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Dr. Gloria Jean Pitchford-Nicholas

Job Objective: To assist the City of Milwaukee in achieving a standard of excellence for all residences.

Professional Experience July 1, 2001 to Retirement - July, 2016

Milwaukee Area Technical College

Dean

School of Pre-College Education

- Oversight of the Pre-College Education Division
 - Administration
 - Staff
 - Faculty
 - Budgets
 - Grants
 - Programs
 - Course Offerings
 - Budgets

- Oversight of Pre-College Education Division
 - English as a Second Language
 - GED/HSED
 - College Prep Basic Skills/College Transition Programs
 - Adult High School
 - High School Contract
 - Pre-College On-Line
 - Forty-four Community Based Organizations
 - Partnerships

Associate Dean - Aug., 2000 to June 30, 2001

School of Pre-College Education

- Supervises, coaches and evaluates faculty and staff
- Prepares and implements department budgets
- Class scheduling
- Leads and monitors professional development of staff and faculty
- Prepares and submits reports as required
- Actively solicits and manages external grants
- Maintains active participation with public schools, state agencies, business, labor leaders, and community representatives

Full-Time Instructor - 1998 to 2000

High School Relations Division

- Implement State Certified Skill Business Cooperative Program
- Teach School-base Instruction Component
- Coordinate Work-base Component
- Secure industry work sites
- Curriculum development
- Develop lesson plans to master state defined competencies, core abilities and soft skills.

Part-time Instructor - 1985 to present

- Business and Graphic Arts Division
- Division of Continuing Education
- Teach a wide range of business courses including computer courses
- Teach Train-the Trainer Courses, Supervisory Skills and Function, Team Effectiveness, Life Success Strategies and interpersonal Skills
- Assisted in implementing MATC HY-TECH II Grant

Jan. 1998-Sept. 1998

State of Wisconsin, Madison, WI

Business and Industry Development Coordinator

- Connected partners to implement school-to-work initiatives
- Increased number of youth apprenticeship programs at MPS
 - ❖ Within a six month period increased youth apprentices from 81 to a projected 188 for 1998-1999 school year
 - ❖ Assisted in certifying three MPS Construction Programs
- Increased number of statewide youth apprenticeship programs
- Increased union involvement in school-to-work
- Assisted unions in taking the lead to implement school-to-work initiatives
- Assisted in developing customized school-to-work programs
- Developed industry skill standards and assessment
- Identified industry and occupational clusters for potential school-to-work initiatives

Feb. 1968- Jan. 1996

United Steelworkers of America, Milwaukee, WI

Director's Secretary

- Reported directly to the district director
- Managed the district office
- Supervised and scheduled work of support staff
- Responsible for the management of a large budget
 - ❖ Oversaw investments and approved reinvestment
 - ❖ Developed accounting procedures and policies
 - ❖ Managed fourteen (14) checking and bonding accounts
 - ❖ Processed accounts receivable and accounts payable
- Assisted in managing the district's political fundraising
 - ❖ Treasurer for the Political Action Committee
 - ❖ Filed election board reports involving Wisconsin and Illinois
- Prepared numerous reports and met appropriate filing dates
- Setup and/or represented the United Steelworkers of America at conferences
- Excellent typing skills/computer/software skills

Education 2015 Cardinal Stritch University –Milwaukee, WI, **Doctor of Education**
1987 Cardinal Stritch University –Milwaukee, WI, **Master of Science**
1982 University of Wis., - Milwaukee, WI, **Bachelor of Business Admin.**
DPI Emergency Teacher Certification (1998-2000)
Certified Instructor – MATC
Certified Mentor Instructor

Publications Thesis: Wage Concessionary Bargaining in the Steel Industry School-to-Work Education
Dissertation: African American and Hispanic High School Students in an Urban Charter High School My Benefit from the Early College High School Model of Receiving College Credits

References Furnished upon request