File No. 21-652

From the Director, Office of Emergency Management, requesting authorization to pay Mueller Communications for services under a retroactive professional service agreement and requesting a waiver of Sections 56.30 (8) and (9) of the Milwaukee County Code of General Ordinances, by recommending adoption of the following:

# A RESOLUTION

WHEREAS, Section 56.30(9) of the Milwaukee County Code of General Ordinances (the Code) requires that a written contract be signed and executed before an outside party performs professional services in an amount greater than $2,000, while Section 56.30(8) of the Code states that the Comptroller shall deny payment for professional services if the conditions of Chapter 56 of the Code have not been met; and

WHEREAS, since May 1, 2021, Mueller Communications began working with the Milwaukee County Office of Emergency Management (OEM) to provide communication and outreach support with the goal of increasing the COVID-19 vaccination rate, particularly among Milwaukee County employees and affiliate workers and individuals who have difficulty leaving their homes. The total estimate for this work was $100,000 and was accounted for from the County’s pandemic response Fund 50004; and

WHEREAS, in April 2021, the Milwaukee County Department of Health and Human Services Aging Division (DHHS) was awarded a $200,000 grant from the State of Wisconsin Department of Health Services (DHS) specifically to work with individuals who have difficulty leaving their homes. Mueller Communications estimates that $45,000 of their efforts for this target population could be charged to the DHS grant; and

WHEREAS, to maximize resources and break down silos between departments, OEM and DHHS request to increase the professional service agreement with Mueller Communications to $145,000; and

WHEREAS, the professional service agreement with Mueller Communications for communication and outreach support is written for term from May 1, 2021 and shall continue in full force and effect until all services in the Scope of Work are provided, or until December 31, 2021, whichever comes first; and

WHEREAS, the Committee, at its meeting of XXXX XX, XXXX, recommended adoption of File No. 21-652 (vote X-X); now, therefore

BE IT RESOLVED, the Director, Office of Emergency Management is authorized to amend the professional service agreement with Mueller Communications by increasing it $45,000, from $100,000 to $145,000 for communication and outreach services with the goal of increasing the COVID-19 vaccination rate; and

BE IT FURTHER RESOLVED, the provisions of Sections 56.30 (8) and (9) of the Milwaukee County Code of General Ordinances are waived and the Comptroller is authorized to pay the Mueller Communication for services rendered before a professional service agreement was signed and executed.