

DRAFT

Fiscal Year 2020

9-24-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

| 1) | <u>From</u> | <u>To</u> |
|----------------------------------|-------------|-------------|
| <u>2900 – Pre-Trial Services</u> | | |
| 4932 – Other Private Funding Rev | \$1,150,000 | |
| 6148 – Prof. Serv-Recurring Oper | | \$1,150,000 |

An appropriation transfer of \$1,150,000 is requested by the Chief Judge to establish expenditure authority of said \$1,150,000 in Org. 2911 - PreTrial Services.

PreTrial Services has received \$1,150,000 as part of the MacArthur Safety and Justice Challenge Phase IV Implementation and Community Engagement Grant. The funds were received in August 2020. The County Board has approved the receipt of the grant funds (File 19-73, February 7, 2019).

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 21, 2020.

| 2) | | <u>From</u> | <u>To</u> |
|----|-----------------------------------|-------------|-------------|
| | <u>7900 – Department of Aging</u> | | |
| | 2699 – Other Fed Grants & Reim | \$3,908,997 | |
| | 2299 – Other St Grants & Reimb | \$314,862 | |
| | 6030 – Advertising | \$1,665 | |
| | 5199 – Salaries-Wages Budget | \$23,438 | |
| | 7300 – Food & Provisions-Budget | \$1,364,832 | |
| | 6803 – Auto Allowance | \$14,000 | |
| | 2699 – Other Fed Grants & Reim | | \$1,392,059 |
| | 2299 – Other St Grants & Reim | | \$3,044 |
| | 5199 – Salaries-Wages Budget | | \$80,000 |
| | 6409 – Printing And Stationery | | \$3,808 |
| | 6809 – Conference Expenses | | \$10,000 |
| | 6999 – Sundry Services | | \$94,778 |
| | 7300 – Food & Provisions-Budget | | \$3,009,824 |
| | 7541 – Kitchen & Dining Room Sup | | \$100,000 |
| | 7910 – Office Supplies | | \$35,000 |
| | 7973 – Minor Office Equipment | | \$20,000 |
| | 7977 – Minor Dp Equipment | | \$77,261 |
| | 7999 – Sundry Materials & Suppl | | \$31,351 |
| | 8123 – Purchase Of Service | | \$770,669 |

A transfer of \$5,627,794 is requested to increase and realign grant revenues and expenditures within the Department on Aging.

Pursuant to County Board resolution File No. 19-819 approved on December 19, 2019, the Interim Director, Department on Aging, is hereby authorized to enter into a 2020 State and County Contract and any addendum thereto covering social services and community programs – Aging Programs between Wisconsin Department of Health Services (DHS) and Milwaukee County and to accept the federal and state revenues provided thereunder for the support of programs and services for older adults administered through the Department on Aging for the period January 1, 2020 through December 31, 2020.

This transfer reflects a net revenue increase of \$2,828,756, primarily due to the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) and Families First Coronavirus Response Act (FFCRA). The CARES Act covers the costs of necessary expenditures incurred due to the COVID-19 coronavirus public health emergency. In response to the coronavirus, Department on Aging is awarded of \$2,374,778 in CARES and \$778,773 in FFCRA funding. The total net revenue increase also includes \$1,289 in home delivered meal funds. Transfer of \$1,364,832 from Title III-C1 congregate meal program funds to Title III-C2 home delivered meal program funds based on program service demand results in a net \$0 impact. Enhanced Multidisciplinary Teams (EMDT) for Older Victims of Abuse and Financial Exploitation revenue increases \$125,000. This transfer also includes \$180,000 for placement of residents from nursing homes to more viable home settings. Resource Center Allocation increase \$62,101 and Benefit Specialist funds increase \$50,000. The net revenue increase includes a reduction due to a 2020 projected surplus of \$713,000 in Nutrition Program funds and \$14,500 in Benefit Specialist funds for carryover into 2021.

