

DRAFT

Fiscal Year 2020

3/26/20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
A DEPARTMENTAL

Action Required
Finance and Audit Committee

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>1168 – IMSD Central Spend</u>		
6147 – Prof. Serv.-Data Process	\$78,600	
<u>1160 – DAS - Information Management Services Division</u>		
5199 – Salaries- Wages		\$73,000
5312 – Social Security Taxes		\$5,600

The Chief Information Officer, DAS - Information Management Services Division (IMSD) is requesting a transfer of expenditure authority from professional services-data process to personnel services.

IMSD has requested the creation of one (1.0) FTE of Business Analyst. That role is currently being filled by two contracted positions. IMSD is eliminating the contractors who is currently filling that role to pay for the newly created position, this request would transfer the funds from that contracted position into the correct expenditure code.

This transfer will allow IMSD to fund the created position.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRAURY 20, 2020.

DRAFT

Fiscal Year 2020

3-26-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
B CAPITAL IMPROVEMENTS

Action Required

Finance and Audit Committee
Majority County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>WO334011 Asset Protection – Computer Replacement Phase 2 (Design) #</u>		
6146 – Prof. Serv Cap/Major Mtce		\$289,074
2903 – Sales Tax	\$289,074	
<u>WO334014 Asset Protection – Computer Replacement Phase 2 (Equipment) #</u>		
8557 – Computer Replacement (New)	\$289,074	
2903 – Sales Tax		\$289,074
<u>WO217014 Phone and Voicemail Replacement #</u>		
6146 – Prof. Serv Cap/Major Mtce		\$538,400
8557 – New DP Equipment		\$225,000
8558 – Replace DP Equipment	\$763,400	
<u>WO299011 Asset Protection Remediation Services Phase 1 (Design) #</u>		
6146 – Prof. Serv Cap/Major Mtce	\$84,500	
2903 – Sales Tax		\$84,500
<u>WO299012 Asset Protection Remediation Services Phase 1 (Construction) #</u>		
6146 – Prof. Serv Cap/Major Mtce		\$84,500
2903 – Sales Tax	\$84,500	

Existing Project, + Included in 5-Year Plan, * New Project

A 2020 appropriation transfer of \$1,510,548 is requested by the Chief Information Officer of the Milwaukee County Division of Information Management Services Division (“IMSD”) of the Department of Administrative Services to realign expenditure and revenue budgets within various IMSD managed capital projects to better reflect spending. The total amount of budget for each project will not be impacted by this transfer and the scope of the projects are not changing.

The following projects are included in the 2020 Adopted Capital Improvements Budget and are having funds realigned:

- WO33401 Asset Protection – Computer Replacement Phase 2
- WO21701 Phone and Voicemail Replacement
- WO299 Asset Protection – Remediation Services – Phase 1

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

3-26-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
C DEPARTMENTAL RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Performance, Strategy, and Budget (PSB), and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2019 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>4000 – Office of the Sheriff</u>		
2699 – Other Federal Grants & Reimb	\$44,895	
8552 – Mach & Equip – New > \$2500		\$44,895

This transfer seeks to recognize revenue of \$44,895.00 from the Federal Government and establish expenditure authority of \$44,895.00.

This grant will support the Aligned Law Enforcement Response Team (ALERT) initiative by allowing three ALERT Teams funding to purchase a video meshing system that will connect electronic video system to one display. Wisconsin Emergency Management (WEM) will provide the grants funds from Homeland Security Funding Advisory Committee to the Office of the Sheriff to purchase a video system commonly named Agile mesh which is a system identified through research that will allow live-feed video sharing from ALERT agencies with the system installed. Funding may be used for Equipment. All expenses must be new and cannot be replace existing state or local government funding. The grant is required to be expended by September 30, 2020.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

2)	<u>From</u>	<u>To</u>
<u>4000 – Office of the Sheriff</u>		
2699 – Other Federal Grants & Reimbursements	\$5,300	
8552 – Mach & Equip – New – (cap)		\$5,300

This Transfer seeks to recognize revenue of \$5,300 from the Federal Homeland Security Grant Program and establish expenditure authority of \$5,300 for a portable X-ray device.

