


Meeting Minutes	
Committee: County Facilities Plan Steering Committee Phase 4.0	Date: 12/19/19
Location: 633 West Wisconsin Ave., CR 633 Room 906	Meeting Sequence 78
Committee Voting Members in Attendance: Jim Tarantino, Stu Carron, Greg High, Peter Nilles, John Westrich, Erica Hayden, Shawn Sullivan Other Attendees: Sean Hayes, Adam Stehly, Mike Parker, Kyle Mack, Justin Rodriguez, Julie Hernandez, Laura Bahr	

Approval of November 21, 2019 CFP Meeting Minutes

Action: A motion to approve the meeting minutes was seconded, motion passed unanimously.

1. County Facilities Plan System Update

No items.

2. County Facilities Plan Project Requests

a. Property Management

i. 2019-033 – Coggs lease amendment 2

Action: A motion to recommend approval of the lease amendment was seconded, motion passed unanimously. One typographical error in the lease amendment will be corrected by DAS-Economic Development staff prior to execution.

b. Move Management

No items.

c. Property Improvements

No items.

d. New Footprint

i. DHHS future state

Informational only, no action taken.

e. Contractual Obligations

No items.

f. Centralized Facilities Management Process Improvements

i. Update on capital planning process

Informational only, no action taken.

3. County Facilities Plan Strategy Updates

a. County-wide administrative space strategic facility plan

Informational only, no action taken.

4. New Business

- a. Because of the pending change in County leadership, the suggestion was made to prepare a summary of CFP related information for the benefit of the new leadership.

Informational only, no action taken.

- b. Wilson Senior Center has been opened as use as a warming facility, in coordination with City of Milwaukee. There is a non-binding memorandum of understanding currently in place. Further documentation of roles and responsibilities (including funding) will be drafted for execution in the near future.

Informational only, no action taken.

5. Tabled Topics & Projects

No items.

6. Announcements

- a. Updates to Suite 409 in the Clark Building to accommodate the relocation of the Milwaukee Community Justice Council are almost complete. DAS-Economic Development and DAS-FMD staff will be touring the space on Monday, December 23 in preparation for the relocation.

Informational only, no action taken.

- b. The Courthouse Complex Planning project is transitioning into Phase IV, with an emphasis on developing collaboration with the State of Wisconsin on funding options, and developing and executing a public engagement strategy.

Informational only, no action taken.

- c. The State of Wisconsin has not taken any action regarding the proposed SRCCCY projects submitted by Milwaukee County and other counties in response to Act 185, and there is no indication as to when action will take place. Until further notice, Milwaukee County is putting a hold on its efforts regarding the SRCCCY.

Informational only, no action taken.

7. Adjournment