

**DEPARTMENT OF ADMINISTRATIVE SERVICES  
FACILITIES MANAGEMENT DIVISION  
ARCHITECTURE, ENGINEERING & ENVIRONMENTAL SERVICES SECTION  
(CONSULTANT FEE INCREASE APPROVAL FORM)**

FEE INCREASE No. 2

I. PROJECT DESCRIPTION

Project Title: WMC North Parking Lot Design and Greenprint plan

Project No.: 0535-18612

Agency: 120

Org. No.: 1850

Object No.: 6146

Project Code: WO535011

Activity: \_\_\_\_\_

Function: \_\_\_\_\_

Category: \_\_\_\_\_

Consultant: The Sigma Group, Inc.  
1300 West Canal Street  
Milwaukee, WI.

REVIEWED BY SLP  
DATE 11-1-19

Agreement Type

- Lump Sum - Not-To-Exceed      **Type "A" Agreement**
- Lump Sum - Not-To-Exceed      **Type "B" Agreement – Annual**
- Actual Cost - Not-To-Exceed Fee      **Type "B" Agreement – Annual**
- Actual Cost - Not-to-Exceed Fee      **Type "C" Agreement**

**Fee Increase Type:      Lump Sum: Not-to-Exceed (if other type, justify in reason section)**

II. FEE INCREASE REASON

The Project for the North Lot design of the War Memorial Center has passed through the preliminary design stages and has received public support and favor. Additional soil testing and soil management per DNR requirements are now needed for the project construction. This was an unexpected change in policy for this site and has caused additional work and cost to the project as a contaminated fill site. The contract is now requiring a separation of the contract for the grant program completion and additional project works that has required additional plan sheet preparation and additional plan review for completion.

III. APPROVED FEE BREAKDOWN:

A. Original Fee Plus Allowance:	\$93,649.11
1. Fee	\$91,949.11
2. Reimbursable Allowance	\$1,700.00

FEE INCREASE APPROVAL FORM

PROJECT TITLE: WMC North Parking Lot Design and Greenprint plan

PROJECT NO.: 0535-18612

FEE INCREASE NO.: 2

3. Fee Plus Allowance \$93,649.11

B. Previously Approved Fee Increases plus Allowance (NTE): \$84,372.50

1.	Fee Increase	\$ 84,372.50
2.	<u>Reimbursable Allowance (NTE)</u>	<u>\$0.00</u>
3.	Total	\$84,372.50

C. This Fee Increase plus Allowance (NTE): \$60,774.00

1.	Fee Increase	\$60,774.00
2.	<u>Reimbursable Allowance (NTE)</u>	<u>\$00.00</u>
3.	Total	\$60,774.00

D. Revised Maximum Allowable Fee Plus Allowance: \$238,795.61

1.	Fee	\$237,095.61
2.	<u>Allowance (NTE)</u>	<u>\$1,700.00</u>
3.	Fee Plus Allowance (NTE)	\$238,795.61

IV. D/TBE UTILIZATION


Approved D/TBE Participation Recommendation Form (D/TBE -12 Form) and "D/TBE" Utilization Plan (D/TBE -14 Form) are attached.

V. FISCAL NOTE

Sufficient funds are available for this increase in the reimbursable allowance.

PREPARED BY: JMB

REVIEWED AND RECOMMENDED BY:

DocuSigned by:  
  
 B9605AA15A3848B... Director \_\_\_\_\_ 11/1/2019  
 Date \_\_\_\_\_  
 Architecture, Engineering  
 and Environmental Services Section

OWNER DEPARTMENT APPROVAL

Consultant Fee Increase Approved:

DocuSigned by:  
  
 4E4F682BDF8D4A4... \_\_\_\_\_ 11/1/2019  
 Date \_\_\_\_\_

FEE INCREASE APPROVAL FORM

PROJECT TITLE: WMC North Parking Lot Design and Greenprint plan

PROJECT NO.: 0535-18612

FEE INCREASE NO.: 2

DIRECTOR OF FACILITIES MANAGEMENT

Consultant Fee Increase Approved:

\_\_\_\_\_  
Stuart Carron, Director  
DAS- Facilities Management Division

\_\_\_\_\_  
Date

DIRECTOR OF COMMUNITY BUSINESS DEVELOPMENT

Consultant Fee Increase Approved:

\_\_\_\_\_  
Lamont Robinson  
Community Business Development

\_\_\_\_\_  
Date

DIRECTOR OF ADMINISTRATIVE SERVICES APPROVAL

Consultant Fee Increase Approved:

\_\_\_\_\_  
Teig Whaley-Smith, Director  
Department of Administrative Services

\_\_\_\_\_  
Date

OFFICE OF CORPORATION COUNSEL APPROVAL

Consultant Fee Increase Approved:

\_\_\_\_\_

\_\_\_\_\_

FEE INCREASE APPROVAL FORM

PROJECT TITLE: WMC North Parking Lot Design and Greenprint plan

PROJECT NO.: 0535-18612

FEE INCREASE NO.: 2

Corporation Counsel

Date

OFFICE OF THE COMPTROLLER APPROVAL

Consultant Fee Increase Approved:

\_\_\_\_\_  
Scott Manske, Comptroller  
Office of the Comptroller

\_\_\_\_\_  
Date

OFFICE OF THE COUNTY EXECUTIVE APPROVAL

Consultant Fee Increase Approved:

\_\_\_\_\_  
Chris Abele, County Executive  
Office of the County Executive

\_\_\_\_\_  
Date

OFFICE OF CORPORATION COUNSEL APPROVAL UNDER SEC. 59.42(2)(B)5, STATS.:

Consultant Fee Increase Approved:

\_\_\_\_\_  
Corporation Counsel

\_\_\_\_\_  
Date

Attachments: Consultant Scope of Work w/Task-Hours Matrix  
Approved D/TBE Participation Form  
1684 Form

COPIES AFTER APPROVAL

cc:

G. High, A&E, DAS-FM

I, CBDP

K. Dunne, A&E, DAS-FM

J. Bastin, Project Manager

Project File – Original



# COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

## COMMITMENT TO CONTRACT WITH TBE

PROJECT No. 0635-18612 PROJECT TITLE WMC North Parking Lot Design - Phase 2 Amendment

TOTAL CONTRACT AMOUNT (less allowances) \$60,774.00 TBE Goal: 17%

Name & Address of TBE	Scope of Work Detailed Description	1) TBE Contract Amount	2) % of Total Contract
The Sigma Group 1300 West Canal Street Milwaukee, WI	-Site/Civil Engineering -Construction/Bidding Docs Two-Contract Additional Effort -Soil Management	\$40,085.00	66%

- The total project contract amount is an estimate based on the outcome of negotiation between the Prime and Milwaukee County. In some situations the TBE sub-contract amount might NOT be based on the total project contract amount.
- The **percentage** is based on the eligible scope of services that TBE participation can reasonably be obtained; which might not be based on the total project contract amount. The commitment percentage is the key indicator of TBE participation. The **Pass/Fail** determination is based on the percentage stated in the RFP/BID. If the Prime is using one or multiple TBE companies the sum of the percentages MUST satisfy the minimum percentage stated in the RFP/BID. Note the percentage indicated on this document will be viewed by CBDP the Prime's COMMITMENT to the TBE company.

### Bidder/Proposer Commitment (To be completed by firm committing work to TBE)

I certify that the TBE firm quoted the identified service(s) and cost(s). I further acknowledge our firm having negotiated with, and having received confirmation, on partnering, pricing and delivery from the TBE firm listed herein.  
 Prime Contractor/Consultant The Sigma Group Phone 414-643-4200, or one of our subs, will enter into contract with the TBE firm listed, for the service(s) and amount(s) specified when awarded this contract. The information on this form is true and accurate to the best of my knowledge. I further understand that falsification, fraudulent statement, or misrepresentation will result in appropriate sanctions under applicable law.

Robert Peschel Signature of Authorized Representative      ROBERT PESCHEL / SR. ENGINEER Name & Title of Authorized Representative      10/15/2019 Date

### TBE Affirmation (To be completed by TBE Owner/Authorized Representative)

- I affirm that our company is certified as (check all certifications that apply)
  - DBE by the Wisconsin Unified Certification Program certifying partners
  - MBE by State of Wisconsin DOA
  - WBE by State of Wisconsin DOA
  - SBE by SBA Federal Size Standards, NAICS and registered in SAM
  - SBE by Milwaukee County
- I acknowledge and accept this commitment to contract with my firm for the service(s) and dollar amount(s) specified herein. I understand and accept that this commitment is for service(s) to be rendered in completion of the project specified herein and all work is to be completed with my own forces. I affirm that approval from CBDP will be obtained prior to subletting any portion of this work awarded to my firm on this project. I affirm that our company meets one of the following requirements: Certified as DBE and listed in the Wisconsin UCP Directory, certified as MBE or WBE with the State of Wisconsin DOA, or SBE firm certified by Milwaukee County or meets the SBA size standards and is listed in the SAM directory.