The Project Homeland Security – Wisconsin Emergency Management/Homeland Security ALERT EOD Portable X-ray Source 2017 awards Milwaukee County \$5,300 to purchase a more compact and portable battery source of their current portable x-ray device which supports the goal of strengthening National Preparedness and Resilience. All expenses must be new and cannot replace existing state or local government funding. Equipment shall be maintained and available to use as intended by the grant for the duration of its useful life. The grant is required to be expended by May 31, 2020.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

3)		<u>From</u>	<u>To</u>
	<u>4000 – Office of the Sheriff</u>		
	2699 – Other Federal Grants & Reimbursements	\$31,000	
	6149 – Professional Service Non-Recurring		\$31,000

This transfer seeks to recognize revenue in the amount of \$31,000 from the Federal Homeland Security Grant Program and establish expenditure authority of \$31,000 in non-recurring professional services to provide the SWAT Dignitary Protection course.

The Homeland Security – Wisconsin Emergency Management/Homeland Security Alert SWAT Dignitary Protection 2019 grant awarded Milwaukee County \$31,000 to provide SWAT Dignitary Protection course which supports the goal to strengthen national preparedness and resilience. Reimbursement of costs will be contingent on submission of a course roster which contains names, dates and agency affiliation. Each roster must only contain one course. The grant is required to be expended by May 31, 2020.

There is no tax levy impact from this fund transfer.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

DRAFT

Fiscal Year 2020

3-26-20 FINANCE AND AUDIT COMMITTEE APPROPRIATION TRANSFERS
D CAPITAL IMPROVEMENT- RECEIPT OF REVENUE

Action Required

Finance and Audit Committee
2/3's County Board

WHEREAS, department requests for transfers within their own accounts have been received by the Department of Administrative Services, Fiscal Affairs, and the Director finds that the best interests of Milwaukee County will be served by allowance of such transfers;

THEREFORE, BE IT RESOLVED, that the Director, Department of Administrative Services, is hereby authorized to make the following transfers in the 2020 appropriations of the respective listed departments:

1)	<u>From</u>	<u>To</u>
<u>5040 – Airport</u>		
4707 – Contribution from Reserve	\$22,252	
8559 – Major Maintenance- Equipment Expenses		\$22,252

The Director of Transportation and the Airport Director have requested a 2020 appropriation transfer to increase expenditure authority and revenue in the Airport Operating Budget by \$22,252 to provide wi-fi in the rental car area funded by the Airport Customer Facility Charge (CFC) reserve.

Milwaukee Mitchell International Airport (MKE) provides free wi-fi to customers throughout the airport. The free wi-fi service is available in the main terminal, both the C and D passenger concourses, ticketing/check-In and baggage claim areas. This service is provided by Concourse Communications SSP LLC, a subsidiary of Boingo Wireless, Inc. This appropriation transfer will expand the free wi-fi service to passengers in the main rental car center thereby enhancing the passenger experience and convenience at MKE.

This wi-fi expansion initiative will be funded from the CFC Reserve. The CFC reserve is a per day fee for each rental car contract to be used for the cost of construction and maintenance of airport rental car facilities as specified in the Milwaukee County General Ordinances Section 4.32.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

2)		<u>From</u>	<u>To</u>
	<u>5040 – Airport</u>		
	8030 – GARB Depreciation Offset		\$140,000
	3504 – Security Charges		\$1,084
	3510 – Land Fees-Other		\$215,265
	3512 – Cargo Carrier Landing Fee		\$37,226
	3513 – Non-Signatory Cargo Carr		\$9,836
	3613 – Term Space Rent-Signatory		\$426,282
	3617 – Conveyor-TV-VP-Porter Rm		\$56,634
	3618 – Conveyor-TV-VP-Porter-Sign'ty		\$180,878
	4999 – Other Misc Revenue		\$121
	8021 – Debt Service Principle	\$140,000	
	8024 – Revenue Bond-Interest	\$381,250	
	8026 – Debt Issue Expenses	\$175,000	
	3507 – Land Fee-Airline-Signat'y	\$308,447	
	3607 – Terminal Space Rental	\$12,529	
	3614 – Apron Fee-Signatory	\$3,869	
	4901 – Passgr Facilty Chrges Rev	\$46,231	

