

COUNTY OF MILWAUKEE
INTEROFFICE COMMUNICATION

DATE: May 11, 2020

TO: Supervisor Marcelia Nicholson, Chair, County Board

FROM: Stuart Carron, Director, DAS-Facilities Management Division

SUBJECT: Informational Report – Dispersal of Community-Based County Services

The 2020 budget included Amendment 1A018, which directed the Department of Administrative Services to study the operational and capital feasibility of dispersing community-based County services to two locations outside of the Downtown Milwaukee area, presumably one site generally in the northern portion of the County and one in the southern portion. This informational report provides an update on that study, with initial findings. Further study is required to determine the operational and capital benefits, requirements and constraints.

Background

2020 Budget Amendment 1A018, sponsored by Supervisor Alexander, requested a report of the feasibility of locating community-based County services, to facilitate easier access to services by constituents.

In a related effort, the Department of Administrative Services (DAS) is currently working on an administrative space strategic facility plan. The intent of the Administrative Space Strategic Facility Plan is to provide strategic direction to utilize available County resources and accommodate evolving administrative and customer service function requirements more effectively. DAS-Facilities Management Division will use the findings and recommendations from the administrative space strategic facility plan to support development of facility master space plans and tactical plans to house County functions, and to help the County achieve a sustainable facility footprint. The administrative space strategic facility plan focuses on the following County facilities:

Building	Location	Current Status
Marcia P. Coggs Human Services Center (Coggs)	1220 W. Vliet Street, Milwaukee	1/3 County-occupied
Historic Courthouse (HC)	901 N. 9th Street, Milwaukee	Core asset
Public Safety Building	821 W. State Street, Milwaukee	Plan to replace with new Courthouse
Vel R. Phillips Youth and Family Justice Center (Vel Phillips)	10201 W. Watertown Plank Road, Wauwatosa	Core asset
Parks Administration (Parks Admin)	9480 W. Watertown Plank Road, Wauwatosa	Leased space, lease expires in 2021
Clark Building (633)	633 W. Wisconsin Avenue, Milwaukee	Leased space, lease expires in 2025

Additionally, DAS-FMD has been working closely with DHHS in the planning for the development of its 'No Wrong Door' approach to provision of community services, which includes a separate plan for a new community-based consolidated administrative office for the full range of DHHS services. This project may align with the intent of the Budget Amendment 1A018 as locations outside of the downtown Milwaukee area are under consideration. DHHS will file a separate report to the Board on this project.

Summary of Initial Findings

As part of the data collection for the administrative space strategic facility plan, DAS-FMD Facilities Planning staff polled County departments on their interest in developing some sort of presence in a satellite facility. The following departments expressed such an interest:

County Department/Agency	Existing Locations with Administrative Functions	Interest in Dispersed Community-Based Services
Child Support Services	Historic Courthouse	Potential interest
Corporation Counsel	Historic Courthouse	No interest or value
County Board of Supervisors	Historic Courthouse	Potential interest
County Executive	Historic Courthouse	Potential interest
County Clerk	Historic Courthouse	Potential interest
Clerk of Courts (State of Wisconsin)	Historic Courthouse	No interest or value
Department of Administrative Services (DAS)	Historic Courthouse Public Safety Building Vel R. Phillips Youth and Family Justice Center 633	CBO – no interest or value CBDP – potential interest Risk Management – no interest or value Procurement – no interest or value IMSD – potential interest FMD Sustainability – potential interest FMD OPD – potential interest FMD O&M – no interest or value FMD LIO – no interest or value FMD Planning and Development – no interest or value FMD AE&ES – no interest or value Economic Development – no interest or value
Election Commission	Historic Courthouse	No interest or value
Ethics Board/Personnel Review Board/Civil Service Commission	Historic Courthouse	No interest or value

County Department/Agency	Existing Locations with Administrative Functions	Interest in Dispersed Community-Based Services
Human Resources	Marcia P. Coggs Human Services Center Historic Courthouse Public Safety Building Parks Administration	Definite interest
Office of Comptroller	Historic Courthouse 633	No interest or value
Parks	Parks Administration	No interest or value
Register of Deeds	Historic Courthouse	Potential interest
Treasurer	Historic Courthouse	No interest or value

Please note that the Department of Health and Humans Services is not part of the administrative space strategic facility plan, as the administrative functions currently at Coggs are included in the overall DHHS administrative facility effort.

Future Activities

Pending clarity of the County budget situation, DAS Facilities Planning and Development staff will retain a consultant to develop facility and real estate strategies for the administrative space strategic facility plan, which will include development of scenarios, business cases and implementation plans to achieve short-, medium-, and long-term goals. The analysis of satellite county facilities as requested in 2020 budget amendment 1A018 will be integrated into the consultant's scope of services.

RECOMMENDATION

The Director of the DAS-Facilities Management Division respectfully requests that this informational report be received and placed on file.

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cc: David Crowley, County Executive
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