



Glendale Mayor Bryan Kennedy, Chair & Secretary, 5909 N. Milwaukee River Parkway, Glendale, WI 53209; (414) 228-1700
West Allis Mayor Dan Devine, Vice-Chair, 7525 West Greenfield Avenue, West Allis, WI 53214; (414) 302-8290
Greenfield Mayor Michael Neitzke, Treasurer, 7325 W. Forest Home Avenue, WI 53220; (414) 329-5200

**Executive Council of the MMSD Meeting Minutes
Monday, November 11, 2019; 1:00 p.m.**

Village of Shorewood
Hubbard Park Lodge
3565 Morris Blvd
Shorewood, WI 53211

Members Present:

Andy Pederson, Village of Bayside
Wanda Montgomery, Village of Brown Deer
Tom Pavlic, City of Cudahy
Steve Olson, City of Franklin
Bryan Kennedy, City of Glendale
Todd Michaels, Village Manager of Greendale
Dan Besson, Village of Hales Corners
Dan Bukiewicz, City of Oak Creek
Steve Anderson, Village Manager of River Hills
Allison Rozek, Village of Shorewood
Kathy Ehley, City of Wauwatosa
Dan Devine, City of West Allis
Kim Egan, Village Manager of West Milwaukee
Julie Siegel, Village of Whitefish Bay

Excused:

Douglas Frazer, Village of Fox Point
Michael Neitzke, City of Greenfield
Ken Tutaj, City of St. Francis

Guests Present: (per sign-in sheet)

Kevin Shafer, MMSD Executive Director
Rachel Safstrom, City of Glendale
Michael Pedersen, Village of Fox Point

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Karen Sparapani, MADACC
Rebecca Ewald, Village of Shorewood
Christine Westrich, Milwaukee County OEM
Jeff Stone, MMSD Commissioner
Alec Knutson, Milwaukee County
Nicole Stickler, Milwaukee County
Theo Lipscomb, Milwaukee County Board Chair

Mayor Kennedy called the Executive Council of the MMSD meeting to order at 1:04 p.m. A quorum was present.

I. Approval of the October 14, 2019 Minutes

It was moved by President Besson, seconded by Mayor Ehley, to approve the minutes.

The motion carried unanimously.

II. Report of the Commissioners

Mayor Ehley reported on the Operations Committee that met the previous week. Mayor Ehley highlighted a sinkhole repair project underway to the Honey Creek culvert under State Fair Park. The committee reviewed and recommended the following items:

1. Change Order Request, Contract J04050D01, Engineering Services for the Dryer Feed and Discharge Feed Screw Conveyor Replacement Project, Restore the Executive Director's Original Delegated Authority, and Approve Change in Total Project Costs
2. Contract TS-2667, General On-call Engineering Services for Water Reclamation Facilities
3. Authorization for the Executive Director to Enter into Contracts Related to Jones Island Water Reclamation Facility Dewatering and Drying Facilities
4. Award of Contract W98002C21, Honey Creek State Fair Culvert Repairs – Phase 2

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5. Award of Contract P02003C01, Landfill Gas Pipeline Permanent Pigging Station at East College Avenue, and Approve Changes in Total Project Cost
6. Change Order Request, Contract W40002C01, Kinnickinnic River Reach 2 – Pulaski Park, Restore the Executive Director’s Original Delegated Authority, and Approve Change in Total Project Cost
7. Change Order Request to Purchase Order No. 10177, Temporary Worker for Conveyance Operations and Maintenance Manual
8. Change Order to Contract TS-2620, Management, Operation, Maintenance, and Emergency Response Services for the Landfill Gas Pipeline, and Restore the Executive Director’s Original Delegated Authority
9. Award of Contract S06038C05, Primary Sludge Pump Numbers 1, 2, and 3 Replacement at South Shore Water Reclamation Facility
10. Change Order Request, Contract K01012D01, Design and Engineering Services for Conveyance Supervisory Control and Data Acquisition Upgrade, and Restore the Executive Director’s Original Delegated Authority
11. Change Order Three, Contract G98002P01, Green Infrastructure Vegetation Planting Plans, Restore the Executive Director’s Original Delegated Authority, and Approve Changes in Total Contract Cost

Mayor Devine reported on the Policy, Finance & Personnel Committee. The committee reviewed and recommended the following items:

1. Authorization of a Public Hearing Regarding Amendments to MMSD Rules, Chapter 2, Design and Construction of Sewers and Ancillary Facilities, to Make Clarifications, Updates, and Process Improvements
2. Sponsorship of the Healing Our Waters®-Great Lakes Coalition Fifteenth Annual Great Lakes Restoration Conference to be Held in Milwaukee, Wisconsin, October 2020
3. Authorizing 2020 Capital Charges to Non-Member Communities

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4. Update of Cost Recovery Procedures Manual, Including 2020 User Charge Rates

IV. Report from the Executive Director Kevin Shafer

Mr. Shafer reported that a portion of the Jones Island Facility will be partially closed for a major repair. Flow will be diverted to South Shore for several weeks. We are hoping for a dry late November and early December. Mayor Ehley mentioned that Director Shafer was recently honored by his alma mater University of Illinois as a Distinguished Alumnus.

V. Schedule Future Meetings

Mayor Kennedy stated the December 9, 2019 MMSD meeting will be hosted by City of Wauwatosa, 12:00 p.m., Firefly Room, Wauwatosa Library, 76th and North Avenue, Wauwatosa. Mayors, Village Presidents, County Executives and County Administrators from the surrounding counties were invited and will be joining us for an expanded meeting.

V. Adjournment

It was moved by President Anderson, seconded by President Besson to adjourn the Executive Council of the MMSD at 1:10 p.m. The motion carried unanimously.

Respectfully submitted by Mayor Kennedy, Secretary