Robert Peschel Signature of Authorized TBE Representative      ROBERT PESCHEL / SR. ENGINEER Name & Title of Authorized TBE Representative      414.643.4150 Phone Number      10/15/2019 Date

### FOR CBDP USE ONLY

Commitment number 1 of 2 Participation: 65.96% Project Total: 77.07%  
[Signature] Authorized Signature      10-28-19 Date



# COMMUNITY BUSINESS DEVELOPMENT PARTNERS MILWAUKEE COUNTY

## COMMITMENT TO CONTRACT WITH TBE

PROJECT No. 0535-18612 PROJECT TITLE WMC North Parking Lot Design - Phase 2 Ammendment  
 TOTAL CONTRACT AMOUNT (less allowances) \$60,774.00 TBE Goal: 17%

Name & Address of TBE	Scope of Work Detailed Description	1) TBE Contract Amount	2) % of Total Contract
Stormwater Solutions Engineering 247 West Freshwater Way #410 Milwaukee, WI	-Green Infrastructure -Construction/Bldg Docs Two-Contract Additional Effort	\$6,749.00	11%

- 1) The total project contract amount is an estimate based on the outcome of negotiation between the Prime and Milwaukee County. In some situations the TBE sub-contract amount might NOT be based on the total project contract amount.
- 2) The percentage is based on the eligible scope of services that TBE participation can reasonably be obtained; which might not be based on the total project contract amount. The commitment percentage is the key indicator of TBE participation. The Pass/Fail determination is based on the percentage stated in the RFP/BID. If the Prime is using one or multiple TBE companies the sum of the percentages MUST satisfy the minimum percentage stated in the RFP/BID. Note the percentage indicated on this document will be viewed by CBDP the Prime's COMMITMENT to the TBE company.

### Bidder/Proposer Commitment (To be completed by firm committing work to TBE)

I certify that the TBE firm quoted the identified service(s) and cost(s). I further acknowledge our firm having negotiated with, and having received confirmation, on partnering, pricing and delivery from the TBE firm listed herein.  
 Prime Contractor/Consultant The Sigma Group Phone 414-643-4200, or one of our subs, will enter into contract with the TBE firm listed, for the service(s) and amount(s) specified when awarded this contract. The information on this form is true and accurate to the best of my knowledge. I further understand that falsification, fraudulent statement, or misrepresentation will result in appropriate sanctions under applicable law.

Robert Pischel  
Signature of Authorized Representative

ROBERT PISCHEL / SR ENGINEER  
Name & Title of Authorized Representative

10/15/2019  
Date

### TBE Affirmation (To be completed by TBE Owner/Authorized Representative)

- I affirm that our company is certified as (check all certifications that apply)
  - DBE by the Wisconsin Unified Certification Program certifying partners
  - MBE by State of Wisconsin DOA
  - WBE by State of Wisconsin DOA
  - SBE by SBA Federal Size Standards, NAICS and registered in SAM
  - SBE by Milwaukee County
- I acknowledge and accept this commitment to contract with my firm for the service(s) and dollar amount(s) specified herein. I understand and accept that this commitment is for service(s) to be rendered in completion of the project specified herein and all work is to be completed with my own forces. I affirm that approval from CBDP will be obtained prior to subletting any portion of this work awarded to my firm on this project. I affirm that our company meets one of the following requirements: Certified as DBE and listed in the Wisconsin UCP Directory, certified as MBE or WBE with the State of Wisconsin DOA, or SBE firm certified by Milwaukee County or meets the SBA size standards and is listed in the SAM directory.