The Director of Transportation and the Airport Director request a 2020 appropriation transfer to decrease expenditure authority and revenue in the 2020 Adopted Airport Operating Budget by \$556,250.

During the fall of 2019, there was a County Board authorized refunding of Airport Revenue bonds which generated expenditure savings. The 2020 Airport Operating budget was developed before the refunding transaction was completed and therefore overall debt service savings and the savings specifically attributable to the 2020 Adopted Airport Operating Budget were unknown.

With the impact of the refunding now known, this fund transfer is adjusting the 2020 Adopted Airport Operating Budget expenditures downward to reflect the debt service and debt issuance related savings attributable to the 2020 budget. Since the Airport is a breakeven budget, the revenues are adjusted downward by the same amount as the expenditures.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

3)		<u>From</u>	<u>To</u>
	<u>WA39201 – GMIA Runway 7R/25L Rehab*</u>		
	6146 – Consultant Professional Services		\$20,000
	9706 – DAS Professional Services		\$310,000
	6030 – Advertising		\$500
	8527 – Land Improvements - Cap		\$8,629,862
	4707 – Contribution from Reserve	\$1,120,045	
	2699 – Other Fed Grants and Reim	\$6,720,272	
	2299 – Other State Grants and Reimb	\$1,120,045	

Existing Project, + Included in 5-Year Plan, * New Project

A 2020 appropriation transfer of \$8,960,362 is requested by the Director of Transportation and the Airport Director to establish capital project WA39201 – GMIA Runway 7R/25L Rehabilitation and budget authority.

This project consists of concrete pavement rehabilitation of Runway 7R-25L. This runway is 150' wide by 8,300' long and is one of two primary runways serving commercial air service aircraft at MKE. Concrete pavement rehabilitation involves spall repair, partial and full depth replacement, full panel replacement and joint sealing at various locations along the entire length of this runway. The existing concrete pavement on Runway 7R-25L was originally installed in phases from 1975 through 1978, with numerous spot repairs and patches since that time. A pavement condition assessment conducted in 2016 resulted in measured Pavement Condition Index (PCI) values for this runway ranging from 41 to 55. This range of values is consistent with the recommended remedy of pavement rehabilitation per Federal Aviation Administration (FAA) Advisor Circular 150/5380-7B Airport Pavement Management Program, which contains recommended guidelines and procedures for the maintenance, repair and replacement of airport pavements. Runway 7R-25L is the second most heavily used runway for aircraft operations at MKE.

This project was originally planned for 2021, but the FAA requested that this project be started in 2020 to coincide with another capital project in the same area of the airfield.

Financing for this project will consist of \$6,720,272 in FAA Airport Improvement Program (AIP) grant funds, \$1,120,045 in State grant funds and \$1,120,045 in Airport Development Fund (ADF) Reserve.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

4)		<u>From</u>	<u>To</u>
	<u>WA39201 – GMIA Runway 1L/19L Rehab*</u>		
	6030 - Advertising		\$1,866
	6050 - DAS Temp Services		\$6,223
	6080 - Postage		\$1,866
	6146 - Consultant Prof. Services		\$6,223
	7930 - Photo, Prtg, Repro & Bindg		\$1,866
	9706 - DAS Prof Services		\$111,960
	8527 - Land Improvements		\$621,987
	4707 - Contribution from Reserve	\$93,999	
	2699 - Other Fed Grants and Reim	\$563,993	
	2299 - Other St Grants and Reim	\$93,999	

Existing Project, + Included in 5-Year Plan, * New Project

A 2020 appropriation transfer of \$751,991 is requested by the Director of Transportation and the Airport Director to establish capital project WA33001 – GMIA Runway 1L/19R Rehabilitation and budget authority.

