



# Milwaukee County Department on Aging Commission on Aging March 23, 2018

## I. CALL TO ORDER & ROLL CALL:

Vice Chair Commissioner Debra Jupka called the meeting to order at 9:00 am at the Marcia Cogg Human Services Center, 1220 West Vliet Street, Milwaukee WI 53205.

### Commissioners Present

Debra Jupka, Vice Chair  
Barbara Wyatt Sibley, *Secretary*  
Supervisor Steve F. Taylor  
Patsy J. Delgado  
Maria Castrejon-Pérez  
Fred Knueppel  
Charles Vang  
Bettie A. Rodgers, J.D.  
Pastor Johnny C. White, Jr.

### Commissioners Excused

Gladys M. Carroll-Weathersby  
Jordan Luhr  
Elizabeth Meyer-Arnold, R.N., M.S.  
Gwen T. Jackson, *Commissioner Emeritus*

### Milwaukee County Staff Present

Jon Janowski  
Kate Sprague  
Beth Monrial Zatarski  
Ayame Metzger  
Jill Klecha  
Lorie O'Connor  
Vonda Nyang

### Continued.....Milwaukee County Staff Present

Donna James  
Tamarra Carr  
Bashir Easter  
Carmen Pangilinan  
Andrew Bethke  
Dinah LaCaze  
Nick Potter

### Guests Present

Evans Gant, *Milwaukee County Executive's Office*  
James Kimble, *Advisory Committee*  
Susan Joy, *Unison*  
John K. Griffith, *MKE LGBT Center*  
Judy Troestler, *UAW*  
Thomas Gossett, *Goodwill Industries*  
Barbara Bechtel, *Advocacy Committee*  
David Hoffman, *Advocacy Committee*  
Dain Maddox, *Advocacy Committee*  
Brittany Schoenick, *Senior Law*  
Song Xiong, *Milwaukee Christian Center*  
Hector Hernandez, *United Community Center*  
Teresa Smith  
Cheril Romero, *United Community Center*  
Ramona Williams

## I. APPROVAL OF THE JANUARY 26, 2018 AND FEBRUARY 23, 2018, MEETING MINUTES:

**MOTION:** To approve the January 26, 2018 and February 23, 2018, COA meeting minutes

**ACTION:** Motion carried unanimously (Wyatt Sibley **Moved**, Castrejon-Perez **Second**).

## II. REFLECTION – COMMISSIONER, DEBRA JUPKA:

Commissioner Debra Jupka's reflection titled "Who is at Your Table" was based on the mind map and a paradigm we use to frame our problems. Everything in life is a lesson if you are willing to be taught – Sometimes we are too stubborn to learn lessons on our own and we need someone to intervene to help us learn.

## III. INFORMATIONAL ITEM: MCDA Area Plan Update and Next Steps – Carmen Pangilinan, Program and Policy Coordinator, Milwaukee County Department on Aging:

- For MCDA to create and promote programs and services that its seniors need, MCDA must collect data from its customers, partners, caregivers, and the community which is the central part of creating MCDA's Area Plan. MCDA has conducted two different type of surveys, one of

which was a caregiver survey and the other a general online survey. Both polls were provided in an online and paper format. The online survey will close as of March 31, 2018. So far, the Department has received 229 replies which is a great response rate.

- Also, MCDA has conducted group listening sessions with the following organizations: The Social Development Commission – Senior Companions, Cudahy/St. Francis Program for the Elderly volunteers, and MCDA staff. Other groups that the Department connected with include: The LGBT Community Center, a 50 or better group; United Community's Center's Senior Advisory Council; Alzheimer's Action Network; and Washington Park Senior Center. There are two more Organizations MCDA is looking to have a listening session with - Milwaukee Christian Center and the AARP Leadership Team.
- Carmen Pangilinan shared common themes from the listening sessions and surveys and she provided information on the next steps in the process of refining findings with the Area Plan. The Area Plans will go into effect in 2019. There are two public hearings scheduled in April and May. Ms. Pangilinan will continue to provide updates on the Area Plan process to the Commission (Flyers were passed out and everyone was invited to attend). **Public Hearings:** Monday, April 30, 2018, from 1:30pm – 3:30pm at Wilson Park Senior Center; and Tuesday, May 22, 2018, from 9:30am – 11:00am at Clinton Rose Senior Center.

