


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 1/16/2020
Location: 633 West Wisconsin Ave., CR 633 Room 906	Meeting Sequence 79
Committee Voting Members in Attendance: Jim Tarantino, Stu Carron, Aaron Hertzberg, Greg High, Peter Nilles, Tom Travia, Erica Hayden Other Attendees: Sean Hayes, Adam Stehly, Kyle Mack, Justin Rodriguez, Vince Masterson, Pam Bryant, Tod Huber	

Approval of December 19, 2019 CFP Meeting Minutes

Action: A motion to approve the meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update

No items.

2. County Facilities Plan Project Requests

a. Property Management

i. 2019-021 – Verizon cell lease

Action: A motion to recommend approval of the lease, contingent on review by the County of lessee's responses to plan review comments and clarification of right of entry and environmental liability language in lease terms, was seconded, motion passed unanimously.

b. Move Management

No items.

c. Property Improvements

No items.

d. New Footprint

i. DHHS future state

Informational only, no action taken.

e. Contractual Obligations

No items.

f. Centralized Facilities Management Process Improvements

i. Lease repair and maintenance AMOP

Informational only, no action taken.

3. County Facilities Plan Strategy Updates

a. County-wide administrative space strategic facility plan

Informational only, no action taken.

4. New Business

- a. Sean Hayes will provide an update on capital planning efforts with County departments at a future meeting.

Informational only, no action taken.

- b. DAS-FMD is considering retaining a consultant to assist with further development of CityWorks capabilities.

Informational only, no action taken.

- c. The Center for Forensic Science and Protective Medicine project is progressing. A design consultant and a separate project manager/owner's representative have been retained. A design team meeting was held with the MCW designer. Workshops with staff from the ME office and OEM will be held in the near future. Lease negotiations with MCW are getting close to completion, and County staff hopes to have a lease on the County Board's agenda in the March 2020 cycle.

Informational only, no action taken.

- d. Wilson Senior Center has been opened as use as a warming facility, in coordination with City of Milwaukee. There is a non-binding memorandum of understanding currently in place. Further documentation of roles and responsibilities (including funding) will be drafted for execution in the near future.

Informational only, no action taken.

5. Tabled Topics & Projects

No items.

6. Announcements

No items.

7. Adjournment