

The Director and Chief Information Officer, Information Management Services Division, Department of Administrative Services (DAS-IMSD) is requesting authorization to create one (1) full time employee (FTE) position, comprising of IT Asset Management Lead to support the better management of IT assets in Milwaukee County (County). DAS-IMSD will be eliminating a contractor position to fund this position from its operating budget, with cost savings of approximately \$3700, by recommending adoption of the following:

**A RESOLUTION**

WHEREAS, the Information Management Services Division (IMSD), Department of Administrative Services (DAS), is requesting authorization to create one, full-time equivalent, Information Technology (IT) Asset Management Lead position (pay grade 31M); and

WHEREAS, the IT Asset Management Lead position will manage and control Milwaukee County’s enterprise-wide IT assets such as personal computers, tablets, laptops, and end user software; and

WHEREAS, duties include developing hardware and software standards, shipping, receiving, inventory management, tagging, licensing, and reporting of IT hardware/software assets within a computerized system; and

WHEREAS, the estimated expenditure increase of \$63,000 can be addressed through an administrative appropriation transfer from IMSD-DAS budgeted service and commodities expenditures, into IMSD-DAS budgeted personal services expenditures, resulting in a net operating increase of \$0, and no tax levy impact, and

WHEREAS, the Committee on Finance and Audit, at its meeting of January 30, 2020, recommended adoption of File No. 19-910 (vote 6-0); now, therefore,

BE IT RESOLVED, the Milwaukee County Board of Supervisors hereby approves the creation of one, full-time equivalent (FTE), Information Technology Asset Management Lead position in the Information Management Services Division (IMSD), Department of Administrative Services (DAS):

Action	Title	Number of Positions	Title Code	Pay Grade
Create	Information Technology Asset Management Lead	1.0 FTE	To Be Determined	31M (\$65,864-\$78,427)

; and

41 BE IT FURTHER RESOLVED, DAS and the Office of the Comptroller shall  
42 perform an administrative appropriation transfer in the amount of \$63,000, from the  
43 IMSD-DAS commodities appropriation unit to its personal services appropriation unit.  
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