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FW: Amendment to Administrative Order 20-7 & Termination of AO 20-11



MILWAUKEE COUNTY

DAVID CROWLEY • MILWAUKEE COUNTY EXECUTIVE

Dear Leaders and Managers,

Changes are being made to two administrative orders, as outlined below. This information will be communicated to employees in the next edition of What's Up.

Administrative Order 20-7 Updated

Version 7 of Administrative Order 20-7 **Procedures for Responding to Individuals with Confirmed Cases of, Symptoms of, or Exposure to COVID-19** is effective on Thursday, April 15, 2021, and will be posted to the County website and County Connect.

This version makes two changes to the Administrative Order:

- Clarifies the requirements for documenting confirmed cases of COVID-19, so that a medical professional's report is not needed if an employee has documented positive test results, and
- Fixes an editing error for quarantine procedures for fully-vaccinated individuals. Fully vaccinated individuals do not need to quarantine after exposure to COVID-19 as long as they have no symptoms of COVID-19.

Administrative Order 20-11 Ended

Effective immediately, the County is ending the **Contracting Procedures during COVID-19 Public Health Crisis** Administrative Order 20-11v1. This Order was initiated to ensure that vendors working on behalf of the County to conduct services critical to public health or safety were following pandemic risk management practices to prevent the spread of COVID-19. As public health guidance has evolved, this Administrative Order is no longer necessary.

Contract managers and departments should still consider if a vendor's work could spread COVID-19 among our staff and the public. If there is potential, consider adding a "Pandemic Preparedness" clause to the contract requiring the contractor to comply with any guidance and laws regarding the pandemic. Here is standard language:

- **Pandemic Preparedness.**
 - a. Contractor is responsible for compliance with all state, federal, and local orders, including Milwaukee County Administrative Orders, and all regulations and laws regarding the COVID-19 pandemic. Further, Contractor will follow all relevant agency guidance, specifically issued by the CDC, including, but not limited to, social distancing, hygiene, sanitation of work spaces, providing proper personal protective equipment to staff, proper staff screening methods and education of staff.
 - b. If determined applicable by the County, Contractor should have a written Pandemic Preparedness Plan that complies with all applicable laws, regulations, orders, and agency guidelines regarding COVID-19.

Please note, regardless of whether a "Pandemic Preparedness" clause is in the