOT admin. Building	(\$600,000)
Unallocated Contingency Balance as of June 25, 2021		\$5,635,296
Transfers to/from the Unallocated Contingency PENDING July CB Approval, and Finance & Audit Committee through June 25, 2021		
	(\$400,000) Vital Record Destruction	(\$400,000)
Total Transfers PENDING in Finance Committee		(\$400,000)
Net Balance		\$5,235,296

ALLOCATED CONTINGENCY ACCOUNT		
2021 Budgeted Allocated Contingency Appropriation Budget		\$50,000
	\$50,000 Rock Sports Complex Sound Study	
Approved Transfers from Budget through June 25, 2021		
Allocated Contingency Balance as of June 25, 2021		\$50,000
Transfers from the Allocated Contingency PENDING July CB Approval, and Finance & Audit Committee through June 25, 2021		
Total Transfers PENDING in Finance Committee		\$0
Net Balance		\$50,000