

**County of Milwaukee**  
Interoffice Communication

DATE: November 9, 2019

TO: Sup. Theodore Lipscomb, Chairman, Milwaukee County Board of Supervisors

FROM: Jon Janowski, Director of Administration, Department on Aging

RE: 2020 Purchase of Service contract with Milwaukee Christian Center (MCC) to provide meal supervision services at 13 congregate meal sites for older adults

I respectfully request that this report and the attached resolution, fiscal note, and draft contract be scheduled for consideration by the Committee on Finance and Audit at its regularly scheduled meeting in December 2019.

Support for the day-to-day supervision of 13 congregate meal sites is provided through the Milwaukee County Department on Aging (Aging) and is funded by the federal Older Americans Act (OAA). Through the Milwaukee Christian Center, volunteers supervise congregate meal operations at these 13 sites on a daily basis to ensure that older adults enjoy a quality dining experience, and to ensure that all program guidelines and regulations are appropriately followed.

The Department on Aging first contracted with the Milwaukee Christian Center in 2019 in the amount of \$250,000 to execute these services. The 2020 award recommendation of \$250,000 is based upon satisfactory performance by the vendor during 2019 as well as sufficient funds being included in the 2020 Adopted Budget. The aggregate value of this contract is \$500,000 and therefore requires County Board approval per Wis. Stat. 59.52(31)(c).

The Milwaukee County Commission on Aging approved this award recommendation at their meeting on November 8, 2019.

If you have questions, please contact me at 289-6073.



Jon Janowski, Director of Administration  
Milwaukee County Department on Aging

cc: Milwaukee County Executive Chris Abele  
Raisa Koltun, Chief of Staff, Office of the County Executive (email only)  
Kelly Bablitch, Chief of Staff, Milwaukee County Board of Supervisors  
Stephen Cady, Director of Research and Policy, Office of the Comptroller  
Janelle M. Jensen, Legislative Service Division Manager, Office of the County Clerk  
Mary Proctor Brown, Budget Manager, Department on Aging

Attachments