

**COUNTY OF MILWAUKEE  
INTEROFFICE COMMUNICATION**

**DATE:** June 3, 2020

**TO:** Chairwoman Nicholson, Milwaukee County Board of Supervisors

**FROM:** Greg High, Director, AE&ES Section, DAS-FM Division

**SUBJECT:** **2019 Capital Project WP538 –Root River Parkway Reconstruction – Parkway – 92nd St. & Parking Lot: From the Director, Architecture, Engineering, and Environmental Services Section, Facilities Management Division, Department of Administrative Services, Requesting Passive Review of a Professional Service Agreement with raSmith – Passive Review Item**

POLICY

Implementation of Wisconsin Statutes 59.21(31) with regard to purchase of professional service agreements (under the Milwaukee General Ordinance Chapter 56) for Capital projects requires County Board review to award the initial agreement, or fee extension(s) to the original agreement, when the total contractual fee exceeds \$100,000 but is less than \$300,000. The Director of the Department of Administration (DAS) is requesting passive review to enter a professional service agreements with raSmith to provide professional design services for the 2019 Capital Project WP538 – Root River Parkway Reconstruction – Parkway – 92<sup>nd</sup> St. & Parking Lot

BACKGROUND

**WP538 –Root River Parkway Reconstruction – Parkway – 92<sup>nd</sup> St. & Parking Lot**  
The Root River Parkway provides vehicle access along the Root River and connections to popular recreational facilities located in Whitnall Park including the Whitnall Park Golf Course, Whitnall Beer Garden, the Boerner Botanical Gardens, and the Wehr Nature Center. Importantly, it also carries the Oak Leaf Trail. This section of parkway has reached the end of its useful life. It is extremely deteriorated and requires regular patch repair work in order to remain open. The project will address the additional parking need by widening the roadway to accommodate special event parking needs associated with the new permanent beer garden.

The scope of work includes planning and design for replacement of Root River Parkway (College Avenue extended from the Parkway fork to S 92nd Street) and reconstruction of the Whitnall Park Beer Garden parking lot. The Parkway shall be designed for shared use to accommodate bicycles. The approved capital project envisions the parkway to be pulverized, regraded, and reconstructed including 4 inches of asphalt pavement on 8 inches minimum of pulverized/stone base, concrete curb and gutter, drainage/storm sewers, and other utility replacement under new pavement if needed. The parkway will be widened to accommodate perpendicular or angled parking between the two bridges where space allows. A 10' wide asphalt path will be

constructed running parallel with the south side of the parkway. Led lighting will be added along the parkway and parking lot. Storm water best management practices, green infrastructure, natural areas restoration and management shall be incorporated where applicable. A capital project has been approved in the Milwaukee County 2019 Capital Budget to complete the planning, design and construction documents for the Root River Parkway reconstruction project. The 2019 capital budget includes funding for design only.

A passive review of the proposed raSmith consultant agreement is requested. The proposed scopes of services have been reviewed by the AE&ES Section of DAS-FM. A copy of the proposed scopes of services and consultant effort fee spreadsheets are attached. The raSmith Not to Exceed (NTE) fee breakdown for the project is as follows:

**FEE BREAKDOWNS:**

**WP538 –Root River Parkway Reconstruction – Pkwy – 92<sup>nd</sup> St. & Parking Lot**

Current Allowable Fee plus Allowance:

1. Lump Sum Not to Exceed Sum	\$107,923.00
2. Reimbursable Allowance (NTE)	\$0.00
3. Fee Plus Allowance (NTE)	\$107,923.00

The adopted 2019 capital budget included a total of \$153,142 for capital project WP538. There are sufficient funds in the capital budget to award the requested professional services agreement to raSmith.

DBE participation goal for the contract is 17%. The approved DBE participation plan for the contract will exceed the goal.

**RECOMMENDATION**

The Director of the DAS respectfully requests passive review of award of professional services agreements to raSmith for design services for the capital project WP538. This results in a NTE total fee of \$107,923.00 for WP538.

Prepared by: David S. Gulgowski, Project Manager, AE&ES, DAS-FM

Approved By:

*Gregory G. High*

Gregory G. High, P.E., Director  
AE&ES Section, DAS-FM Division  
Department of Administrative Services

Attachments: Consultant Retention Approval  
Fiscal Note

Chairwoman Nicholson

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Cc: David Crowley, County Executive  
Mary Jo Meyers, Chief of Staff, County Executive's Office  
Kelly Bablitch, Chief of Staff, County Board  
Julie Landry, Director, Department of Administrative Services  
Vince Masterson, Fiscal & Strategic Asset Coordinator, DAS  
Pamela Bryant, Capital Finance Manager, Comptroller's Office  
Justin Rodriguez, Capital Finance Analyst, Comptroller's Office