File No. 19-XXX

From the Director of Compensation/Human Resources Information Systems, Department of Human Resources, requesting approval of the classification of one, full time equivalent, Heating and Ventilating Specialist position (title code 00030801, pay grade 24M) in the Department of Administrative Services by recommending adoption of the following:

# A RESOLUTION

WHEREAS, the Director of Compensation/Human Resources Information Systems, Department of Human Resources, requesting approval of the classification of one, Heating and Ventilating Specialist; and

WHEREAS, the request to create the position is being reviewed separately by the Committee on Finance and Audit a part of File No. XX-XX; and

WHEREAS, the Department of Human Resources is responsible for assessing the duties associated with the position and providing a job title and compensation recommendation to the Committee on Personnel; and

WHEREAS, the Committee on Personnel, at its meeting of XXXX, recommended adoption of File No. XX-XX (vote X-X); now, therefore,

BE IT RESOLVED, that the Milwaukee County Board of Supervisors hereby approves the classification recommendation for the position as outlined in the memo hereto attached to this file and as summarized below:

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| Recommended Title | Heating and Ventilating Specialist |
| High Org. - Department | 1151 – Department of Administrative Services |
| Low Org. - Division | 5702 – Facilities Management |
| Title Code | 00030801 |
| Number of Positions | 1 |
| Pay Grade | 24M |
| Step 1 (Annual) | $51,000 |
| Step 2 (Annual) | $52,951 |
| Step 3 (Annual) | $54,896 |
| Step 4 (Annual) | $56,842 |
| Step 5 (Annual) | $59,415 |