

From the Director of Compensation/Human Resources Information Systems, of The Department of Human Resources, requesting approval to reconcile the grades of 2 positions created in the 2021 Budget (DHHS - Unit Therapist, Location 800, Dept 7931- Elderly Services; and Parks - Contract Management Assistant, Location 900, Dept 9010 - Administration), by recommending adoption of the following:

### A RESOLUTION

WHEREAS, the Department of Human Resources (DHR) is requesting authorization to reconcile the grades of positions created in the 2021 Adopted Budget, a Unit Therapist, Department of Health and Human Services (DHHS), Location 800, Department 8911 - Delinquency Services Administration; and a Contract Management Assistant, Department of Parks, Recreation, and Culture (DPRC), Location 900, Department 9010 - Administration; and

WHEREAS, the Director of Compensation/Human Resources Information Systems (HRIS), DHR, reviewed the grades for these positions that were created in the 2021 Adopted Budget with the appropriate grades; and

WHEREAS, DHR reviewed the duties of the positions and compared the classification (compensation) with other similar positions relative to market rates and conditions; and

WHEREAS, the Director of Compensation/HRIS, DHR, recommends that the classification of Unit Therapist, DHHS, Location 800, Department 8911 - Delinquency Services Administration; and Contract Management Assistant, DPRC, Location 900, Department 9010 - Administration; and

WHEREAS, a comparison of the pay grade referenced in the 2021 Adopted Budget to the Appropriate pay grades is as follows:

**Budget Referenced Pay Grade 33JM**  
**DHHS - Unit Therapist,**  
**Location 800, Dept 8911 -**  
**Delinquency Services Administration**

**Proposed Pay Grade 27**  
**DHHS - Unit Therapist,**  
**Location 800, Dept 8911 -**  
**Delinquency Services Administration**

Step 1 (Annual) - \$63,690  
Step 2 (Annual) - \$66,522  
Step 3 (Annual) - \$69,727  
Step 4 (Annual) - \$72,864  
Step 5 (Annual) - \$76,066  
Step 6 (Annual) - \$79,211  
Step 7 (Annual) - \$83,027  
Step 8 (Annual) - \$86,844

Step 1 (Annual) - \$58,559  
Step 2 (Annual) - \$61,209  
Step 3 (Annual) - \$63,866  
Step 4 (Annual) - \$66,906  
Step 5 (Annual) - \$69,881

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**Budget Referenced Pay Grade A018  
Parks - Contract Management  
Assistant, Location 900,  
Dept 9010 - Administration**

Minimum (Annual) - \$37,253  
Mid (Annual) - \$44,699  
Maximum (Annual) - \$52,146

**Proposed Pay Grade 19  
Parks - Contract Management  
Assistant, Location 900,  
Dept 9010 - Administration**

Step 1 (Annual) - \$44,368  
Step 2 (Annual) - \$45,653  
Step 3 (Annual) - \$ 7,420  
Step 4 (Annual) - \$49,312  
Step 5 (Annual) - \$51,325

; and

WHEREAS, Milwaukee County Board of Supervisors approval is required to reconcile the pay grade for the classifications of the DHHS - Unit Therapist, Location 800, Department 8911 - Delinquency Services Administration; and the DPRC - Contract Management Assistant, Location 900, Department 9010 – Administration; and

WHEREAS, the Committee on Personnel, at its meeting of March 9, 2021, recommended adoption of File No. 21-305 (vote 5-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the realignment of the classification of Unit Therapist, Department of Health and Human Services, Location 800, Department 8911 - Delinquency Services Administration, to Pay Grade 27, and Contract Management Assistant, Department of Parks, Recreation, and Culture; Location 900, Department 9010 – Administration, to Pay Grade 19.

srb  
03/09/2021  
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