

**MILWAUKEE COUNTY**  
**Inter-Office Memorandum**

**DATE:** April 5, 2021

**TO:** Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors

**FROM:** Shakita LaGrant-McClain, Director, Department of Health and Human Services

**SUBJECT:** **Report from the Director, Department of Health and Human Services, requesting authorization to enter into a non-professional service contract with Jimbo's Lodge Catering LLC for the period of January 1, 2021 through December 31, 2021 for consideration under passive review.**

**Issue**

Per Wis. Stat. §59.52(31), contracts with a value of at least \$100,000 but no greater than \$300,000 require County Board passive review. In accordance with this statute, the Department of Health and Human Services (DHHS) is submitting a non-professional service contract for the period of January 1, 2021 through December 31, 2021 to provide nutritious meals to older adults at the Elks Lodge located at 5555 W. Good Hope Road.

**Background and Rationale**

These weekday meals improve food security for older adult residents. The nutrition program is funded primarily through the Older Americans Act Title III-C, and the intent is to support the well-being of seniors who are living in the community but who require support in terms of nutrition and addressing social isolation.

During the COVID-19 pandemic, Milwaukee County staff worked with meal sites and caterers to transition all meal programming to delivery and take-out services without missing a single day of service. Since the emergency declaration, congregate dining at the senior meal sites has been suspended and replaced with "take out" services, where registered senior diners, or their proxy, can drive to the meal site and have their lunch handed to them in their vehicle. Jimbo's Lodge Catering LLC catering was a part of this seamless transition. Through American United Transportation, the Division on Aging congregate dining program will continue to provide nutritious weekday lunches to older adults who are registered senior diners but who are unable to travel to a senior dining site to pick up their meal during the COVID-19 Public Health Emergency.

**Program Budget**

The Division on Aging awards funds to provider agencies based on allowable costs, availability of federal, state and local funds, anticipated usage by older persons, and changing service needs. The

Division receives Older Americans Act funds to pay for the food provided by these catering entities and proposes to pay a rate of \$6.25 per meal, for a total not-to-exceed amount of \$187,122.

### **Racial Equity Impact**

The majority of participants who receive a lunch through the congregate meal delivery service are people of color. The Elks site served by Jimbo's catering, is the most diverse meal site in the Division's senior meal program portfolio with a clientele that is 54 percent White, 42 percent Black/African American and 4 percent Native American and Latino.

### **Recommendation**

This non-professional service contract is being submitted for passive review only and reflects a total amount of \$187,122 with Jimbo's Lodge Catering LLC for the period of January 1, 2021 to December 31, 2021.

### **Fiscal Effect**

Funding for this contract will have no tax levy impact on Milwaukee County. Sufficient funds have been allocated to the DHHS Division on Aging through the Older Americans Act and fully reimburse this contract.

Respectfully submitted,

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Shakita LaGrant-McClain, Director  
Department of Health and Human Services

cc: County Executive David Crowley  
Sup. Jason Haas, Chair, Finance Committee  
Sup. Felesia Martin, Vice Chair, Health & Human Needs Committee  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Sherri Jordan, Interim Director, Department of Administrative Services (DAS)  
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