File No. 20-XXX\_\_\_

From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, requesting approval to reallocate the pay range for two (2) Legal Assistant positions in Courts from 19-DC to 21-DC, by recommending the adoption of the following:

# A RESOLUTION

WHEREAS, the Department of Human Resources was requested to review the classification of two (2) Legal Assistant positions in Courts as the compensation is out of alignment with market rates and does not reflect the responsibilities and background; and

WHEREAS, the Director of Compensation/Human Resources Information Systems, Department of Human Resources, reviewed the request to reallocate the classification of the two (2) Legal Assistant positions in Courts; and

WHEREAS, the Department of Human Resources reviewed the duties of the positions and compared the classification (compensation) with other similar positions relative to market rates and conditions; and

WHEREAS, the Director of Compensation recommends that the classification of two (2) legal assistant positions in Courts (Title Code 00001282 ) be reallocated from pay grade 19-DC to pay grade 21-DC effective Pay Period 5 beginning February 9, 2020, and

WHEREAS, a comparison of the 2020 pay grade to the proposed pay grade is as follows:

**Current Pay Grade 19 - DC Proposed Pay Grade 21-DC**

Step 01 (Annual) - $44,368 Step 01 (Annual) - $47,420

Step 02 (Annual) - $45,653 Step 02 (Annual) - $49,312

Step 03 (Annual) - $47,420 Step 03 (Annual) - $51,325

Step 04 (Annual) - $49,312 Step 04 (Annual) - $52,996

Step 05 (Annual) - $51,325 Step 05 (Annual) - $54,739

; and

WHEREAS, County Board of Supervisor approval is required to reallocate the pay grade for the classification of two (2) Legal Assistant positions in Courts; now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby approves the reallocation of the classification of two (2) legal assistant positions from pay grade 19-DC to pay grade 21-DC, effective pay period 5, beginning February 9, 2020.