Carrie Bristol Crow  
Signature of Authorized TBE Representative

CARRIE BRISTOL CROW / PRINCIPAL  
Name & Title of Authorized TBE Representative

414-810-1245  
Phone Number

10-15-2019  
Date

### FOR CBDP USE ONLY

Commitment number 2 of 2 Participation: 11.11% Project Total: 77.07%  
[Signature]  
Authorized Signature Date: 10-28-19



August 27, 2019

Project Reference #17955

VIA EMAIL: Julia.Bastin@milwaukeecountywi.gov

**Ms. Julie Bastin, P.E.**

Project Manager

Milwaukee County DAS-A/E & E/S

633 W. Wisconsin Ave, Suite 1000

Milwaukee, WI 53203

**Subject: Proposed Amendment 1 and 2 for Professional Services Contract  
War Memorial Center-North Parking Lot Design – Phase 2;  
NR 718 Soil Management Plan  
Project No.: O535-18612**

Dear Ms. Bastin:

The Sigma project team is requesting additional funding for Phase 2 of the War Memorial Center-North Parking Lot design as Amendments 1 and 2. Amendment 1 defines the scope of services and the associated fee increase regarding additional design and contract documents. Specifically, we have added effort for additional design efforts for the “contemplative” plaza and for splitting the project into two separate contracts. Amendment 2 defines the professional services related to completion of requisite regulatory processes to appropriately manage impacted soil and fill materials identified within the Milwaukee County War Memorial Center north parking lot and green infrastructure project site.

The fee spreadsheet presents additional tasks and fees additional to the previously proposed and agreed to tasks and fees. Please find attached a fee spreadsheet for Phase 2 Amendment 1 and Amendment 2 of the War Memorial North Parking Lot project.

Details regarding Amendment 1 and Amendment 2 are presented below.

## **PHASE 2 AMENDMENT 1 – Design and Contract Documents**

### **SCOPE OF WORK**

#### “Contemplative” Plaza:

As a result of the Phase 1 design development activities, the project now includes a plaza area with native landscaping, porous pavement, and other features which were not included in the original concept. This amendment covers the concept and design services involving stormwater management, hardscape and native landscaping plans and specifications, and cost estimating.

Milwaukee County  
War Memorial North Parking Lot  
Phase 2 Amendment  
August 27, 2019

### Two Contract Approach

It is understood the County will bid the project as two separate contracts: 1) the parking lot with green infrastructure and 2) the Lincoln Memorial Drive alterations/"contemplative" plaza. Although both contracts will be bid at the same time with the same bid package, additional efforts will be required to develop separate site, grading and utility plans with match lines, stormwater calculations, cost estimating, bid forms and bid assistance.

Some of the separation of the project work activities were performed during Phase 1 to provide concepts, stormwater preliminary design, and budget costs for separating the project into two distinct elements. This amendment covers the extra work performed during Phase 1 as well and design work for Phase 2.

### **PHASE 2 AMENDMENT 2 – Soil Management**

The proposed north parking lot reconstruction project includes grading and excavation to relocate and reconstruct the parking lot area and construction of Green Infrastructure features. Geotechnical and environmental soil sampling conducted during Phase 1 identified the presence of reworked soil mixed with non-native materials (glass, foundry type materials, etc) and impacts of polynuclear aromatic hydrocarbons (PAHs) and select metals at concentrations greater than regulatory standards.

Given that the Milwaukee County owned lakefront land (from the War Memorial to the Linwood Water Plant) was claimed from Lake Michigan through filling during the development of urban Milwaukee likely beginning in the late 1700's, Milwaukee County contacted the WDNR to determine an appropriate and practical approach to address the fill and noted impacts in accordance with State regulations. Sigma conducted follow-up communications with the WDNR to clarify the regulatory requirement to appropriately manage the excess material and to redevelop the site given the presence of these regulated materials.

The following scope of work outlines the WDNR approved approach for site notification and appropriate soil management process and documentation for the proposed project.

### **SCOPE OF WORK**

#### Project Management and Regulatory Discussion

To prepare Amendment 2, Sigma communicated with Mr. Tim Detzer, Milwaukee County Department of Administration Architecture, Engineering & Environmental Services (AE & ES) Department, and WDNR staff to present the situation and to establish the regulatory framework to move this project forward. As part of this activity, Sigma explored various off-site disposal alternative sites to avoid the more costly traditional landfill tipping fees. As part of this exercise, Sigma prepared cost analysis for various soil management disposal alternatives (see attached) for decision making. As this work moves forward, Sigma will continue to advocate on behalf of Milwaukee County to define the regulatory framework and alternative off-site disposal options.



Milwaukee County  
War Memorial North Parking Lot  
Phase 2 Amendment  
August 27, 2019

#### Release Reporting

Based on the area history of filling, the noted presence of impacts within the Milwaukee County lakeshore property, and State regulations the WDNR requested that the Lakefront be reported to facilitate documentation and tracking of remedial activities completed within the area through the WDNR BRRTs GIS database. On August 13, 2019, after review and approval by Mr. Tim Detzer of the Milwaukee County, Sigma prepared and submitted a Notification of Release form (Form 4400-225) for the Milwaukee Lakefront property.

