

11-5-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B DEPARTMENTAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
	<u>4900 – Medical Examiner</u>	
3599 – Other Service Fee Charges	\$30,000	
2699 – Other Fed Grant & Reim	\$50,000	
2299 – Other St Grants & Reim	\$33,558	
7780 – Laboratory Supplies		\$30,000
8551 – Mach & Equip-Repl-(cap)		\$50,000
6109 – Medical Service Fees		\$33,558

In late 2019, the Medical Examiner's Office was awarded a \$50,000 NIJ grant titled, "Strengthening the Medical Examiner/Coroner System." The additional funds will be used to purchase replacement x-ray equipment used to diagnose injury and/or disease. There is no local match to the funding and, therefore, no tax levy impact.

In July of 2020, the Forensic Toxicology lab began conducting laboratory toxicology analysis and consultation for the University of North Dakota. Revenue generated from this partnership is anticipated to be \$30,000 for 2020.

Additionally, the State of Wisconsin Department of Health Services through the Wisconsin Overdose Data to Action Grant awarded \$33,558 to the Medical Examiner's Office to support response to the increased overdose fatality epidemic. There is no local match to the funding and, therefore, no tax levy impact.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 2, 2020.

2)		<u>From</u>	<u>To</u>
	<u>8000 - Department of Health & Human Services</u>		
	2263 – LIHEAP Revenue	\$823,850	
	8123 – Purchase of Service Contract		\$603,528
	6030 – Advertising		\$138,490
	6080 – Postage		\$18,838
	6409 – Printing		\$26,813
	7999 – Sundry Materials and Supplies		\$36,181

A transfer of \$823,850 is requested by the Director, Department of Health and Human Services (DHHS), to recognize the receipt of revenue and associated expenditures related to the Energy Assistance Program.

The Energy Program provides assistance for heating and electric costs and energy crisis situations and is funded by State and federal revenues through a contract with the State Department of Administration. The total State Energy contract including amendments issued during 2020 reflects total revenue of \$3,532,151 for calendar year 2020. This increases budgeted revenue by \$823,850, from \$2,708,301 to \$3,532,151. The State generally amends the department's Energy contract throughout the year based on funding availability.

This additional revenue is being used to amend existing contracts with the community agencies that operate the program as well as increase funds budgeted for advertising and community outreach. This revenue also covers additional costs associated with the COVID-19 pandemic such as signage and personal protective equipment purchases.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 2, 2020.

3)		<u>From</u>	<u>To</u>
	<u>7900 - Department on Aging</u>		
	2699 – Other fed grants & reim	\$778,972	
	7300 – Food & provisions-budget	\$941,596	
	8589 – Oth Capital Outlay (Cap)	\$5,544	
	8123 – Purchase of service	\$44,000	
	7999 – Sundry materials & services	\$9,500	
	2222 – Other fed grants & reim	\$410	
	8123 – Purchase of service		\$165,044
	7300 – Food & provisions-budget		\$822,963
	2699 – Other fed grants & reim		\$791,596
	7910 – Office supplies		\$419

A transfer of \$1,780,022 is requested to realign expenditures and revenues within the Department on Aging.

Pursuant to County Board resolution File No. 19-819 approved on December 19, 2019, the Interim Director, Department on Aging, is hereby authorized to enter into a 2020 State and County Contract and any addendum thereto covering social services and community programs – Aging Programs between Wisconsin Department of Health Services (DHS) and Milwaukee County and to accept the federal and state revenues provided thereunder for the support of programs and services for older adults administered through the Department on Aging for the period January 1, 2020 through December 31, 2020.

This transfer realigns revenues and related expenditures primarily due to program service usage and state reallocations. Title 3-C1 funding for the congregate meal site program is increased \$778,963, completely offset by a decrease in Title 3-C2 funds for home delivered meal program services and related food and catering expenses. Other grant revenues net a reduction of \$12,214 primarily due to a reduction in meal incentive reimbursements offset by a net increase in transportation and other grant funding of \$419. Related expenditures completely offset revenue increases and decreases.

This transfer includes expenditure increases and offsetting decreases due to program service delivery adjustments for health and safety during the health emergency. To maintain and deliver program services in a new normal environment and to aid in preventing the spread of the coronavirus, purchase of service contract expenses increase \$121,044, including \$419 in office supplies. Expenditure increases are primarily related to provision of nutrition meal related services. Purchase of service contracts reflect increases for meal delivery transportation, meal site management and after hour resource and information services. Expenditure increases are offset by expenditure reductions in food and catering costs and other purchase of service contract services due to a projected surplus.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 2, 2020.

4)		<u>From</u>	<u>To</u>
	<u>8000 - Department of Health & Human Services</u>		
	4999 – Misc Revenue	\$321,000	
	4930 – Gifts & Donations	\$50,000	
	6017 – Housekeeping Services Fees		\$171,000
	7399 – Food and Other Provisions		\$50,000
	6999 – Sundry Services		\$150,000

A transfer of \$371,000 is requested by the Interim Director, Department of Health and Human Services (DHHS), to recognize additional revenues from private sources to support the department's response to the coronavirus (COVID-19) pandemic.

Since the beginning of the pandemic, the Housing Division has been working in partnership with the City of Milwaukee Health Department to support an isolation facility at Clare Hall, a vacant convent in St. Francis that is owned by the Catholic Archdiocese of Milwaukee. This facility has been housing individuals who are COVID positive or symptomatic and medically fragile. Although there is not a charge for the use of the facility, there are significant costs for maintenance, cleaning, and security for this location.

Both the Hunger Task Force and United Way of Greater Milwaukee have pledged financial support for the operation at Clare Hall. The Hunger Task Force is providing Emergency Food and Shelter Program (EFSP) funds to cover \$171,000 in cleaning costs and United Way is offsetting approximately \$50,000 in food costs.

Finally, the Housing Division has incurred costs for temporary housing for individuals who are homeless and in need of crisis housing. The Milwaukee Health Care Partnership is providing \$150,000 in crisis funding to place non-infected patients in temporary housing such as rooming houses and motels.

There is no tax levy impact from this fund transfer.

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