**IV. INFORMATIONAL ITEM:** Update on Senior Center Assessment Project – Jon Janowski, Director of Administration, Milwaukee County Department on Aging:

- Mr. Janowski reviewed his Senior Center Assessment Project Update report, which was provided in the Commission meeting packets. The report provided an update on additional information that the Department has been asked to collect, including data on the demographics of senior center participants from all over Milwaukee County as well as those senior centers' staffing and operations. The Department was also asked to collect more detail on national trends and best-practice senior center models. There will be a follow-up meeting with the County Executive's Office in two weeks and then all data needs to be compiled by the first week in May.
  - **Action Item:** Commissioner Jupka asked Mr. Janowski to provide a demographic map that was presented in his report to the Executive Committee and to the Commission to review at both meetings in May.

**V. CONSENT AGENDA COMMITTEE/COUNCIL REPORTS:**

- **Chairwoman Jupka requested to have the Executive Committee meeting minutes for March 5, 2018, be removed from the consent agenda as she will be reviewing them in her Chair report.**
- A. EXECUTIVE COMMITTEE** (December 15, 2017) *See Executive Committee meeting minutes for December 15, 2017, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.*
- B. WELLNESS COMMITTEE** (January 18, 2018 and February 15, 2018) *See Wellness Committee meeting minutes for January 18, 2018 and February 15, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.*
- C. ADVOCACY COMMITTEE** (February 5, 2018 and March 5, 2018) *See Advocacy Committee meeting minutes for February 5, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.*
- D. ADVISORY COUNCIL** (February 8, 2018) *See Advisory Council meeting minutes for February 8, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.*

- E. **NUTRITION COUNCIL** (February 8, 2018) *See Nutrition Council meeting minutes for February 27, 2018, (mailed and distributed) for a comprehensive explanation of topic/issue discussions.*

**MOTION:** To approve the above consent agenda Committee and Council meeting minutes.

**ACTION:** Motion carried unanimously (Knueppel **Moved**, Wyatt Sibley **Second**).

VI. **EXECUTIVE DIRECTOR'S REPORT:**

- Holly Davis was not present at today's COA meeting; however, there was a department announcement given by Jill Klecha.
- Mrs. Klecha announced that James C. McCarty is this year's new inductee in the Milwaukee County Senior Citizen Hall of Fame. Ms. Klecha provided background on Mr. McCarty's volunteerism and accomplishments. The volunteer recognition event will be in May this year and will be held at Davian's banquet facility.

VII. **COUNTY SUPERVISOR'S REPORT:** Steve F. Taylor

**Supervisor Taylor provided information and updates to the meeting attendees:**

- Supervisor Taylor gave an update on the status of MCDA's report that was given to the Health & Human Needs Committee last week regarding the \$200,000 in funding that could be added to the contract for senior center services. The Health & Human Needs Committee passed the report, and the Finance and Audit Committee adopted a file that would fund the rest of Interfaith/SET's senior center contract from June 1 through the remainder of the year. Yesterday the County Board unanimously passed this file.
- **Update on Fernwood Court/Meal Site for MCDA's Program:** Supervisor Taylor contacted Fernwood Court requesting them to provide needed reports to the Department on Aging Senior Dining Program staff. Beth Monrial Zatarski was happy to report that Fernwood has been compliant with Mr. Taylor's request.

