

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** November 13, 2020

Original Fiscal Note

Substitute Fiscal Note

**SUBJECT:** Report from the Interim Executive Director, Department on Aging, requesting authorization to enter into 2021 purchase of service contracts from January 1, 2021 through December 31, 2021 at a cost of \$4,856,260

**FISCAL EFFECT:**

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|--|--|
| <input checked="" type="checkbox"/> No Direct County Fiscal Impact                                     | <input type="checkbox"/> Increase Capital Expenditures |
| <input type="checkbox"/> Existing Staff Time Required  | <input type="checkbox"/> Decrease Capital Expenditures |
| <input type="checkbox"/> Increase Operating Expenditures<br>(If checked, check one of two boxes below) | <input type="checkbox"/> Increase Capital Revenues     |
| <input type="checkbox"/> Absorbed Within Agency's Budget   | <input type="checkbox"/> Decrease Capital Revenues     |
| <input type="checkbox"/> Not Absorbed Within Agency's Budget   |  |
| <input type="checkbox"/> Decrease Operating Expenditures   | <input type="checkbox"/> Use of contingent funds       |
| <input type="checkbox"/> Increase Operating Revenues   |  |
| <input type="checkbox"/> Decrease Operating Revenues   |  |

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	0	0
	Revenue	0	0
	Net Cost	0	0
<b>Capital Improvement Budget</b>	Expenditure		
	Revenue		
	Net Cost		

## DESCRIPTION OF FISCAL EFFECT

**In the space below, you must provide the following information. Attach additional pages if necessary.**

- A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.
- B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. <sup>1</sup> If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.
- C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.
- D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

A. The Interim Executive Director of the Department on Aging is requesting authorization to enter into 2021 purchase of service contracts with a variety of community vendors for services for older adults in Milwaukee County.

B. Approval of this request will result in an expenditure of \$4,856,260 for 2021. This reflects an increase of \$124,574 compared to the purchase of service contracts approved for 2020. As indicated in the narrative, there have been changes to several contracts as a result of the COVID-19 pandemic and increased costs in providing services. The changes are as follows: no contract in 2021 with the Asian American Community Center; Goodwill Industries of Southeastern WI contract increased by \$80,000; Greater Galilee Community Development contract decreased by \$9,000; Milwaukee LGBT Community Center contract increased by \$10,000; Social Development Commission contract increased by \$140; Alzheimer's Association Family Caregiver Support contract increased by \$18,074; Eras Senior Network contract increased by \$10,000; Jewish Family Services contract decreased by \$3,000; Hmong American Friendship Association contract increased by \$3,285; and Life Navigators contract increased by \$15,075.

C. There is no tax levy impact associated with approval of this request in 2021 as funds sufficient to cover associated expenditures are included the 2021 Department on Aging Budget.

D. This fiscal note assumes expenditures will not exceed the amounts authorized for these purchase of service contracts.

Department/Prepared By: Carrie Koss Vallejo, Department on Aging

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

Authorized Signature



Did DAS-Fiscal Staff Review?

Yes

No

Did CDPB Staff Review?

Yes

No

Not Required