File No.

(Journal, )

(ITEM) A report from the Director, Department of Health and Human Services, providing a plan for capital project WS12601 – DHHS Relocation and requesting release of capital funding from contingency, by recommending adoption of the following:

# A RESOLUTION

WHEREAS, over the last several months, DHHS leadership and the Department of Administrative Services - Facilities Management Division have been meeting to establish a plan to relocate employees from the Marcia P. Coggs Human Services Center, Vel Phillips Youth and Family Justice Center, and the Behavioral Health Division (BHD) Mental Health Complex; and

 WHEREAS, DHHS is actively pursuing this relocation for several reasons:

* Integration of employees from different locations is critical to the

 implementation of the “No Wrong Door” approach for enhanced

customer service

* Closure of BHD’s inpatient hospital and eventual sale of BHD’s Mental

Health Complex require the establishment of a new office location for

remaining employees

* The lack of accessibility and ADA compliance of the Coggs Center impede

access for both participants with disabilities seeking services from DHHS

as well as employees with disabilities; and

WHEREAS, as part of the overall strategic planning process, DHHS sought input on the top issues affecting Milwaukee County residents from key stakeholders, sector leaders, and secondary research; and

WHEREAS, based on input gathered from this process, DHHS is seeking to be more participant-focused and plans to organize itself across two systems of care that will work across the life span: one for children and their families and one for adults that focuses primarily on income and economic stability to promote health and well-being, linked by cross-cutting services including housing, behavioral health and disability services; and

WHEREAS, to this end, it is imperative that the workforce be housed together; and

 WHEREAS, the criteria for a new space would not only consider employee needs and demographics but also ensure accessibility for participants and employees as well as an enhanced community presence; and

WHEREAS, a new location would incorporate the following divisions totaling approximately 400 to 450 employees and ideally, be sited in the City of Milwaukee and offer about 71,000 square feet of space; and

* + Director’s Office
	+ BHD Administration
	+ Support Services
	+ Disabilities Services
	+ Youth & Family Services (community services only)
	+ Department on Aging
	+ BHD Community Access to Recovery Services
	+ Wraparound
	+ Housing

WHEREAS, assuming approval of the release of funds from the allocated contingency, DAS-Facilities Management Division will engage a real estate consultant to identify sites and negotiate lease terms as well as a design consultant to provide detailed planning; and

WHEREAS, costs of the build out and ongoing lease will be determined through this planning phase and DHHS will work with DAS-Facilities and Economic Development to determine how to best finance these costs; and

 WHEREAS, depending on availability of funding and tenant improvement requirements, employee relocations may be completed in phases with all employees anticipated to be relocated by the end of 2021; now, therefore,

 BE IT RESOLVED, as DHHS has submitted a written plan detailing the scope and redeployment of employees for capital project WS12601-DHHS Relocation per the directive of the 2020 Budget, the Milwaukee County Board of Supervisors does hereby authorize the Office of the Comptroller and the Department of Administrative Services – Performance, Strategy and Budget to establish an appropriation transfer to release $660,000 from the allocated contingency account to capital project WS12601 to fund additional planning, design and real estate services to support the relocation of DHHS and Department on Aging staff.