

2020 Personnel Change Request Timeline

Cycle	HR Deadline	PSB Deadline	PSB Approval Deadline	Admin Action Effective Date	CB Submission Deadline	Personnel Meeting	Finance Meeting	County Board Meeting	CB Action Effective Date
Jan	12/6/2019	12/13/2019	12/20/2019	12/30/2019	12/27/2019	1/22/2020	1/30/2020	2/6/2020	2/10/2020
Feb	1/3/2020	1/10/2020	1/17/2020	1/27/2020	n/a	n/a	n/a	n/a	n/a
Mar	1/31/2020	2/7/2020	2/14/2020	2/24/2020	2/21/2020	3/11/2020	3/19/2020	3/26/2020	4/6/2020
Apr	2/28/2020	3/6/2020	3/13/2020	3/23/2020	n/a	n/a	n/a	n/a	n/a
May	3/27/2020	4/3/2020	4/10/2020	4/20/2020	4/17/2020	5/6/2020	5/14/2020	5/21/2020	6/1/2020
Jun	4/24/2020	5/1/2020	5/8/2020	5/18/2020	5/15/2020	6/3/2020	6/11/2020	6/18/2020	6/29/2020
Jul	5/27/2020	6/3/2020	6/10/2020	6/15/2020	6/17/2020	7/6/2020	7/14/2020	7/21/2020	7/27/2020
Aug	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Sep	7/24/2020	7/31/2020	8/7/2020	8/10/2020	8/14/2020	9/2/2020	9/10/2020	9/17/2020	9/21/2020
Oct	9/11/2020	9/18/2020	9/25/2020	10/5/2020	10/2/2020	10/21/2020	10/29/2020	11/5/2020	11/16/2020
Nov	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Dec	10/23/2020	10/30/2020	11/6/2020	11/16/2020	11/13/2020	12/2/2020	12/10/2020	12/17/2020	12/28/2020
Jan '21	12/4/2020	12/11/2020	12/18/2020	12/28/2020	12/25/2020	1/20/2021	1/28/2021	2/4/2021	2/8/2021