

3-25-21 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 D UNALLOCATED CONTINGENCY

Action Required

Finance and Audit Committee
 2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2021 appropriations of the respective listed

1)	<u>From</u>	<u>To</u>
<u>1945 – Appropriation for Contingencies</u>		
8901 – Unallocated Contingency	\$25,787	
<u>3270 – County Clerk</u>		
5199 – Salaries Wages - Budget		\$25,787

An appropriation transfer from unallocated contingencies is requested by the County Clerk’s Office for the purpose of reclassifying two (2) positions as of January 1, 2021. These positions were transferred from the Milwaukee County Board to the County Clerk’s Office effective January 1, 2021.

An Admin Sec Public Information Manager (29M-1) is being reclassified to a Manager Communications (30M-3) at an annual cost of \$9,710.06, including social security. An Admin Secretary Legislative Assistant Level 3 (11M-1) is being reclassified to a Communications Specialist (22-1) at an annual cost of \$16,076.60, including social security.

The duties of these position have increased under the direction of the County Clerk's Office and are now supporting services to the County Board, County Clerk's Office, and the Milwaukee County Election Commission.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 19, 2021.

2)		<u>From</u>	<u>To</u>
	<u>1945 – Appropriation For Contingencies</u>		
	8901 – Unallocated Contingency	\$80,000	
	<u>1961 – Litigation Reserve</u>		
	6999 – Sundry Services		\$80,000

A 2021 transfer of \$80,000 is requested by the Department of Administrative Services to transfer expenditure authority from the Allocated Contingency to the Litigation Reserve. This funding will be used to support the Independent Redistricting Committee (IRC) per Chapter 3 of the Milwaukee County General Ordinances (MCGO).

Costs include:

- Compensation for commission members.
- Technical assistance and map drafting services from the Southeast Wisconsin Regional Planning Commission (SEWRPC).
- Costs related to any municipalities who accept the County's offer to provide redistricting services pursuant to MCGO 3.01 (5).
- Other items required for the IRC to complete its tasks in a timely manner.

In the event the total costs of the IRC are less than \$80,000, the balance of the funding will be transferred back to the Allocation for Contingencies.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 19, 2021.