

**County of Milwaukee**  
Interoffice Communication

DATE: December 23, 2019

TO: Sup. Theodore Lipscomb, Chairman, Milwaukee County Board of Supervisors

FROM: Jon Janowski, Director of Administration, Department on Aging

RE: 2020 Professional Service Contract with Jennifer Lefebber to coordinate and facilitate evidence-based prevention activities for older adults in Milwaukee County

I respectfully request that this report and the attached resolution, fiscal note, and draft contract be scheduled by the Committee on Finance and Audit at its scheduled meeting in January 2020.

The Milwaukee County Department on Aging has contracted with Jennifer Lefebber since 2011 to coordinate and facilitate evidence-based prevention programs for older adults. Evidence-based prevention programs (EBPP's) are wellness programs that have been clinically tested and proven to produce positive results for older adults, keeping them active and healthy and able to live independently in their homes. Through Ms. Lefebber, MCDA coordinates the following EBPP's: Healthy Living With Diabetes, Living Well With Chronic Conditions, Powerful Tools for Caregivers, Stepping On Fall Prevention Program, Walking With Ease, Healthy Living With Chronic Pain, Mind Over Matter, and Physical Activity for Lifelong Success. In 2019 alone, more than 700 older adults participated in these evidence-based programs.

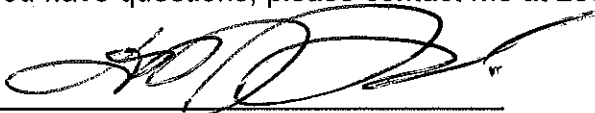
The 2020 award recommendation of \$74,500 is based upon satisfactory performance by the vendor during 2019 as well as sufficient funds being included in the 2020 Adopted Budget. The aggregate value of this contract is \$658,458 and therefore requires County Board approval per Wis. Stat. 59.52(31)(c).

Per Milwaukee County Ordinance 56.30, professional service contracts with a value of \$50,000 or more require approval by the County Board of Supervisors. The Department is seeking a waiver from this requirement so that critical evidence-based prevention classes and activities for older adults can begin on January 2<sup>nd</sup>.

The Milwaukee County Commission on Aging will review this award recommendation at their meeting on January 24<sup>th</sup>, 2020.

The Department on Aging also intends to coordinate a Request for Proposal (RFP) process for these services in the fall of 2020, with the intent to award a contract for these services in January 2021.

If you have questions, please contact me at 289-6073.



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Jon Janowski, Director of Administration  
Milwaukee County Department on Aging

cc: Milwaukee County Executive Chris Abele  
Raisa Koltun, Chief of Staff, Office of the County Executive (email only)  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Stephen Cady, Director of Research and Policy, Office of the Comptroller  
Janelle M. Jensen, Legislative Service Division Manager, Office of the County Clerk

Attachment