The existing concrete pavement on Runway 1L/19R was originally installed in 1977, with numerous spot repairs and patches since that time. A pavement condition assessment conducted in 2016 shows a Pavement Condition Index (PCI) for this section ranging from 48 to 74. Runway 1L/19R is the most heavily used runway for aircraft operations at General Mitchell International Airport.

The scope of this project includes planning, design, and construction for concrete pavement rehabilitation of Runway 1L/19R, north of the intersection with Runway 7R/25L. Work consists of concrete pavement panel removal and replacement, joint sealing and in-pavement light replacement where needed.

Funding for this project will consist of \$563,993 in FAA Airport Improvement Program (AIP) grant funding, \$93,999 in State grant funding and \$93,999 in Airport Development Fund (ADF) Reserve.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

5)		<u>From</u>	<u>To</u>
	<u>WA39101 GMIA News and Gift Improvements *</u>		
	8509 – Bldg Improvments (CAP)		\$651,754
	<u>0720 – Terminal Retail Improvement</u>		
	4707 – Contribution from Reserves	\$651,754	
	# Existing Project, + Included in 5-Year Plan, * New Project		

The Director of Transportation and the Airport Director request a 2020 appropriation transfer to establish NEW capital project WA391 – GMIA News and Gift Improvements with expenditure and revenue authority of \$651,754.

This project is being funded by a restricted reserve (0720 – Terminal Retail Improvement) of \$651,754. Earlier this year, Paradies Mark II LLC (known as Paradies), was the successful bidder of an RFP to provide Airport retail news and gift concessions. As part of that agreement, Paradies is making an upfront cash investment (which is funding the reserve) and the funds will be used for a project to relocate, build out and furnish conference rooms at the Airport. The improvements will become the property and assets of the Airport. The Airport will provide up to an additional \$350,000 above the \$651,754 (provided by Paradies) if needed.

This project includes the buildout and relocation of three conference rooms (Hardie, Sijan and Maitland) in the Airport terminal building.

This fund transfer has no tax levy impact.

TRANSFERS SIGNED BY THE COUNTY EXECUTIVE FEBRUARY 20, 2020.

2020 BUDGETED CONTINGENCY APPROPRIATION SUMMARY

UNALLOCATED CONTINGENCY ACCOUNT	
2020 Budgeted Unallocated Contingency Appropriation Budget	\$4,355,575
Approved Transfers from Budget through February 21, 2020	
(\$100,000) File 20-128 sPark Funds	(\$100,000)
(\$50,000) File 20-146 Election Commission voter registration	(\$50,000)
Unallocated Contingency Balance as of February 21, 2020	\$4,205,575
Transfers from the Unallocated Contingency PENDING May CB Approval, and Finance & Audit Committee through February 21, 2020	
Total Transfers PENDING in Finance and Audit Committee	\$0
Net Balance	\$4,205,575

ALLOCATED CONTINGENCY ACCOUNT	
2020 Budgeted Allocated Contingency Appropriation Budget	\$2,150,000
\$550,000 Lead abatement Loan Program (DHHS)	
\$1,500,000 Electronic Monitoring Initiative (HOC)	
\$100,000 Emergency Repairs @ Lakefront Pathways (Parks)	
Approved Transfers from Budget through February 21, 2020	
(\$550,000) (File 20-121) Lead Abatement Program (DHHS)	(\$550,000)
Allocated Contingency Balance as of February 21, 2020	\$1,600,000
Transfers from the Allocated Contingency PENDING May CB Approval, and Finance & Audit Committee through February 21, 2020	
Total Transfers PENDING in Finance, Personnel & Audit Committee	\$0
Net Balance	\$1,600,000