


<b>Meeting Minutes</b>	
<b>Committee:</b> County Facilities Plan Steering Committee Phase 4.0	<b>Date:</b> 6/11/2020
<b>Location:</b> teleconference	<b>Meeting Sequence 88</b>
<b>Committee Voting Members in Attendance:</b> Jim Tarantino, Stu Carron, Aaron Hertzberg, Greg High, Peter Nilles, Tom Travia, John Westrich, David Muhammad, Erica Hayden	

1. Approval of minutes from previous CFP meetings
  - Minutes from May 7, 2020 meeting
  - Minutes from May 21, 2020 meeting
  - Action:** A motion to approve meeting minutes from both the May 7, 2020 and May 21, 2020 meeting was seconded, motion passed unanimously.
2. County Facilities Plan System Update
  - a. Review of draft capital project requests.
    - Informational only, no action taken.
3. County Facilities Plan Project Requests
  - a. Asset Management
    - i. 2020-014 – DAS-ED WE Energies gas line easement
      - Summary of easement provided.
      - Action:** A motion to recommend approval of the easement as presented was seconded, motion passed unanimously.
    - ii. 2020-015 – Parks MCImetro Root River Parkway easement
      - Summary of easement provided. Mr. Doug Bomberg provided comments.
      - Action:** A motion to recommend approval of the easement as presented was seconded, motion passed 8-1 (Carron).
4. County Facilities Plan Strategy Updates
  - No items.
5. New Business
  - a. Facility status related to COVID-19 (informational only, no action taken)
    - i. DAS-FMD
      - Staff are preparing for the opening of the courthouse complex for non-jury trials starting on June 22, and Vel Phillips about a week after that.
    - ii. DHHS

DHHS is coordinating with the State of Wisconsin on re-opening requirements. DHHS is also gathering information from staff on process requirements and policies for re-opening.

iii. MCDOT

No update.

iv. Zoo

Outdoor exhibits opening Saturday, June 13. Buildings will remain closed. Outdoor concessions will be open. Facemasks will be required for all staff and visitors. Zoo plans to close restrooms every two hours for cleaning.

v. Parks

Parks is opening everything that's outdoors and permitting functions. Access to restrooms is limited. Playgrounds are to be used at user's own risk.

vi. House of Correction

No update.

vii. Other County owned or leased facilities

Employee surveys will be conducted to gauge comfort levels to return.

6. Tabled Topics & Projects

No items.

7. Announcements (Informational only, no action taken)

Tom Travia is leaving his role in DAS-FMD to work at Milwaukee Mitchell International Airport, starting June 15. It is anticipated that his replacement will assume the voting membership position on the CFP Steering Committee.

8. Adjournment