#### Soil Management

In addition to the release reporting, Sigma and WDNR discussed appropriate on and off-site soil management approaches/alternatives for the Milwaukee County lakefront development-related projects, including the War Memorial north parking lot project area. The three appropriate approaches include:

- Off-site disposal at a licensed landfill
- Off-site placement at an alternative disposal facility with WDNR approval via the ch NR 718 exemption process
- On-site placement of disturbed material, without prior characterization, if the placement is protective to human health and the environment (likely requiring capping)

Based on a review of feasibility and cost, as well as the current grading plan prepared by the project team, a combination of on-site and alternative off-site disposal is recommended for the estimated 8,000-cubic yards of soil to be disturbed as part of the War Memorial north parking lot project. The proposed approach is as follows:

#### On-Site Management

An estimated 2,000-cubic yards of soil will be excavated to construct the proposed storm water swale. It is proposed that this material be relocated on-site and capped with a warning layer and minimum of one foot of soil (any combination of non-impacted soil/topsoil).

#### Off-Site Management – Alternative Disposal Site

The proposed 6,000-cubic yards of soil to be excavated for parking lot construction is proposed for off-site alternative disposal. The acceptance and placement of the soil at an alternative off-site disposal site is contingent on WDNR ch. NR 718 exemption approval and approval by the WDNR in conjunction with the site owner. The offsite disposal at an alternative site requires characterization in accordance with ch. NR 718.12(1)(e) which stipulates the collection and analysis of one representative soil sample for every 100-cubic yards of the first 600-cubic yards and one soil sample for every 300-cubic yards of soil there after unless justification for less frequent soil sampling is approved.

Milwaukee County  
War Memorial North Parking Lot  
Phase 2 Amendment  
August 27, 2019

To expedite the WDNR review and approval process, it is recommended that an alternative sampling frequency not be pursued and that 24 soil samples representing the material proposed for off-site placement be collected and analyzed for potential parameters of concern.

Please be aware that final acceptance of the 6,000 cubic yards of excavated soils is at the need and discretion of the receiving site and WDNR approval of the NR 718 exemption request.

#### Soil Characterization Activities / Work Plan

The proposed soil characterization activities to pursue the WDNR ch. NR 718 exemption and disposal site approval include the following:

- Completion of 11 geoprobe soil borings from depths up to 4 feet below ground surface (bgs) to facilitate the collection of 24 soil samples. The soil borings will be located across the site and within the areas proposed for soil excavation and include samples of topsoil for purposes of evaluating its possible reuse when final grading the site.
- Soil samples will be collected continuously during soil boring, visually characterized and described on the basis of color, texture, grain size, and plasticity, and classified in accordance with the Unified Soil Classification System (USCS), and screened in the field with a photoionization detector (PID) for the presence of volatile organic compounds (VOCs).
- A total of 24 soil samples will be collected and analyzed. Given the unknown origin and nature of the soil, each discrete soil sample will be submitted for VOCs, polynuclear aromatic hydrocarbon (PAH), and 8 Resource Conservation and Recovery Act (RCRA) metals analysis.
- A total of 10 samples are proposed for Plasticity Index and Liquid Limit analysis and visual assessment regarding the composition and presence and size of debris will be completed to establish suitability.
- Upon completion of the sampling, each borehole will be abandoned (backfilled) with bentonite chips.
- Each of the sampling points will be surveyed with regard to location and elevation.

#### Historic Fill Exemption

Based on the presence of non-native fill materials (glass and foundry material) and WDNR requirements a ch. NR 500.08(4) Wis. Adm. Code application to Develop a Historic Fill Site or Licensed Landfill Exemption will be prepared.