Revenue increases are partially offset by expenditure increases and realignments in purchase of service contracts totaling \$770,669, including \$80,000 in home delivered meal transportation services, \$435,809 in now eligible reimbursement costs of reconfigured senior center services due to COVID-19 and a combined \$96,675 for income assessments for older adults in public housing , intensive case work services for older adults with disabilities and legal and benefit rights services. EMDT expenditure offsets include \$29,250 in various operating expenses and \$95,750 in purchase of contractual services for project management, forensic financial support and psychologist services Food catering costs and related equipment purchases reflect a net increase of \$1,774,992. Salaries increase \$80,000 and operating and purchase contracts costs increase \$100,000 related to nursing home relocation services. This transfer also includes increases for various supplies and equipment and other related costs due to the health emergency to maintain administrative operations and program services in a new normal environment to aid in preventing the spread of the coronavirus.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 21, 2020.

| 3) | <u>From</u> | <u>To</u> |
|-------------------------------------|-------------|-----------|
| <u>4500 – District Attorney</u> | | |
| 2299 – Other St Grants & Reimb | \$71,953 | |
| 6090 – CH Fr State & Other Co. Inst | | \$61,875 |
| 7977 – Minor DP Equipment | | \$4,950 |
| 6329 – Tel and Tel Outside Ven | | \$1,700 |
| 6812 – Meetings Other Auth Travel | | \$3,428 |

This appropriation fund transfer provides 2020 budget authority for offsetting revenues and expenditures related to the award of a non-match Project Safe Neighborhoods (PSN) (2019) grant from the Wisconsin Department of Justice (hereafter referred to as PSN). On February 28, 2020, the Milwaukee County District Attorney's Office applied for a non-match grant in the amount of \$175,078 to address gang/firearm violence in Milwaukee. The District Attorney received the award letter for this grant on April 13, 2020. The Milwaukee County Executive accepted this award on April 26, 2020. The stated period of the grant runs through September 30, 2022.

As compared with the last several years, the homicide and non-fatal shootings numbers for 2020 are on pace for a significant increase. To address this problem, two PSN prosecutor positions have been created in the DA's office. They will be cross-designated as Special Assistant United States' Attorneys in the Eastern District of Wisconsin and will concentrate on illegal firearm-related activity and offenders. Moreover, thirty percent of the PSN prosecutors' time will be dedicated to gang/crew identification and enforcement.

These two PSN prosecutors are state employees and their salary and fringe benefits will be paid by the State of Wisconsin. The Milwaukee County District Attorney's Office will make quarterly application for payments to be received from the PSN 2019 grant in amounts equal to those salaries and fringe benefits. This fund transfer provides the budget authority to receive the grant funds as revenues and then reimburse the state for the 2020 salary and fringe benefits for the two PSN prosecutors. These expenditures will be offset, dollar for dollar, with revenue received from the PSN grant.

The PSN grant also provides for cell phones, computer equipment and travel / training for the two PSN prosecutors. This fund transfer provides 2020 budget authority to purchase this equipment and to fund the travel / training. It also grants the authority to receive the off-setting revenue from the PSN grant for these purposes.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 21, 2020.

| | | | |
|----|-------------------------------------|-------------|-----------|
| 4) | | <u>From</u> | <u>To</u> |
| | <u>4000 – Office of the Sheriff</u> | | |
| | 2299 – Other St Grants & Reimb | \$2,000 | |
| | 6149 – Prof. Serv. – Nonrecur Oper | | \$2,000 |

This transfer seeks to recognize revenue authority of \$2,000 and establish expenditure authority of \$2,000.

The Department of Military Affairs (DMA)'s Homeland Security - WEM programs available through the State of Wisconsin awards funds to Milwaukee County for Homeland Security - WEM/Agilemesh Training 2020. The training is for the video system commonly named Agilemesh which is a system identified through research that will allow live - feed video sharing from the Aligned Law Enforcement Response Team (ALERT) agencies with the system installed.

The grant is required to be expended by June 30, 2020. There is no local match required.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 21, 2020.

| | | | |
|----|---|-------------|-----------|
| 5) | | <u>From</u> | <u>To</u> |
| | <u>3010 - Election Commission</u> | | |
| | 6148 – Prof Services – Recurring Operations | | \$50,000 |
| | 7999 – Sundry Materials and Supplies | | \$198,400 |
| | 2699 – Other Fed Grants and Reimbursements | \$248,400 | |

An appropriation transfer of \$248,400 is requested by the Milwaukee County Clerk. The transfer will create expenditure authority and revenue budget in the Milwaukee County Election Commission (Org. 3010) to acknowledge the receipt of a security subgrant from the Wisconsin Elections Commission (“WEC”).

The Milwaukee County Clerk has received confirmation from the WEC that Milwaukee County has been awarded a \$248,400 county election security subgrant (“Grant”). The funds are a subgrant of the federal 2020 HAVA (Help America Vote Act) Election Security Grant.

