



COUNTY OF MILWAUKEE INTEROFFICE COMMUNICATION

Office of the Comptroller

DATE: March 25, 2021

TO: Marcelia Nicholson, Chairperson, County Board of Supervisors

FROM: Scott B. Manske, Comptroller

SUBJECT: **Request to Extend the Previously Approved Waiver of MCCGO 9.05(3)(a) to Allow Susan Walker to Continue to Work on a Temporary Contract Basis for an Additional Time Period (Action Report)**

The Finance Committee of the County Board of Supervisors, at its December 2020 meeting, approved File 20-898 which provided a waiver of Section 9.05(3)(a) of the Milwaukee County Code of General Ordinances for Ms. Susan Walker so she could return to work with the Office of the Comptroller to assist with financial matters related to the yearend closing process. This waiver was approved through February 28, 2021.

This request would approve the extension of that waiver through July 31, 2021 so that Ms. Walker can continue to provide assistance during the transition from the County's current financial system to the new Enterprise Resource Platform (ERP) system.

Policy Issue

Section 9.05(3)(a) of the Ethics Code in the Milwaukee County Code of General Ordinances states:

"No former county public official or employee, for twelve (12) months following the date on which he/she ceases to be a county public official or employee, shall, for compensation, on behalf of any person other than a governmental entity, provide any contractual services to the county. . . . The county board committee on finance may waive the contractual services prohibition provision of this section, first effective for county public officials or employees that separate service after April 1, 2016, upon the petition of the administrator seeking services with the former public official or employee that the need is critical to county operations."

Background

In late July of 2020, Ms. Susan Walker, the Accounts Payable Manager for the Office of the Comptroller, retired with over 32 years of service in the position. The position of Accounts Payable Manager is instrumental in the design and implementation of the ERP system and plays a crucial role in the County's yearend closing process. The yearend closing process has been completed, but continued assistance is necessary for the transition and implementation of the ERP.

Fiscal Effect

The estimated cost of \$50,000 for extending the waiver through July 31, 2021 will be paid for by appropriations within the capital project WO647011 – ERP Modernization Phase 3 for staffing related costs.

Recommendation

It is respectfully requested that the Finance Committee of the County Board of Supervisors provide an extension of the previously approved waiver of Section 9.05(3)(a) of the Ethics Code in the Milwaukee County Code of General Ordinances in order to allow Ms. Walker to continue to provide the Office of the Comptroller with assistance on a temporary contract basis for up to 40 hours per week from approximately February 28, 2021 through July 31, 2021.

Committee Action

The report should be referred to and reviewed by the Committee on Finance for action.



Scott B. Manske
Comptroller

Attachments

Cc: Supervisor Jason Haas, Chairperson, Finance Committee
David Crowley, County Executive
Finance Committee
Kelly Bablitch, Chief of Staff, County Board
Mary Jo Meyers, Chief of Staff, Office of the County Executive
Teig Whaley-Smith, Director, Department of Administrative Services
Steve Cady, Research & Policy Director, Research Services Division, Office of the Comptroller
Shanin Brown, Committee Coordinator, Office of the County Clerk
Janelle Jensen, Legislative Services Division Manager, Office of the County Clerk