Milwaukee County  
War Memorial North Parking Lot  
Phase 2 Amendment  
August 27, 2019

#### Soil Management Documentation

During site remedial activities which will include the on-site relocation of impacted soil, Sigma personnel will conduct site visits to observe the on-site soil management and capping activities in accordance with the WDNR approved ch. NR 718 request. Sigma has made the following assumptions in preparing this proposal:

- Sigma personnel will conduct on-site visual review of soil management practices during the excavation work, confirm that the excavated material is directed in accordance with the materials management plan, and direct any needed soil segregation for sampling of potentially non-conforming soil (e.g., obviously impacted material not previously identified through site investigation activities). Please note that this cost estimate does not include additional investigation, remediation, soil management, and/or documentation which may be required for impacted soil not previously identified that is discovered during the and/or construction activities. On-site observation will be performed by a qualified environmental professional during soil removal from the Site. Our cost proposal for this activity is based on six 10-hour days (Monday through Friday only - no weekend work) with one hour of travel time per day. Additional expenses may incur if there are delays.
- Observation and documentation of capping of low-level impacted soil areas in accordance with the proposed remedial action/soil management plan. The proposed direct contact caps include pavement and soil within greenspace areas. Based on the schedule the proposed capping activities will be completed in stages throughout the proposed construction activities. It is proposed that periodic site visits will be conducted to review the capping activities in process and those that have been completed. For purposes of this proposal it is assumed a total of 4 two-hour site visits are needed to document the capping activities.
- A report of the soil management documentation will be prepared and submitted to the WDNR, once construction is complete.

**Note: As an alternative to Sigma providing on-site personnel to monitor and document soil management, Sigma can coordinate activities with Milwaukee County personnel involved with construction activities. At a minimum, Sigma can provide training and documentation templates for the County's on-site personnel.**

Please note that these activities will be invoiced on a time and materials basis based on the proposed construction schedule and actual progress. Sigma will maintain contact with the selected construction project manager to coordinate appropriate timing for the site visits. Please note that should actual costs exceed those presented above for the specified scope

Milwaukee County  
War Memorial North Parking Lot  
Phase 2 Amendment  
August 26, 2019

Sigma will contact Milwaukee County to obtain prior authorization to exceed the proposed budget.

**PROPOSED FEES**

A breakdown of our proposed fees is presented on the attached level of effort spreadsheet and are summarized below.

Phase 2 Base Contract Amount .....	\$ 84,372.50
Phase 2 Amendment 1 .....	\$ 17,309.00
Phase 2 Amendment 2 .....	\$ 43,465.00
<b>TOTAL PHASE 2 FEES.....</b>	<b>\$145,146.50</b>

If you have any questions or require clarification on the additional scope, please do not hesitate to contact us.

Respectfully submitted,

THE SIGMA GROUP, INC.



James Leedom, PE, LEED AP  
Senior Engineer  
414.643.4169  
[jleedom@thesigmagroup.com](mailto:jleedom@thesigmagroup.com)



Robert F. Peschel, PE  
Senior Project Manager  
414-643-4150  
[rpeschel@thesigmagroup.com](mailto:rpeschel@thesigmagroup.com)



Kristin Kurzka, PE, PG  
Senior Engineer  
414.643.4127  
[kkurzka@thesigmagroup.com](mailto:kkurzka@thesigmagroup.com)

cc: Morgan Schroeder, Sigma

Attachments: Phase 2 Amendment Level of Effort  
Estimated Soil Disposal Costs



Milwaukee County War Memorial Center North lot  
Sigma Project #17955

Phase 2 Amendment Level of Effort

PHASE 2 AMENDMENT 1 - Design and Contract Documents

Description	The Sigma Group, Inc.				Stormwater Solutions: Engineering, LLC (SBE)				SEH, Inc		Total Hours	Total Fee
	Robert Peschel Principal in Charge	James Leedom Project Manager	Chris Carr DANC	Project Engineer/PLS	Soil Engineer	PAQS Engineer	Adrienne Clark, PhD, PE Sr. Project Engineer	Cassandra Bence GIS/Computer CAD	Engineer	LA		
Construction/Blading Docs Two Contract Additional Effort												
Site Preparation/Erosion Control Plans												
Site Plans												
Site Grading Plans												
Site Utility Plans												
Bed Forms/Cost Estimate												
Subtotal Hours	0	24	0	12	0	3	4	2	12	24	344	\$ 4,896.00
Subtotal Fee	\$ -	\$ 3,480.00	\$ -	\$ 1,320.00	\$ -	\$ 960.00	\$ -	\$ 3,332.00	\$ 2,480.00	\$ 2,880.00	\$ -	\$ 17,309.00

