

**MILWAUKEE COUNTY**  
**Inter-Office Memorandum**

**Date:** October 21, 2020

**To:** Supervisor Marcelia Nicholson, Chairwoman, Milwaukee County Board of Supervisors  
Supervisor Sheldon Wasserman, Chair, Committee on Parks, Energy and Environment

**From:** Jerry Braatz, Director, Extension – Milwaukee County

**Subject:** Requesting Authorization to Execute Contract with Extension – Milwaukee County for a One-Year Period

**Background**

Since 1998, UW Extension and the County have partnered to provide Youth Development, Family Development, Horticulture, and Community and Leadership Development services in the Milwaukee County UW Extension office. On July 1, 2019, UW Extension was absorbed into the University of Wisconsin – Madison campus, and the Milwaukee County office was renamed *Extension – Milwaukee County*. Continuing in the original partnership, Extension – Milwaukee County is requesting approval of the 2021 annual contract (MILW2021A) in the amount of \$231,850.

Within these agreements, the County pays a flat fee for faculty and academic staff salary and fringe benefits. Through this contract, funding is also provided for a limited amount of travel, professional development, one .5FTE support staff, and one STEM coordinator. In return, UW-Madison provides supplemental staff salaries and fringe benefits for additional educational programs and other professional development. The County's funding for this contract is provided in the 2021 Adopted Budget.

Through this contract, Milwaukee County residents have access to free or modestly priced programs, primarily focused in underserved communities, such as youth development programming, bilingual food and nutrition education, and urban gardening. County-funded faculty receive ongoing professional development through its partnership with Extension, and research-based information from the University of Wisconsin - Madison system is shared with County employees who interface with the public on community issues on a regular basis.

**Action Required**

Approval of the attached resolution authorizes the Parks, Energy, and Environment Committee to execute a Professional Services Contract with the Extension – Milwaukee County for the period effective January 1, 2021 through December 31, 2021 in the amount of \$231,850. In addition, the Office of the Comptroller is authorized to process payment for any services provided prior to approval of the contract.

**Fiscal Impact**

Approval of this resolution has no tax levy impact as the expenditure of \$231,850 is included in the 2021 Adopted Budget for Extension – Milwaukee County.