VIII. **CHAIRPERSON'S REPORT:** Debra Jupka, Vice Chair

- **Announcement:** Vice Chair Jupka announced that Commissioner Sylvan Leabman has resigned from the Commission. The Commission is in the process of identifying a new Chair.
  - **Announcement:** Commissioner Jupka announced that Commissioner Maria Castrejon-Perez was sworn in before the meeting for her second term. There are also two new Commissioners, Charles Vang and Jordan Luhr. Mr. Luhr was unable to attend today's meeting but will be present at the next COA meeting in April. Two more people are currently being considered as potential appointees to the Commission.
  - Chairwoman Wyatt Sibley announced that Bashir Easter and Ramona Williams both received the Black Excellence Award. Mr. Easter announced that they are providing Virtual Dementia Tour training to build Milwaukee to be dementia capable and friendly. MCDA Staff, Milwaukee County Departments, agency partners, caregivers, and Commissioners may have a tour. The location of the visits is at the Department on Aging office.
  - Chairwoman Wyatt Sibley announced that Neal Minogue or a fill-in staff person was not present at the meeting to provide a state report.
  - Commissioner Jupka announced the Livable and Walkable Communities breakfast was a magnificent event to attend and she encouraged everyone to participate in the future.
- a. **Determination of Executive Committee Membership:** Chair Debra Jupka reviewed the March 5, 2018, Executive Committee meeting minutes for her report. Commissioner Jupka

stated that the Executive Committee is moving forward with reviewing the bylaw changes recommended by the Ad-Hoc Bylaws Workgroup, and that the Commission will then follow specific steps to finalize them. Ms. Jupka went over the process that will be followed. Jon Janowski will provide the sections of the bylaws for the Executive Committee and Commission on Aging to review. In addition, Commissioner Jupka reviewed the following documents that were previously reviewed at the Executive Committee meeting, they were: Committee and Council membership lists, Senior Statesman Program attendees and materials, potential Commissioners listing, Commissioner terms and Committees, and the Commissioner's binder Table of Contents.

- b. Election of Commission on Aging Officers:** Nominations for Officer positions were as follows: Commissioner Taylor nominated Commissioner's Wyatt Sibley as Chair, and Fred Knueppel for Vice Chair, and Commissioner Jupka nominated Beth Meyer-Arnold as Secretary (with contingency). Three votes were taken for each position, and the Commission unanimously accepted all three.

**IX. EXECUTIVE COMMITTEE (March 5, 2018) *See Executive Committee meeting minutes for March 5, 2018 (mailed and distributed) for a comprehensive explanation of topic/issue discussions.***

**MOTION:** To approve the above consent agenda Committee and Council meeting minutes.

**ACTION:** Motion carried unanimously (Knueppel **Moved**, Wyatt Sibley **Second**).

**X. COUNTY EXECUTIVE UPDATE:** Evans Gant, Director of Community Relations, Milwaukee County Executive's Office:

- Mr. Gant provided an update on the Commissioner candidate recruitment process. Mr. Grant has created a new streamlined interview process that will be followed by potential Commissioners. Currently, there are four individuals who the County Executive's Office is reviewing. Due to the County Executive's schedule in March, Mr. Gant may not have the ability to schedule any meetings with the County Executive until May.

**XI. STATE UPDATES:** No Update, not present.

**XII. COMMISSION ON AGING ANNOUNCEMENTS REGARDING UPCOMING EVENTS, ACTIVITIES, AND OPPORTUNITIES FOR SENIORS:**

- **Public comment regarding upcoming events, activities, and opportunities for older adults:**
  - The Wisconsin Senior Olympics is having their Hall of Fame on April 14, 2018, at the Epic Center.
- **Department on Aging announcements regarding upcoming events, activities, and opportunities for seniors:**
  - Bashir Easter announced he and Dinah attended a Wingspread conference. The first Library Memory Connections Center will be coming soon, and will be announced at an upcoming COA meeting.

**XIII. ADJOURNMENT:** Meeting Adjourned at

The next Commission on Aging meeting will take place on Friday, April 27, 2018, at 9:00 am at the Marcia Coggs Human Services Building, Conference Room 104, 1220 W. Vliet St., Milwaukee, WI 53205.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Vonda Nyang", with a stylized flourish at the end.

Vonda Nyang  
MCDA Executive Assistant