Description	The Sigma Group, Inc.				Private Utility Locate				Laboratory Costs		Total Hours	Total Fee
	Robert Peschel Principal in Charge	Brian Kueba Project Manager	Randy Bonetti DANC	Michelle Freed Project Geotechnical	Drilling Costs	Environmental Sampling Soils Laboratory	Geotechnical Parameters	Genetic Engineering				
CH, NR 718 Soil Management Plan												
Project Management												
Release Permitting												
Soil Characterization Activities												
Soil Management Plan												
Hazardous Waste Exception												
Soil Management Documentation												
Subtotal Hours	3	38	0	40	0	0	0	0	0	0	81	\$ 10,390.00
Subtotal Fee	\$ 680.00	\$ 6,525.00	\$ 480.00	\$ 12,220.00	\$ 11,600.00	\$ 13,600.00	\$ 500.00	\$ 500.00	\$ 5,280.00	\$ 650.00	\$ 7	\$ 17,514.00

Total/Amendment Fee												
											\$ 479	\$ 60,774.00

**CONTRACT FORM** 1684 R5 (Refer to ADMINISTRATIVE MANUAL Section 1.13, for procedures)

<b>Mail to:</b> Preliminary: Office of the Comptroller, Contract Signatures, Room 301 Courthouse Final: Office of the Comptroller, Accounts Payable, Room 301 Courthouse Community Business Development Partners, 8th Floor City Campus	<b>CONTRACT TYPE</b>	
	Professional Service - Operating	
	Professional Service - Capital	X
	Purchase of Service	
	Preliminary	Final

<b>DEPARTMENT NAME</b>	<b>AGENCY NO.</b>	<b>DEPARTMENT (HIGH) ORG</b>
DAS - FACILITIES MANAGEMENT	120	1850

<b>VENDOR INFORMATION</b>				
<b>VENDOR NO.</b>	<b>ORDER TYPE</b>	<b>NEW or</b>	<b>AMEND</b>	<b>CONTRACT NO.</b>
98594				

<b>NAME OF VENDOR</b>	<b>ADDRESS</b>
The Sigma Group, Inc.	1300 West Canal Street Milwaukee, WI 53233

TAX I.D. NO.	EFFECTIVE DATES: begin date                      end date	LENGTH OF CONTRACT (IN MONTHS)	AMENDMENT ONLY: DOLLAR CHANGE	TOTAL CONTRACT AMOUNT
	11/01/19                      12/31/19	1	\$ 60,774.00	\$ 238,795.61

<b>ACCOUNTING INFORMATION</b>											
Year to be Expended	Line No	Fund	Agency	Org Unit	Activity	Function	Object	Job Number	Report Cat	Units	Amount to be Expended/ Amendment
2019		1850	120	1850			6146	WO535011			\$ 60,774.00

<b>PURPOSE OF CONTRACT</b>
WMC North Parking Lot Design and Greenprint Plan (O535-18612) <span style="float: right;">FEE INCREASE #2</span>
<i>James Moran</i> 11/1/2019

Was County Board approval received prior to contract execution or contract amendment or extension?

If YES, give County Board File No. TBD Date Approved TBD

If NO, why is County Board approval not required? Less than \$100,000

Was Contract fully executed prior to work being performed (all signatures received)?  YES  NO

Is Vendor a certified professional service DBE?  YES  NO

Ashley Schadde	11/01/19	Associate Accountant
Prepared By	Date	Title
<i>D. Das</i>	11/1/19	Director AE & ES Das - Facilities Management
Signature of County Administrator	Date	Title

## Certificate Of Completion

Envelope Id: 128387BC67AC478B9A0C3224BA127841

Status: Sent

Subject: Please DocuSign: WMC North Parking Lot Design and greenprint plan fee Inc. #2.pdf

Source Envelope:

Document Pages: 14

Signatures: 2

Envelope Originator:

Certificate Pages: 6

Initials: 0

Katie Dunne

AutoNav: Enabled

633 W. Wisconsin Ave.

EnvelopeId Stamping: Enabled

Suite 901

Time Zone: (UTC-06:00) Central Time (US & Canada)

Milwaukee, WI 53203

katie.dunne@milwaukeecountywi.gov

IP Address: 204.194.251.3

## Record Tracking

Status: Original

Holder: Katie Dunne

Location: DocuSign

11/1/2019 9:49:00 AM

katie.dunne@milwaukeecountywi.gov

## Signer Events

### Signature

### Timestamp

Gregory High

DocuSigned by:

