

**MILWAUKEE COUNTY FISCAL NOTE FORM**

**DATE:** 04/15/20 Original Fiscal Note    
 Substitute Fiscal Note

**SUBJECT:** Request of \$2,000,000 in funding from the Appropriations for Contingencies (org 1945) to address COVID-19 related issues.

**FISCAL EFFECT:**

- No Direct County Fiscal Impact  Increase Capital Expenditures   
 Existing Staff Time Required   
 Increase Operating Expenditures  Decrease Capital Expenditures   
 (If checked, check one of two boxes below)   
 Absorbed Within Agency's Budget  Increase Capital Revenues   
 Not Absorbed Within Agency's Budget  Decrease Capital Revenues   
 Decrease Operating Expenditures  Use of contingent funds   
 Increase Operating Revenues   
 Decrease Operating Revenues

*Indicate below the dollar change from budget for any submission that is projected to result in increased/decreased expenditures or revenues in the current year.*

	<b>Expenditure or Revenue Category</b>	<b>Current Year</b>	<b>Subsequent Year</b>
<b>Operating Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0
<b>Capital Improvement Budget</b>	Expenditure	\$0	\$0
	Revenue	\$0	\$0
	Net Cost	\$0	\$0

## DESCRIPTION OF FISCAL EFFECT

In the space below, you must provide the following information. Attach additional pages if necessary.

A. Briefly describe the nature of the action that is being requested or proposed, and the new or changed conditions that would occur if the request or proposal were adopted.

B. State the direct costs, savings or anticipated revenues associated with the requested or proposed action in the current budget year and how those were calculated. If annualized or subsequent year fiscal impacts are substantially different from current year impacts, then those shall be stated as well. In addition, cite any one-time costs associated with the action, the source of any new or additional revenues (e.g. State, Federal, user fee or private donation), the use of contingent funds, and/or the use of budgeted appropriations due to surpluses or change in purpose required to fund the requested action.

C. Discuss the budgetary impacts associated with the proposed action in the current year. A statement that sufficient funds are budgeted should be justified with information regarding the amount of budgeted appropriations in the relevant account and whether that amount is sufficient to offset the cost of the requested action. If relevant, discussion of budgetary impacts in subsequent years also shall be discussed. Subsequent year fiscal impacts shall be noted for the entire period in which the requested or proposed action would be implemented when it is reasonable to do so (i.e. a five-year lease agreement shall specify the costs/savings for each of the five years in question). Otherwise, impacts associated with the existing and subsequent budget years should be cited.

D. Describe any assumptions or interpretations that were utilized to provide the information on this form.

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A. The Department of Administrative Services (DAS) is requesting authorization to transfer \$2,000,000 in funds out of the County's Appropriations for Contingencies (org 1945) unallocated contingency to capital project WO72001-COVID19 Emergency. The funding will be used to address costs already incurred by the County due to COVID-19 activities as well as anticipated future expenses related to COVID-19 which are yet to be determined.

DAS is also requesting authority to apply for and receive COVID-19 grant related funding to help offset COVID-19 costs incurred by the County.

B. None.

C. None.

D. Assumptions based COVID-19 expenses already incurred and the on-going COVID-19 emergency.

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<sup>1</sup> If it is assumed that there is no fiscal impact associated with the requested action, then an explanatory statement that justifies that conclusion shall be provided. If precise impacts cannot be calculated, then an estimate or range should be provided.

<sup>2</sup> Community Business Development Partners' review is required on all professional service and public work construction contracts.

Department/Prepared by: **DAS-PSB, Vince Masterson**

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Approved by: DocuSigned by:  
*Joe Lamers* 4/17/2020  
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Did DAS-Fiscal Staff Review?  Yes  No

Did CBDP Review?  Yes  No  Not Required