

MILWAUKEE COUNTY
HOUSE OF CORRECTION

DATE: May 5, 2021 Revision

TO: Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

FROM: Chantell Jewell, Superintendent, Milwaukee County House of Correction

SUBJECT: From the Superintendent, House of Correction, requesting authorization to execute a one-year contract extension in the amount of \$794,244 with Wisconsin Community Services, Inc. to manage the Milwaukee County Day Reporting Center for the period of January 1, 2022 to December 31, 2022 to ensure continuity in programming services and to also increase the cost of communications services from \$5,000 to \$7,500 for both the 2021 and 2022 calendar years, plus allow WCS to provide revenue to the HOC in both the 2021 and 2022 calendar years, starting retroactively as of March 1, 2021 in the amount of \$46/service day per client for the DOC use of the Milwaukee County Day Reporting Center.

BACKGROUND

The Milwaukee County House of Correction conducted RFP #98150015 which was awarded to Wisconsin Community Services (WCS). The resolution in File No. 15-719 approved a Professional Services contract with an initial term of three years (2016-2018) and two additional one-year extensions (2019 and 2020). File No. 20-630 extended the contract through 2021. The contract is set to expire on December 31, 2021.

RFP #98150015 included a provision that vendors handle the move to a new multi-purpose building when it was ready for occupancy. The multi-purpose building was developed in partnership with Milwaukee County Economic Development, the Milwaukee County Board of Supervisors, the HOC, and Heartland Housing, Inc. and consists of the Milwaukee County Day Reporting Center (DRC), low-income housing, and a clinic run by St. Ben's. Construction was delayed and the building was recently moved into in early January 2020. Despite the recent move and the COVID-19 Pandemic, the DRC has remained operational with some services conducted by virtual sessions.

It is requested that the Milwaukee County Board of Supervisors approve the House of Correction's request to enter in this contract with Wisconsin Community Services, Inc. for one more year. While an RFP has been drafted, the HOC believes this additional year will best ensure there is no interruption of DRC and deferred prosecution services. **This is especially important to the HOC as File No. 20-631 allowed the HOC to enter into an agreement with the Department of Correction (DOC) to have their clients from the Milwaukee community participate in DRC programming for a daily fee. The contract started on March 1, 2021, and it is generating revenue for Milwaukee County in the amount of nearly \$460,000 annually.**

RECOMMENDATION

I, as Superintendent of the House of Correction, respectfully submit this action item to request the authority to enter a one-year contract period at a cost of \$794,244, with Wisconsin Community Services, Inc. Should this item be referred to committee, presenters from the House of Correction in addition to myself, will be Captain Brandon Hutchins, and the HOC's Fiscal Administrator. Representatives from WCS will be present, as well. Namely, Sara Carpenter, Associate Executive Director.

FISCAL NOTE

Wisconsin Community Services, Inc., has agreed to manage the Day Reporting Center for another year for the same annual price of \$794,244 as in 2020 and 2021 except for a request to increase the reimbursement amount for communications costs (phone and internet services at the DRC) from \$5,000 to \$7,500 a year. The HOC's 2021 budget includes sufficient funds for this request and 2022 will be budgeted appropriately with Board approval. On the revenue side, the HOC budgeted for the DOC to utilize the DRC. At the time the 2021 budget was developed, only a program labeled "Track 1" for approximately \$230,000 was known. Since that time, "Track 2" materialized for an additional amount of approximately \$230,000 for the total mentioned of \$460,000 annually. Since the time File No. 20-631 was approved our partners, DOC and WCS, are requesting that the DOC pay the HOC for Track 1 and that WCS pay us for Track 2. A Fiscal Note form was completed with further details.

Respectfully submitted,



Chantell Jewell, Superintendent
Milwaukee County House of Correction