The purpose of the Grant is to make funds available to Wisconsin counties to help address 2020 federal election security needs. Funds may be used to make payments for activities that enhance election technology and make election security improvements. Eligible activities could include personnel, equipment, and training costs associated with cyber vulnerabilities, physical security, voter registration systems and management, election auditing, staff training and communications.

This appropriation transfer request will provide the Election Commission with \$50,000 of expenditure authority for professional services and \$198,400 of expenditure authority for sundry materials and supplies.

A report on the use of the funds must be provided to the WEC by February 1, 2021 and the documentation must be maintained as described by the Grant.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE SEPTEMBER 14, 2020.

DRAFT

Fiscal Year 2020

9-24-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B UNALLOCATED CONTINGENCY

Action Required
Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed

| 1) | <u>From</u> | <u>To</u> |
|--|-------------|-----------|
| <u>WT148 – FDL Garage Fire Alarm and Sprinkler System*</u> | | |
| 6030 – Advertising | | \$3,591 |
| 6050 Contract Pers Serv-Short | | \$15,858 |
| 6080 Postage | | \$3,591 |
| 6146 Prof. Serv. – Cap/ Major Mtce | | \$15,858 |
| 7930 Photo, Prtg, Repro, and Bindg | | \$3,591 |
| 9706 Pro Serv Div Services | | \$285,414 |
| <u>1945 – Appropriation for Contingency</u> | | |
| 8901 – Unallocated Contingency | \$327,903 | |

Existing Project, + Included in 5-Year Plan, * New Project

The Director of Transportation and the Managing Director of the Milwaukee County Transit System (MCTS) are requesting a fund transfer for new capital improvement project WT148 – Fond Du Lac Garage Fire Alarm and Sprinkler System Replacement from org 1945 Appropriation for Contingency in the amount of \$327,903 for planning and design.

The current sprinkler system at FDL bus storage and tank house is mostly inoperable, and the fire alarm system is not tied to any fire suppression system. The alarm system has a number of issues and experiences frequent errors and false alarms. The numerous issues are such that the vendor no longer wants to support the system.

To provide a permanent solution to these ongoing issues, WT148 was submitted as part of the 2021 Capital request for MCTS, with planning and design to take place in 2021 and construction/implementation in 2022. However, recent events have escalated the urgency of the situation. During an evening in mid-July, the alarm was triggered at the FDL property (sirens and strobes activated). The fire department was contacted automatically and arrived to find no fires. Subsequent investigation revealed that a system fault had resulted in the false alarm. The vendor was contacted and placed the system on a 30 day hold while they diagnose the issue, meaning that emergency services will not be alerted if another event is triggered during that time. Obviously, this situation presents its own serious set of risks, not least of which are life-safety concerns for those who work in the FDL facility.

Approval of this contingency transfer request will provide the Architecture & Engineering Division of DAS with the resources to execute the planning and design tasks during 2020 and, if approved during the current budget cycle, execute the construction/implementation phase in 2021.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 21, 2020.

| | | | |
|----|---|-------------|-----------|
| 2) | | <u>From</u> | <u>To</u> |
| | <u>WO870 – County Special Assessments#</u> | | |
| | 8589 – Other Capital Outlay | | \$200,000 |
| | <u>1945 – Appropriation for Contingency</u> | | |
| | 8901 – Unallocated Contingency | \$200,000 | |

Existing Project, + Included in 5-Year Plan, * New Project

An appropriation transfer of \$200,000 is requested by the Director of Administrative Services (DAS) from unallocated contingency (in Org 1945) to capital project WO870-County Special Assessments.

Pursuant to Wisconsin State Statutes §66.07, WO870 is an on-going capital project that funds special assessments levied on the County by local municipalities for improvements to streets, sidewalks etc. that are adjacent to abutting County lands or facilities. Additional funding is needed to pay for anticipated 2020 assessments.

Since 2016, this account has paid over \$300,000 in special assessments (approx \$ amounts listed below):

2016: \$55,000
 2017: \$28,000
 2018: \$180,000
 2019: \$40,000

The average yearly assessment costs since 2016 have averaged around \$76,000. In 2020, the estimated amount of special assessments is expected to be around \$250,000, which is the highest level of assessments within the last 10 years. An additional \$200,000 is needed to pay for outstanding assessments and anticipated assessments that will come in between September and the end of 2020.

