

Updates to Administrative Orders



Finance Committee, July 22, 2021

Overview of Updates to Administrative Orders since June 17, 2021



Order Name	Order #	Notes on Changes
Universal Face Mask Policy and Procedures Administrative Order	20-14v5	<ul style="list-style-type: none"> • Fully Vaccinated employees/contractors in outdoor settings can take masks off, regardless of their ability to physically distance. • Employees/contractors who are not fully vaccinated will continue to be expected to wear a face mask when they cannot physically distance in outdoor settings. • Face masks are still required for employees and members of the public in indoor facilities. However, fully vaccinated members of the public are not required to wear masks at private events held in County facilities; the County will not require proof of vaccination status in these instances and employees/contractors must continue to wear masks in these settings, regardless of their vaccination status.
Service Risk Mitigation and Re-Opening Requirements	20-13v10	<ul style="list-style-type: none"> • Indoor settings may operate at 100% capacity. Physical distancing and other risk mitigation measures are largely unchanged in this amendment and should continue to be observed per the minimum requirements outlined in the order. • Re-opening plans are still required for services or events re-opening in fully or partially indoor spaces. • An updated Word version of the re-opening planning template, Version 8, can be found on the website.
COVID-19 Health Screening Policies and Procedures	20-17v4	<ul style="list-style-type: none"> • Completing a Screening Questionnaire is still required for employees and visitors reporting for in-person work • Temperature screening is only required for employees and visitors to High Risk or Congregate Living Facilities operated by Milwaukee County as well as for Persons in the Care or Custody of Milwaukee County.

Overview of Updates to Administrative Orders since June 17, 2021 (cont.)



Order Name	Order #	Notes on Changes
Universal Face Mask Policy and Procedures Administrative Order	20-14v6	<ul style="list-style-type: none"> • Outdoors: Employees/Volunteers are no longer required to wear face masks in outdoor settings regardless of their vaccination status or ability to physically distance. Physical distancing is still highly recommended whenever possible. • Indoors: <ul style="list-style-type: none"> ○ Employees/Volunteers who are fully vaccinated <u>AND</u> who do not work in High Risk or Congregate Care facilities (see order for definition) are not required to wear masks when not interacting with the public. ○ Employees/Volunteers who work in High Risk and Congregate care facilities are required to wear masks at all times inside such facilities, regardless of whether or not they are vaccinated. ○ Employees/Volunteers who are not fully vaccinated must wear face masks at all times while inside County facilities or inside other places where services are delivered. ○ Fully vaccinated and unvaccinated employees/volunteers must wear face masks at all times when interacting with members of the public, whether or not those members of the public are vaccinated and whether or not the employee or volunteer is able to maintain physical distance from the public (that is, maintain at least 6 feet / 2 meters of distance). Masks are also required when employees or volunteers gather in a common space, such as a courtroom or meeting room with members of the public, regardless of vaccination status of any individual or physical distances between individuals. ○ Fully vaccinated workers or volunteers are not required to wear a face mask while in a vehicle with other fully vaccinated people. Any unvaccinated individuals in the vehicle must wear masks. ○ Members of the public are still required to wear a face mask at all times when at an indoor County facility, unless they are fully vaccinated at a private event.

Vaccin8



Order Name	Order #	Administrative Order Overview
Vaccin8: Milwaukee County Employee Vaccine Recognition Program	21-2v1	<p>Given the continuing COVID-19 public health crisis and Milwaukee County’s principal goal of slowing the spread of the disease and protecting the health of its employees and the public, Milwaukee County is implementing COVID-19 vaccination recognition for County employees. Through this voluntary program, branded as “Vaccin8”, employees who have received a full vaccine series may be eligible to receive up to eight (8) additional hours of paid time off.</p> <p>Program Eligibility All employees are eligible for this recognition if they have:</p> <ul style="list-style-type: none">• Received all doses in the vaccine series by September 6, 2021 (one dose of the Johnson & Johnson vaccine, or both doses of the Pfizer or Moderna vaccines) <i>and</i>• Provide proof of full vaccination status to the Department of Human Resources (DHR) by September 6, 2021 <p>Milwaukee County employees will receive up to 8 hours of additional paid time off in their “Extra Time” bank in Dayforce based on their employment status:</p> <ul style="list-style-type: none">• Full-time Equivalent Employees: 8 hours of Extra Time.• Part-Time Employees: 4 hours of Extra Time• Hourly Employees: 2 hours of Extra Time• Seasonal Employees: 2 hours of Extra Time <p>The COVID-19 Vaccination recognition extra time will pay out upon separation from the County in the same manner as Accrued Holiday.</p> <p>Proof of Vaccination Using an online form employees can submit one of the following as verification of vaccination:</p> <ul style="list-style-type: none">• A copy of the vaccination card provided at the vaccine appointment, <i>OR</i>• A copy/screenshot of the employee’s COVID-19 vaccination status from the Wisconsin Registry of Immunization Registry (WIR).<i>OR</i>• A copy/screenshot from the employee’s healthcare system patient portal <p>Timeline</p> <ul style="list-style-type: none">• Launch program – July 15, 2021• Deadline to Submit – September 6, 2021• Deadline to Use Paid Time Off – December 31, 2022

Anticipated Updates to Administrative Orders

No additional amendments to administrative orders are expected at this time.