*Gregory High*  
B9605AA15A3846B

Sent: 11/1/2019 9:54:56 AM

Gregory.High@milwaukeecountywi.gov

Viewed: 11/1/2019 10:09:28 AM

Director of AE&ES Section - DAS - Facilities

Signed: 11/1/2019 10:10:22 AM

Management

Milwaukee County

Signature Adoption: Pre-selected Style

Security Level: Email, Account Authentication (None)

Using IP Address: 204.194.251.5

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Corporation Counsel

Sent: 11/1/2019 10:10:24 AM

corp counsellsignature@milwaukeecountywi.gov

Corporation Counsel

Milwaukee County

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Dave Drent

DocuSigned by:

*Dave Drent*  
4E4F682BDF6D4A4

Sent: 11/1/2019 10:10:25 AM

ddrent@warmemorialcenter.org

Viewed: 11/1/2019 11:04:34 AM

Home Owner

Signed: 11/1/2019 11:06:04 AM

Security Level: Email, Account Authentication (None)

Signature Adoption: Pre-selected Style

Using IP Address: 67.53.154.142

Electronic Record and Signature Disclosure:

Accepted: 7/21/2014 10:10:05 AM

ID: 52d08d6d-4637-4384-955f-4a8cca101b49

Lamont Robinson

Sent: 11/1/2019 10:10:24 AM

lamont.robinson@milwaukeecountywi.gov

Procurement Compliance Analyst

Milwaukee County

Security Level: Email, Account Authentication (None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Scott Manske - Comptroller  comptrollersignature@milwaukeecountywi.gov  Comptroller  Milwaukee County  Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		Sent: 11/1/2019 10:10:25 AM
<p>Stuart Carron  Stuart.carron@milwaukeecountywi.gov  Director, Facilities Management  Milwaukee County  Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		Sent: 11/1/2019 10:10:24 AM
<p>Teig Whaley-Smith  Teig.Whaley-Smith@milwaukeecountywi.gov  Director of Administrative Services  Milwaukee County  Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b>  Accepted: 1/27/2015 8:36:57 AM  ID: edf36fad-2204-4057-8b19-ec98b81091b2</p>		Sent: 11/1/2019 10:10:24 AM
<p>Chris Abele, County Executive  cexsignature@milwaukeecountywi.gov  Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		
<p>Corporation Counsel  corp counselsignature@milwaukeecountywi.gov  Security Level: Email, Account Authentication (None)  <b>Electronic Record and Signature Disclosure:</b>  Not Offered via DocuSign</p>		

<b>In Person Signer Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Editor Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Agent Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Intermediary Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Certified Delivery Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Carbon Copy Events</b>	<b>Status</b>	<b>Timestamp</b>
<b>Witness Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Notary Events</b>	<b>Signature</b>	<b>Timestamp</b>
<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>



<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Envelope Sent	Hashed/Encrypted	11/1/2019 10:10:25 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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<b>Electronic Record and Signature Disclosure</b>
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You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

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To let us know of a change in your e-mail address where we should send notices and disclosures electronically to you, you must send an email message to us at [plee@milwcnty.com](mailto:plee@milwcnty.com) and in the body of such request you must state: your previous e-mail address, your new e-mail address. We do not require any other information from you to change your email address..

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- i. decline to sign a document from within your DocuSign account, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an e-mail to [plee@milwcnty.com](mailto:plee@milwcnty.com) and in the body of such request you must state your e-mail, full name, IS Postal Address, telephone number, and account number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

Operating Systems:	Windows2000? or WindowsXP?
Browsers (for SENDERS):	Internet Explorer 6.0? or above
Browsers (for SIGNERS):	Internet Explorer 6.0?, Mozilla FireFox 1.0, NetScape 7.2 (or above)
Email:	Access to a valid email account
Screen Resolution:	800 x 600 minimum
Enabled Security Settings:	<ul style="list-style-type: none"><li>• Allow per session cookies</li><li>• Users accessing the internet behind a Proxy Server must enable HTTP</li></ul>

1.1 settings via proxy connection
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\*\* These minimum requirements are subject to change. If these requirements change, we will provide you with an email message at the email address we have on file for you at that time providing you with the revised hardware and software requirements, at which time you will have the right to withdraw your consent.

**Acknowledging your access and consent to receive materials electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please verify that you were able to read this electronic disclosure and that you also were able to print on paper or electronically save this page for your future reference and access or that you were able to e-mail this disclosure and consent to an address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format on the terms and conditions described above, please let us know by clicking the 'I agree' button below.

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