

11/5/20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
 A DEPARTMENTAL

Action Required

Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

1)		<u>From</u>	<u>To</u>
	<u>1950 – Fringe Benefits</u>		
	9779 – Central Service Allocation		\$1,703,344
	9879 – Abatement – Central Services	\$1,703,344	

In order to appropriately capture the administrative costs incurred in Org. 1149 (DHR - Retirement Plan Services) within Org. 1950 (Fringe Benefits), a new expenditure and abatement is created to properly reflect the true cost of fringe benefits in Org. 1950. This amount was previously captured through a charge that ran through the County's annual pension contribution. That process was eliminated several years ago, and this new appropriation will allow the County to capture the same expenditure without the complex charging. This amount is based on 2018 actual expenditures in Org. 1149.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 2, 2020.

2)			<u>From</u>	<u>To</u>
		<u>115 – Department of Administrative Services</u>		
	8502	– Other Capital Outlay		\$177,000
	5199	– Salaries-Wages Budget	\$177,000	

An appropriation transfer of \$177,000 is requested by the Director of Administrative Services (DAS) from the DAS-Facilities Management (FM) budgeted salary expense to the DAS-FM budgeted major maintenance expense in order to address unanticipated costs related to repairs at the Milwaukee Public Museum (MPM) and War Memorial Center/Art Museum (WMC).

The request is due to a series of unanticipated emergency repairs at the MPM and WMC facilities:

- War Memorial elevators - \$48,000
- Art Museum basement flood mitigation - \$79,000
- Milwaukee Public Museum roof leak damages - \$50,000 (This item was due to contractor negligence and a claim has been filed. DAS-Facilities Management Division (FMD) will replace contingency funds in-kind once the settlement is received.)

The unanticipated nature of the repairs to the MPM and WMC facilities has reduced the FMD's 2020 budgeted resources that would have been used to manage planned repair and maintenance activities for County Courthouse Complex facilities (Complex).¹ If the transfer is approved, the FMD will be able to address critical deferred maintenance for the Complex including:

- Roof leak repairs at Courthouse
- Basement flooding repairs at Coggs
- Electrical panel replacements to reduce fire hazards
- Emergency facade inspection and repair at Safety Building

The latest DAS-FM fiscal report projects a year-end surplus of approximately \$500,000 within its Personal Services budgeted appropriations.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE OCTOBER 2, 2020.

¹ The FMD (modified) 2020 major maintenance budget includes \$1.68 million of budget authority. To date, approximately \$1.36 million has been expended or encumbered, leaving an available balance of just over \$322,000 for the remainder of 2020.