As part of the 2021 budget development process, an appropriation is anticipated to provide funding for 2021 assessments.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 21, 2020.

9-24-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C INTER- DEPARTMENTAL

Action Required
Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers between separate departmental accounts have been received by the Department of Administration, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administration, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

| 1) | <u>From</u> | <u>To</u> |
|---|-------------|-----------|
| <u>1940 – Non-Departmental Expenditures</u> | | |
| 5199 – Salaries-Wages Budget | \$162,873 | |
| 5312 – Social Security Taxes | \$12,460 | |
| <u>6300 – Behavioral Health Division</u> | | |
| 5199 – Salaries-Wages Budget | | \$162,873 |
| 5312 – Social Security Taxes | | \$12,460 |

BHD (agency 630) is requesting an appropriation fund transfer in the amount of \$175,333. This transfer funds a 1% Pay Increase for Department of Health and Human Services Behavioral Health Division Employees as Specified and Directed by Milwaukee County 2020 Budget Amendment 1A011.

Since the County Board had no authority to increase BHD salaries, 1A011 placed \$175,333 in Org. 1972 (Wages and Benefits Modification) salary and social security accounts for a salary increase for BHD employees, subject to approval by the Mental Health Board (MHB) and County Executive.

Per the MHB minutes, the MHB authorized "the 1% Pay Increase for Department of Health and Human Services Behavioral Health Division Employees as Specified and Directed by Milwaukee County 2020 Budget Amendment 1A011" on at its December 12, 2019 meeting on a vote of 9-0 (Agenda Item 10).

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE AUGUST 21, 2020

2020 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

| UNALLOCATED CONTINGENCY ACCOUNT | |
|--|--------------------|
| 2020 Budgeted Unallocated Contingency Appropriation Budget | \$4,355,575 |
| Approved Transfers from Budget through August 21, 2020 | |
| (\$100,000) File 20-128 sPark Funds | (\$100,000) |
| (\$50,000) File 20-146 Election Commission voter registration | (\$50,000) |
| (\$1,000,000) File 20-288 COVID-19 Emergency Capital Projects | (\$1,000,000) |
| \$1,730,000 File 20-286 From Capital Project W0546 ERP (Phase 2) | \$1,730,000 |
| (\$1,120,000) File 20-286 To Org 1172 DAS IMSD- Mainframe | (\$1,120,000) |
| (\$610,000) File 20-286 To Org 1921 HR & Payroll Systems for full year of Ceridian and other services | (\$610,000) |
| (\$80,000) Increase Capital Project W0870011 Expenses (Special Assessment to Muni's) | (\$80,000) |
| \$1,000,000 File 20-335 COVID-19 Emergency Capital Projects (reverses File 20-228) | \$1,000,000 |
| (\$127,694) File 20-387 Sheriff Security for CEX | (\$127,694) |
| Unallocated Contingency Balance as of August 21, 2020 | \$3,997,881 |
| Transfers from the Unallocated Contingency PENDING May CB Approval, and Finance & Audit Committee through August 21, 2020 | |
| (\$327,903) File 20-651 FDL Garage Fire Alarm and Sprinkler System Plan and Design | (\$327,903) |
| (\$200,000) Increase Capital Project W0870011 Expenses (Special Assessment to Muni's) | (\$200,000) |
| Total Transfers PENDING in Finance and Audit Committee | (\$527,903) |
| Net Balance | \$3,469,978 |

| ALLOCATED CONTINGENCY ACCOUNT | |
|--|--------------------|
| 2020 Budgeted Allocated Contingency Appropriation Budget | \$2,150,000 |
| \$550,000 Lead abatement Loan Program (DHHS) | |
| \$1,500,000 Electronic Monitoring Initiative (HOC) | |
| \$100,000 Emergency Repairs @ Lakefront Pathways (Parks) | |
| Approved Transfers from Budget through August 21, 2020 | |
| (\$550,000) (File 20-121) Lead Abatement Program (DHHS) | (\$550,000) |
| Allocated Contingency Balance as of August 21, 2020 | \$1,600,000 |
| Transfers from the Allocated Contingency PENDING May CB Approval, and Finance & Audit Committee through August 21, 2020 | |
| Total Transfers PENDING in Finance, Personnel & Audit Committee | \$0 |
| Net Balance | \$1,600,000 |